

## Explanation of variances

Name of smaller authority: **Poringland Parish Council**

County area (local councils and parish meetings only): **Norfolk**

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200); Variances of £100,000 or more require explanation regardless of percentage.
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2020/21 £	2021/22 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
<b>Box 2</b> <i>Precept or Rates and Levies</i>	175,938	179,363	+3,425	+1.95%	No explanation required
<b>Box 3</b> <i>Total other receipts</i>	481,267	204,803	-276,464	-57.45%	<p>Covid-19 grants received in 2020/21 and not 2021/22. Job Support Grant: £4,134.35 Closed business grants: £19,907.43 Community Grant: £1,000 This totals £25,041.78 for 2020/21. For 2021/22, £8,048.49 was received. TOTAL: -£16,993.19</p> <p>The following commuted sums were received in 2020/21 and not 2021/2022: Community Woodland £17,501 Community Land: £285,983 Potters Way Play Area: 61,022 Royal Oak Land: 15,563 Ridings Small Lands: 25,184 TOTAL -£405,253</p> <p>In 2020/2021 the income from the community café was £6,529. In 2021/2022 the income was £24,299. In 2020/21, bar takings were £180; in 2021/22, bar takings were £5,092. TOTAL: £22,682</p> <p>In 2021/2022 £20,264 was received in CIL. In 2020/2021 only £1,868 was received. TOTAL £18,396</p> <p>In 2020/21 the community centre hire income was £17,409. In 2020/2022 £45,461 was received. TOTAL £28,052</p> <p>In 2021/22 a fireworks display was done for the first time with an income of £6,645. In 2020/2021 £0 was received. TOTAL £6,645</p>

					<p>In 2020/21 the community centre events income was £3,887. In 2021/22 £352 was received. TOTAL -£3,535</p> <p>In 2021/22 a two long-term bonds worth £20,000 and £55,000 were reinvested as 1 year bonds, meaning the cash investment increased by £75,000. There was no such movement in 2020/2021 TOTAL £75,000</p> <p>TOTAL Explained -£275,006 (57.14%)</p>
<b>Box 4</b> <i>Staff costs</i>	131,678	161,781	+30,103	+22.86%	Increased staff costs due to having three different clerks within a 6-month period. New permanent clerk now in place.
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	8,713	8,713	0	0%	No explanation required
<b>Box 6</b> <i>All other payments</i>	84,304	271,666	+187,362	+222.25%	<p>In 2021/22 land was purchased for the community at a price of £131,987. Additional fees associated with this purchase, e.g. legal fees, were £3,280. TOTAL £135,267</p> <p>In 2021/22 improvements were made to the community land: New gate: £2,321 Fencing: £6,500 TOTAL £8,821</p> <p>In 2021/2022 the following capital projects occurred at the community centre: New awning (including electrics): £6,164 Furniture: £2,441 Hybrid meeting eqpt (including electrics): £2,626 Scrubber/drier: £1,251 IT equipment: £3,083 TOTAL: £15,565</p> <p>In 2021/2022 plans were put forward for additional office space for staff. Various professional fees were paid including planning fees, structural engineer's fees. TOTAL £3,020</p> <p>In 2021/2022, as a result of Covid abating, £7,878 was spent by the café in the community centre. in 2020/2021 this was only £2,524.</p>

					<p>Therefore increase in spending by café was £4,354 TOTAL: £4,354</p> <p>In 2021/2021 £20,000 was transferred from the Parish Council to Poringland Memorial Playing Field Trust TOTAL: £20,000</p> <p>TOTAL Explained £187,027 (221.85%)</p>
<b>Box 9</b> <i>Total fixed assets &amp; long term investments &amp; assets</i>	1,895,253	1,844,819	-50,434	-2.66%	No explanation required
<b>Box 10</b> <i>Total borrowings</i>	50,757	44,554	-6,203	-12.22%	No explanation required
<b>Explanation for 'high' reserves</b>	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: See Appendix A				

## EXPLANATION OF BALANCES COMMUTED SUMS AND EARMARKED RESERVES

The Council holds £765,176 as commuted sums or earmarked reserves. Some of this money is held in short term investments which is shown in the balance in Box 7, and some in long term investments which are contained within the asset register.

### Commutated Sums

#### £33,578.02 – Devlin Drive Fund

Commutated from Norfolk Homes for the 10 year maintenance contract of the Devlin Drive open space and play area, including replacement of equipment as required. Also used for maintenance of a small area of grass in Blackthorn Way. Originally received in 2012.

#### £27,151.09 – Mulberry Close Fund

Commutated from Norfolk Homes for the renewal of play equipment at the Mulberry Village Green and grounds maintenance of the same space. Originally received in 2011.

#### £44,744.87 – Trafalgar Square Fund

Commutated from Norfolk Homes for the 10 year maintenance contract of the Trafalgar Square open space and play area, including replacement of equipment as required. Originally received in 2013

#### £95,473.73– Rosebery Park Fund

Commutated from Norfolk Homes for the 10 year maintenance contract of the Rosebery Park open space and play area, including replacement of equipment as required. Originally received in 2019

#### £31,997.97 – Norwich Road Bus Shelters

Commutated from David Wilson Homes for 30 year maintenance of the bus shelters on Norwich Road. Originally received in 2016

#### £16,408.54 – Community Woodland and Lagoons Fund

Commutated from Norfolk Homes for the maintenance of the community woodland and associated northern and southern lagoons (gifted from Norfolk Homes. Originally received in 2020.

#### £2,000.00 – Dog Bins on Clements Gate and Mulberry Park Fund

Commutated from David Wilson Homes for the maintenance and repair (including emptying) of 2 dog bins installed by the developer. Originally received in 2020.

#### £281,728.50 – Community Land Fund

Commutated from Norfolk Homes for open space under area A and area D s106 agreements. Originally received in 2021

#### £60,421.80 – Potters Way Play Area Fund

Commutated from Norfolk Homes for the Potters Way Play Area under the s106 agreement. Originally received in 2021.

#### £25,183.70– Small Areas of Land Around The Ridings Fund

Commutated from Norfolk Homes for the small areas of land around The Ridings under the s106 agreement (under 'various remaining open space areas'). Originally received in 2021.

#### £15,563.20 – Land Adjacent to The Royal Oak Fund

Commutated from Norfolk Homes for the land adjacent to The Royal Oak under the s106 agreement (under 'informal open space'). Originally received in 2021.

£72,792.06 – Community Infrastructure Levy

Compulsory contribution paid by developers whose planning applications were approved after 24<sup>th</sup> February 2014, and that meet set criteria. 15% of the monies due are paid to the Parish Council and must be spend on infrastructure projects.

**Total Commuted Sums at 31.03.22: £707,069.73**

**Earmarked Reserves**

£31,000.00 - Open Spaces

This is a fund that the Council is building up ahead of various S106 open spaces commuted sums finishing, and the financial responsibility being placed on the precept. The Parish Council's earmarked reserve will ensure that there isn't a sudden increase in Council Tax to cover this.

£26,075.00– Community Land Project Land

This fund will assist the Community Land Project site with matters such as planning, landscaping and maintenance.

£528.00 – The Six Administrator

As the largest Council in the Strategic Six Group, Poringland Parish Council holds and administrates the fund which pays the Clerk to the Strategic Six Group.

**Total Earmarked Reserves at 31.03.22: £58,106.47**

<b>Balance @ 31st March 2022</b>	<b>£1,053,678</b>
Minus Commuted Sums	£707,070
Minus Earmarked Reserves	£58,106
<b>Free Funds Balance @ 31st March 2022</b>	<b>£288,502</b>