



**PORINGLAND
PARISH COUNCIL**

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Poringland Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 - tab 1
- Procurement card transactions - tab 2
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

- Details of all land and building assets - web page
- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5
- Staffing chart - web page
- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

Where a page is blank, there is no information to report.

Date expenditure was incurred	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount (net)	VAT that cannot be recovered
Apr-22	Parish Council	Scott Raney	Grounds Maintenance	£2,250.00	
Apr-22	Parish Council	Greenbarnes /ltd	Noticeboard	£1,827.78	
Apr-22	Parish Council	Total Gas & Power	Heat & Light	£854.65	
Apr-22	Parish Council	Leathes Prior	Legal advice	£1,372.00	
May-22	Parish Council	Chaplin Farrant	Architects	£5,125.00	
May-22	Parish Council	Scott Raney	Grounds Maintenance	£500.00	
May-22	Parish Council	Total Energies	Heat & Light	£689.32	
May-22	Parish Council	South Norfolk District Council	Emptying of Dog bins	£3,428.60	
Jun-22	Parish Council	Total Energies	Heat & Light	£783.58	
Jun-22	Parish Council	Garden Guardian	Grounds Maintenance	£1,361.42	
Jun-22	Parish Council	Garden Guardian	Grounds Maintenance	£1,361.42	
Jun-22	Parish Council	Spruce Landscapes	Fencing	£1,650.00	

Date of transaction	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount (net)	VAT that cannot be recovered
Apr-22	General Admin	Post office	Postage	£1.83	
Apr-22	Community Centre	Makro	Bar stock	£240.00	
Apr-22	Community Centre	Asda	Café ingredients	£200.43	
Apr-22	Community Centre	High Speed training	food hygiene	£24.00	
Apr-22	General Admin	Bank charges	fees	£6.00	
May-22	Community Centre	Premier	Café ingredients	£5.58	
May-22	Maintenance	Caterbox	Storage	£269.88	
May-22	Community Centre	Tesco	Café ingredients	£74.82	
May-22	Community Centre	Asda	Café ingredients	£45.64	
May-22	General Admin	Bank Charges	fees	£6.00	
Jun-22	Community Centre	Tesco	Café ingredients	£42.51	
Jun-22	Community Centre	budgens	Café ingredients	£5.00	
Jun-22	Outside Spaces	Lifebouys direct	replacement lifebouys	£68.49	
Jun-22	Community Centre	Asda	Café ingredients	£195.90	
Jun-22	Community Centre	The Workshop Aberfeldy	Queen's Canopy plaque	£52.00	
Jun-22	General Admin	Apple	PDF Doc scanner	£19.99	
Jun-22	Community Centre	FirstAid4Less	First Aid station	£120.35	
Jun-22	Community Centre	Groundhog	Maintenance consumables	£41.98	
Jun-22	General Admin	Microsoft	Software	£242.40	
Jun-22	General Admin	SP Executive	Condolences	£29.95	
Jun-22	General Admin	Proprofs	Appraisal training	£30.00	
Jun-22	Training	Intelligent E Learning	Allergens Training	£24.00	
Jun-22	Kitchen	AO Retail	Freezer	£489.00	
Jun-22	Community Centre	Lidl	Café ingredients	£70.21	
Jun-22	Events	Norfolk Marine	Rope	£33.00	
Jun-22	General Admin	Bank charges	fees	£6.00	

Merchant Code

Start, end and review dates	Local authority department responsible

Reference Number	Title	Local authority department responsible
	Sensitive Areas	
	Parks and Small Areas	

Description of goods or services being provided	Supplier Name and Details
Grounds Maintenance	Spruce Landscapes
Grounds Maintenance	Garden Guardian

Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?	SME / Voluntary Sector?
£7,545.00		invitation to quote	
£14,061.00		invitation to quote	

Reference Number	Title	Local authority department responsible
		Poringland PC
		Poringland PC
		Poringland PC

Description of goods or services being provided	Supplier Name and Details
Community Ground general waste	Veolia
Burial Ground general waste	Veolia
Nappy and Sanitary bins	PHS

Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?	SME / Voluntary Sector?
£450.00		Invitation	
£250.00		Invitation	
£181.20		Invitation	