

30.07.2014

Minutes of Poringland Parish Council meeting held at 7.00 p.m. in the Community Centre.

In the Chair: Mr J. Ellis.

1. Attendance Register & Receipt and Formal Approval of Apologies for Absence

Present: Mrs Beard, Mrs Harrison, Mr Walker, Mr Timson, Mr Dartnell, Mr Atkins & Mr Henson.

Also Present: Clerk: Mrs Milton, District Councillor Mr Overton and 8 Members of the Public.

Apologies: Mrs Kereama-Ellis, Mr Hewer, Mrs Neal & Mr Smith. The apologies were formally accepted by Council, prop. Mr Dartnell, sec. Mr Walker, agreed.

2. To confirm the Minutes of the last Parish Council meeting held on 25th June 2014

Minutes of the last meeting held on 25.6.14, having been circulated, following one query, were approved and signed as a correct record. Prop. Mr Timson, sec. Mrs Beard, agreed.

3. To Report Matters Arising from the Minutes not on the Agenda: For Information Only

3.1 Fiveways Planting Scheme

The Chairman confirmed a meeting was held on 24.7.14 with the Chairman of Framingham Earl PC and Roger Smith and Mr Ellis confirmed that NCC will look at cleaning and preparing the roundabout prior to planting. The cost of planting Irish moss will be obtained and once full details have been received then sponsorship will be investigated.

3.2 Burglary Initiative in South Norfolk – Property Marking Kit

A list of items has been created for marking and the Caretaker will liaise with Mrs Kereama-Ellis.

3.3 Equal Opportunities Policy

We are still waiting for information from NALC; agenda item for September.

3.4 Possible Bus Shelter Provision – Norwich Road

Email from NCC confirming they will feed our comments back to the developer and will be in touch in due course.

3.5 Toucan Crossing

Email from NCC confirming the narrowing of the carriageway will be to 6.0m not 4.5m which allows 2 vehicles to pass safely. Mr Ellis reported a recent site meeting was held and he outlined details. It was confirmed that the crossing will be built in the proposed location.

3.6 Empowering Parish Councils to Sell Electricity

Email from Mr Shaw confirming that before submitting the proposal the Council is required to consult and try to reach agreement about the proposal with interested local people. Mr Ellis explained that more research is needed before continuing.

3.7 Resignation of a Parish Councillor

The Chairman confirmed that an election has been requested and notices will be posted on 6.8.14.

Minutes of the Planning Committee meeting held on 9.7.14, having been circulated, were approved and signed as correct. Prop. Mrs Harrison, sec. Mr Dartnell, agreed.

4. Adjournment for Public Participation and Councillors' with any Declarations of Interests

Mr Walker proposed Standing Orders are suspended, seconded by Mr Atkins, agreed.

Mrs Waters asked whether Council would like to once again order the Chaplet of Poppies and this was agreed.

A parishioner asked a few questions relating to the accounts and the Clerk answered accordingly.

The fencing that has recently been erected as part of the building site on Shotesham Road was mentioned by a few members of the public, incidents of concern were outlined and concern was also expressed at the danger this has caused to pedestrians and motorists. The Chairman confirmed we have been in touch with the Planners and the site has been visited.

Standing Orders resumed.

5. To consider Planning Applications Received for Consultation Applications Received

2014/1024 – 101 The Street – Shop sign to front of premises measuring 1200x1800 – Recommendation No Comment. Prop. Mr Walker, sec. Mr Henson, agreed.

2014/1107 – Land North of Shotesham Road – Discharge of conditions 2, 4, 7, 8, 13, 15, 16 & 17 of planning permission 2011/0476/0 – Drainage, Highways, traffic management, wheel cleaning, foul and surface water, landscaping, tree protection and boundary treatment – Prop. Mr Dartnell, sec. Mrs Harrison, all in favour that the following comments are forwarded:-

Concerns relating to the Carr Lane drainage proposals have been raised because we consider there is a serious possibility of flooding and we would prefer to see the ditch left open. We note the plans show a 300mm pipe which would appear to be insufficient to carry what might be a significant water flow.

Regarding the mixture of heras fencing and hoarding that has been erected to secure the site; we are extremely concerned because this has led to serious safety concerns and a lack of visibility for all road users, including pedestrians and vehicles leaving the site on to the highway.

It was also agreed that the Clerk writes to NCC expressing our concerns relating to highway issues.

(b) Permission Granted

2014/0393 – Land North of Shotesham Road – Reserved Matters application for 57 dwellings and 3539m² (GIA) office accommodation, associated parking and green spaces. Authorise DGL to approve/refuse in default.

2014/0883 – Sunnyways, Sunnyside Avenue – Single storey front/side extension to dwelling. Approval with conditions.

2014/0991 – Land North of Shotesham Road – Discharge of condition 12 of planning permission 2011/0476 – Speed limit. Approval of details – Approved.

2014/0319 – Norfolk Homes Ltd & South Norfolk Council – Land North of Shotesham Road (Area D) – Residential layout including all house details and landscaping for next phase following planning permission 2011/0476/0 – Approval with Conditions.

2014/0764 – Old Mill Millgates Medical Practice – Land Rear of 14 to 22 Stoke Road – Discharge of conditions 10 and 16 following 2011/1706 – Construction of a two storey health centre – Approval of details – Approved.

2014/1281 – Land at Mill Close – Discharge of condition 5 of planning permission 2013/0599/F – Contaminated land details – Approval of details – Approved.

(c) Amended Application

2014/1032 – 6 Rectory Lane – Rear extension with dormer roof to create a room in roof - Recommendation No Further Comment. Prop. Mr Henson, sec. Mr Walker, agreed.

(d) Applications Withdrawn

2014/1291 - Land at Mill Close – Discharge of conditions 9, 11 & 12 planning application 2013/0599/F – Ground floor levels, boundary treatment, hard and soft landscaping details.

2014/1209 – Bella Vista, Bungay Road – Proposed single storey rear extension, extending 5.75m from the rear wall of the original dwelling house, with a maximum height of 2.30m and an eaves height of 2.30m.

6. To receive written Community Centre Reports**(a) Parish Council Issues**

The Chairman reported there was a problem with one of the window winders and Ali Windows have been contacted

(b) Report from Community Centre Management Committee

No report.

7. Correspondence**7.1 BT Wayleave Agreement - Opposite 1-5 Britannia Court**

Application from BT for consent to the installation and maintenance of 1 DSLAM Cabinet on Parish Council property at the above location. A one-off payment of £750 will be made. Mrs Harrison proposed that consent is given, seconded by Mr Atkins, all in favour.

7.2 Play Inspection Company Annual Report – Devlin Drive

A copy of the report circulated by email and it was agreed that the Chairman and Clerk inspect the area and arrange for any necessary work to be carried out.

8. To Pass Accounts for Payment

1. Salaries (To 31.07.14)	£ 4,200.60
2. Spruce Landscapes (Maintenance Contract to 31.07.14)	£ 610.01
3. Ian Smith (Stationery)	£ 157.73
4. TATS (Website Host)	£ 27.00
5. Spruce Landscapes (P/Field Maintenance)	£ 260.00
6. Spruce Landscapes (Community Centre Maintenance)	£ 294.85
7. Talk Talk (Broadband)	£ 17.72
8. Norfolk Pension Fund (Pension Return)	£ 1,360.54
9. Anglian Water (Community Centre Water Charge)	£ 107.00
10. Best Norfolk Office Solutions (Six Administrator)	£ 109.90
11. R. McCarthy (Out of pocket expenses)	£ 21.36
12. G. Lopes (Out of pocket expenses)	£ 36.00
13. Flame Skill (Fire Equipment Service)	£ 173.52
14. ESPO (Gas)	£ 68.38
15. D. Cubitt (Bin Cleaning Service)	£ 25.00
16. Mrs C. Milton (Replacement Dog Bin)	£ 201.15
17. SNC (Council Tax Charge)	£ 261.00
18. Shaw & Sons (New Minute Book)	£ 91.19
19. The Play Inspection Company (D. Drive Annual Inspection)	£ 71.94
20. Mrs C. Milton (Petty Cash)	£ 97.24
21. Frog on the Pond (Chairman's Allowance)	£ 40.05
22. Veolia (Trade Waste Collection)	£ 48.46
23. Halifax Bank (L. Gooderham Bar Stock)	£ 497.61

All passed for payment.

9. To receive written Report from the Chairman

The Chairman reported the new Chairman of The Six Strategic Group is Charles Bussey and Mr Ellis is Vice-Chair. A meeting will be held with Tina Eagle to discuss the way forward. He mentioned the recent Traffic Working Group meeting that was held to discuss traffic concerns throughout the area and confirmed the Minutes have been circulated. At the Six Strategic Group meeting on 21.7.14 the Chairman of the 6YC gave a presentation and confirmed that two new people have become involved, Jacob Rhodes (YMP) and Caitlin, who has a lot of experience in other Youth Councils, is helping out as a volunteer. A Young People's event is being planned take place on the village green on 25th October. This will involve local youth services, free food and entertainment.

10. To receive written District Councillor's Report

Mr Overton reported that Norfolk Homes will form a new Company in order to build 1800 homes and a bypass for Long Stratton. A meeting has been set up with Mr Baines to discuss the Shotesham Road fencing and negotiations are taking place between SNC, Wherry Housing and residents re the strip of land bordering properties which is on a 99 year lease and it has been agreed to sell to the residents.

11. To receive brief County Councillor's Report

Written report circulated.

12. To receive written Amenities Committee Report

No report. A site visit to the Leisure Garden and Cemetery will be arranged during August.

13. To receive written Playing Field Report

Mr Timson reported that he has been voted as the new Chairman. A meeting will be arranged to discuss how the Committee will proceed.

14. Equal Opportunities Policy

Agenda item next meeting.

15. Poringland Sand & Gravel Charity – Appointment of a Trustee

Mrs Beard proposed that Mrs Jenny Huxtable is appointed as a Trustee following the death of Mr Ulph. Mr Walker seconded the proposal, agreed.

There being no further business, the meeting closed at 7.55 p.m.

Signed..... Date: 24th September, 2014