



In February 2015 the Local Government Transparency Code was introduced. This places a duty on Poringland Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

- Details of all land and building assets - web page
- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5
- Staffing chart - web page
- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

Where a page is blank, there is no information to report.

Date expenditure was incurred	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount (net)	VAT that cannot be recovered
Oct-21	Parish Council	Norse	Printing of Annual Report	£695.00	
Oct-21	Parish Council	PKF Littlejohn	External Audit	£1,300.00	
Oct-21	Parish Council	Total Gas & Power	Heat & Light	£614.68	
Oct-21	Parish Council	Cooks Blinds	Awning	£5,942.00	
Oct-21	Parish Council	Garden Guardian	Grounds Maintenance	£781.77	
Oct-21	Parish Council	UK DMO	Loan Repayment	£4,356.63	
Nov-21	Parish Council	Zurich	Insurance	£546.00	
Nov-21	Parish Council	RG Carter	Roof / window repairs	£615.00	
Nov-21	Parish Council	Production Bureau	Hybrid Meeting Equipment	£2,476.23	
Nov-21	Parish Council	Hugh Crane	Capital Scrubber drier	£1,251.25	
Nov-21	Parish Council	Total Gas & Power	Heat & Light	£646.74	
Nov-21	Parish Council	Norwich City Council	Community Centre Pond Maintenance	£540.00	
Nov-21	Parish Council	Eastern Play Services	Mulberry Close Play Equipment	£1,050.22	
Nov-21	Parish Council	Broadland Toilet Hire	Firework Event	£540.00	
Nov-21	Parish Council	Garden Guardian	Grounds Maintenance	£781.76	
Nov-21	Parish Council	Skylit Protechnics	fireworks	£2,700.00	
Dec-21	Parish Council	Total Gas & Power	Heat & Light	£814.53	
Dec-21	Parish Council	Archidite Ltd	Building survey & Plans	£1,600.00	
Dec-21	Parish Council	Leathes Prior	Professional fees	£595.00	
Dec-21	Parish Council	Spruce Landscapes	Pond clearance	£700.00	

Date of transaction	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount (net)
Oct-21	Events	Poundland	fireworks	£3.34
Oct-21	Café	hobbycraft	mixing bowls	£3.33
Oct-21	café	argos	coffee machine	£74.16
Oct-21	Bar stock	Makro	bar stock	£427.97
Oct-21	Maintenance	Aldi	socket set	£14.99
Oct-21	Maintenance	groundhog	foam/polyfiller/anvil loppers	£37.49
Oct-21	Café	budgens	food	£3.11
Oct-21	Repairs & Replacement	Keep Britain Tidy	Reusable gloves	£175.75
Oct-21	Maintenance	groundhog	gaffer tape	£9.98
Oct-21	Events	facebook	Whitney advert	£10.00
Oct-21	Fireworks	South Norfolk Council	Temporary event notice licence	£21.00
Oct-21	Fireworks	Glowsticks	glowsticks	£572.54
Oct-21	Fireworks	Stamps Direct	self inking stamp	£17.58
Oct-21	Bank charges	unity	bank charges	£8.50
Oct-21			petty cash	£80.00
Dec-21	Community Centre	South Norfolk	Planning Fee	£145.00
Dec-21	Community Centre	Aldi	Café stock	£184.26
Dec-21	Events	Groundhog	fireworks	£21.54
Dec-21	Community Centre	Makro	Bar stock	£1,016.71
Dec-21	Community Centre	Budgens	café	£7.04
Dec-21	Events	Travis Perkins	fireworks	£38.70
Dec-21	Events	Tesco	fireworks	£29.59
Dec-21	General Admin	High Speed training x3	training	£60.00
Dec-21	Events	Toolstation	christmas	£29.15
Dec-21	Community Centre	Each	Christmas cards	£7.00
Dec-21	Cash	petty cash	petty cash	£70.00
Dec-21	General Admin	bank charges	bank charges	£8.50

Reference Number	Title	Description of goods or services sought
	Poringland Cemetery	Grounds Maintenance
	Playing field Grass Cutting	Grounds Maintenance
	Memorial Garden	Grounds Maintenance
	Mulberry Village Green	Grounds Maintenance
	Verges	Grounds Maintenance
	Parks & Small Areas	Grounds Maintenance

Start, end and review dates	Local authority department responsible
1st April 2022 to March 2025	Poringland Parish
1st April 2022 to March 2023	Poringland Parish
1st April 2022 to March 2025	Poringland Parish
1st April 2022 to March 2023	Poringland Parish
1st April 2022 to March 2023	Poringland Parish
1st April 2022 to March 2024	Poringland Parish

Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)
Cemetery Maintenance	Spruce Landscapes	£5,200.00
Community Centre & various ground	Garden Guardian	£7,464.00
Memorial Garden & various grounds	Vortex	£5,570.00

VAT that cannot be recovered	Invitation to Quote or Published Tender?	SME / Voluntary Sector?
	Invitation	SME
	Invitation	SME
	Invitation	SME

Reference Number	Title	Local authority department responsible
		Poringland PC
		Poringland PC
		Poringland PC

Description of goods or services being provided	Supplier Name and Details
Community Ground general waste	Veolia
Burial Ground general waste	Veolia
Nappy and Sanitary bins	PHS

Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?	SME / Voluntary Sector?
£450.00		Invitation	
£250.00		Invitation	
£181.20		Invitation	