



PORINGLAND NEIGHBOURHOOD PLAN

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: poringlandneighbourhoodplan@gmail.com

<http://www.poringlandparishcouncil.gov.uk/neighbourhood-plan.html>

Qualifying Body: Poringland Parish Council

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Neighbourhood Plan Committee at 7pm on Wednesday 18th April 2018 at Poringland Community Centre.

The business to be transacted at the meeting is as follows:-

1. Attendance and Apologies for Absence

2. Declarations of interest for items on the agenda and applications for dispensations

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.

3. Minutes of the meeting held 21st February 2018

4. Matters arising from the minutes

5. Adjournment for public participation

6. Draft vision statement and objectives

7. Presentation: 'What is 'evidence' in relation to Neighbourhood Plans' (J Parker)

8. Proposed dates and format for public consultation on draft policies

9. Survey returns update

10. Any other Neighbourhood Planning matters the Committee wishes to discuss

11. Date of next Neighbourhood Plan Committee meeting: Wednesday 16th May 2018, 7pm, Poringland Community Centre

Dated the 12th April 2018 Clerk.....

**Minutes of the Meeting of Poringland Neighbourhood Plan Committee
Wednesday 21st February 2018 7pm Poringland Community Centre**

Present: John Henson (Chairman)
John Joyce (Vice Chairman)
John Hodgson (from 7.45pm)
Tim Boucher
Roger Webb
Charles Auger
Carl Pitelen
Trevor Spruce
Henry Gowman
Marie Charles
Rachel Mccarthy (Assistant Clerk)
Stephanie Ayden (Project Officer)

Also attended: None.

1. Apologies for Absence

Apologies for absence were received and accepted from Lorraine Matthews, Lisa Neal, Anne Barnes, Sarah Lovelock and David Hewer. Proposed by John Joyce, seconded by Tim Boucher.

2. Declarations of interest for items on the agenda and applications for dispensations

None declared.

3. Minutes of the meeting held 21st January 2018

The minutes of the meeting held on 21st January 2018 were **agreed**. Proposed by Trevor Spruce, seconded by John Joyce, all in favour.

4. Matters arising

John Henson confirmed that an article about the Greater Norwich Local Plan had been submitted to the 5+ magazine. The 7th March 2018 meeting to agree the Plan's vision, aims and objectives was also confirmed, starting time of 7pm, in the Community Centre. To be led by John Joyce and Jason Parker.

5. Adjournment for public participation

There were no public comments made.

6. Questionnaire: Draft questions and themes

John Joyce introduced the draft survey and confirmed it needed to provide good data in both quality and quantity in order to draft policies, plus a chance to engage more people in the process and to achieve its key aim of ascertaining what residents want and think about future development.

The best way to ensure a good response rate was discussed plus how best to ensure the integrity of the data. It was suggested to raise the matter of running community surveys at the Broadland District Council meeting for Neighbourhood Planning that John Henson and Stephanie Ayden were due

to attend 1st March 2018.

The survey was reviewed, and subject to a few small amends and additions to be made by the Project Officer the content was **agreed** in principle by the Committee. Trevor Spruce proposed the Committee's approval, with Tim Boucher seconding it.

JH/SA

7. Delegation of Approval of Questionnaire

It was **agreed** to delegate the final sign off of the questionnaire to the Clerk in consultation with the Chairman and Vice Chairman of the Committee, proposed John Henson, seconded by Trevor Spruce, all in favour. This formal decision was taken by the three councillors present at the meeting.

8. Any other Neighbourhood planning matters the committee wishes to discuss

Framingham Earl Parish Council had asked if they could be involved in the Neighbourhood Plan Committee. Unfortunately this was not possible as the Neighbourhood Plan process was now well developed and it was not felt appropriate or financially beneficial to repeat stages of the project to accommodate another parish at this late stage.

9. Date of next meeting:

Wednesday 21st March 2018, 7pm, Poringland Community Centre.

There being no other business, the Chairman closed the meeting at 8:50pm.

CHAIRMAN

Poringland Neighbourhood Plan

Proposed Vision Statement:

'Poringland will be a safe, sustainable, self sufficient and thriving local community with a strong identity, a sense of place and a village feel. It will encourage small and local businesses to prosper, and thereby create a future proofed village, where residents have homes for life and a community which cares for all.

It will support a robust infrastructure of services and facilities balanced with protection and preservation of local natural habitats.'

Proposed objectives:

Housing and the built environment:

- To provide a balanced mix of house types and tenures, including affordable and 'future proofed' homes-for-life

Economy and employment:

- To enhance the local economy with or by the provision of small business accommodation, attractive to established and start up businesses

Transport and access:

- To provide and maintain an attractive off road infrastructure to encourage sustainable options for travel in and around the village for pedestrians and cyclists.

Environment, sustainability and village character:

- To protect and sustain local natural habitats, to maintain and enhance a strong rural identity and sense of place for the area, through environmentally sustainable and sensitive small scale development

Facilities and infrastructure:

- To develop current facilities to support the village and deliver attractive new amenities around sport, leisure, education and care.