

Poringland Parish Council  
Budget 2020-2021

Cost Code	Details	2018-19		2019-20			2020-21	
		Budget	Actual 31.03.19	Budget	Actual to end Q2	Estimated to Year End	Suggested Precept	Inc/Dec on 2019/20 budget
	<b>EXPENDITURE</b>							
	<b>Salaries</b>							
	Staff Salaries	124,898.86	112,852.66	121,072.28	65,401.72	116,544.91	150,058.15	23.94%
11	Staff contingency fund	1,000.00	-	1,000.00	-	1,000.00	1,000.00	0.00%
	Staff Review Allowance	-	-	4,000.00	-	-	-	-100.00%
	<b>Sub Total</b>	<b>125,898.86</b>	<b>112,852.66</b>	<b>126,072.28</b>	<b>65,401.72</b>	<b>117,544.91</b>	<b>151,058.15</b>	<b>19.82%</b>
	<b>General Administration</b>							
12	Audit fee	1,650.00	1,450.00	1,500.00	1,730.00	2,150.00	2,200.00	46.67%
13	Insurance	4,750.00	3,662.97	4,850.00	3,480.82	4,750.00	4,000.00	-17.53%
14	Petty cash & stationery	1,500.00	884.83	1,500.00	387.19	1,200.00	1,500.00	0.00%
	Telephone & Broadband (office)	600.00	516.42	600.00	540.09	1,080.18	600.00	0.00%
	Bank Charges	-	374.60	300.00	172.16	344.32	350.00	16.67%
15	Subscriptions	1,550.00	1,278.62	1,500.00	1,052.00	1,702.00	1,600.00	6.67%
16	Advertising and publicity	500.00	549.00	750.00	595.00	895.00	1,500.00	100.00%
	Printing (newsletters & reports)	1,000.00	1,273.00	1,300.00	818.00	1,104.00	1,300.00	0.00%
	Printing (general)	250.00	388.80	400.00	450.82	901.64	600.00	50.00%
18	Training	2,100.00	1,728.00	1,000.00	361.00	633.00	1,000.00	0.00%
	Hosted IT Solution	2,160.00	2,409.90	2,200.00	1,206.00	2,412.00	2,665.00	21.14%
19	Office equipment	800.00	871.91	800.00	535.03	1,070.06	1,000.00	25.00%
	Christmas Event						500.00	
	Increased Office Space						1,500.00	#DIV/0!
	<b>Sub Total</b>	<b>16,860.00</b>	<b>15,388.05</b>	<b>16,700.00</b>	<b>11,328.11</b>	<b>18,242.20</b>	<b>20,315.00</b>	<b>21.65%</b>
	<b>Burial Ground</b>							
20	Grounds Maintenance	6,000.00	5,988.17	5,500.00	2,948.99	5,897.98	5,000.00	-9.09%
	Memorial maintenance (council paying)	-	525.00	-	-	350.00	500.00	#DIV/0!
	Repairs and Renewals						500.00	

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	New Burial Ground Project	-	-	10,000.00	-	-	10,000.00	#DIV/0!
	<b>Sub Total</b>	<b>6,000.00</b>	<b>6,513.17</b>	<b>15,500.00</b>	<b>2,948.99</b>	<b>6,247.98</b>	<b>16,000.00</b>	<b>156.08%</b>
	<b>Community Centre</b>							
21	Maintenance	6,000.00	10,415.22	10,000.00	2,982.43	9,982.43	10,000.00	0.00%
22	Cleaning	2,000.00	2,132.23	2,000.00	626.43	1,252.86	2,000.00	0.00%
23	Heat & light	7,500.00	9,175.78	8,000.00	4,505.70	9,011.40	10,000.00	25.00%
24	Water	1,000.00	1,126.70	1,000.00	578.54	1,157.08	1,200.00	20.00%
25	Rates	-	-	-	-	-	-	#DIV/0!
	Phones & Alarm Line						492.00	
	Alarm Monitoring						300.00	
26	Capital and Improvements		3,825.92			-		
	Misc Equipment				1,076.90			
	Decorating	1,280.00						
	Back Door Redesign			5,840.00	6,327.75		-	
	Gents Toilets			1,100.00	1,063.14		-	
	Sinking Fund			10,000.00	1,477.53			
27	Grounds maintenance	2,350.00	2,449.47	2,350.00	1,174.98	2,349.96	1,950.00	-17.02%
28	Bar	3,500.00	5,492.48	3,500.00	2,049.33	3,549.33	4,000.00	14.29%
	Relief Caretaker	9,000.00	6,641.86	7,000.00	43.50	4,543.50	500.00	-92.86%
	Event Expenditure	7,250.00	9,536.58	5,000.00	5,629.35	8,379.35	8,000.00	60.00%
29	Contingency fund	3,000.00	369.93	3,000.00	-	3,000.00	10,000.00	233.33%
30	PRS Licence	700.00	1,319.35	700.00	-	700.00	1,500.00	114.29%
31	Loan repayment	8,713.26	8,713.63	8,713.26	4,356.63	8,713.26	8,713.26	0.00%
	<b>Sub Total</b>	<b>52,293.26</b>	<b>61,199.15</b>	<b>68,203.26</b>	<b>31,892.21</b>	<b>52,639.17</b>	<b>58,655.26</b>	<b>-14.00%</b>
	<b>Outside Spaces</b>							
	Capital and Improvements		1,809.50					
	Parish Partnership			300.00	300.00			
	Tree Inspection Report						2,000.00	

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	Tree Inspection Remedial Works						2,000.00	
	Purchase of Police Shed						3,000.00	
	Extension of Police Shed						1,760.00	
	War Memorial Fund			5,070.00				
	Misc				140.00	140.00		
	Devlin Drive Grounds Maintenance	780.00	790.00	807.00	335.00	855.00	720.00	-10.78%
	Mulberry Close Play Equipment		3,475.41		3,400.30	3,400.30		#DIV/0!
	Mulberry Close Grounds	2,420.00	3,719.47	2,290.00	2,402.34	3,255.67	2,200.00	-3.93%
	Trafalgar Square	1,160.00	2,167.94	1,160.00	1,512.98	2,189.60	1,160.00	0.00%
	Rosebery Park	2,090.00	3,015.78	1,750.00	2,070.62	3,173.54	1,650.00	-5.71%
	Norwich Road Bus Shelter	250.00	150.00	200.00	100.00	200.00	200.00	0.00%
	Verge Cutting	2,460.00	3,163.01	2,556.00	1,825.70	2,879.99	2,632.00	2.97%
	Memorial Garden	1,500.00	1,500.00	1,500.00	750.00	1,500.00	928.00	-38.13%
	Dog Bins	1,900.00	1,657.95	2,100.00	247.89	2,147.89	2,310.00	10.00%
33	General repairs and replacements	1,000.00	16.66	1,500.00	100.00	100.00	1,500.00	0.00%
	Bench Maintenance						500.00	#DIV/0!
	<b>Sub Total</b>	<b>13,560.00</b>	<b>21,465.72</b>	<b>19,233.00</b>	<b>13,184.83</b>	<b>19,841.99</b>	<b>22,560.00</b>	<b>17.30%</b>
	<b>Playing Field</b>							
34	General Costs	8,000.00	12,742.61	8,000.00	3,232.33	6,464.66	8,000.00	0.00%
	General Cost - Ditch Clearance						1,500.00	#DIV/0!
	Capital Improvement - Heating	6,434.00	8,586.29	-		-	-	#DIV/0!
	Repairs and Replacements	-	-	2,000.00	971.64	1,471.64	2,500.00	25.00%
35	Grass cutting & Grounds Maintenance	2,425.00	2,222.92	2,709.00	1,299.58	2,916.22	2,040.00	-24.70%
	<b>Sub Total</b>	<b>16,859.00</b>	<b>23,551.82</b>	<b>12,709.00</b>	<b>5,503.55</b>	<b>10,852.52</b>	<b>14,040.00</b>	<b>10.47%</b>
	<b>Miscellaneous</b>							
	Professional Fees	1,500.00	4,250.00	1,500.00		-	1,500.00	0.00%
38	General Contingency	1,600.00	-	1,600.00	-	1,600.00	1,600.00	0.00%
	Octagon Post Office (S137)	200.00	-	200.00	200.00	400.00	200.00	0.00%
39	Section 137	300.00	225.00	300.00	175.00	400.00	500.00	66.67%
	<b>Sub Total</b>	<b>3,600.00</b>	<b>4,475.00</b>	<b>3,600.00</b>	<b>375.00</b>	<b>2,400.00</b>	<b>3,800.00</b>	<b>5.56%</b>

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	<b>Projects</b>							
	Community Land Project Planning & Prof Fees	33,000.00	3,925.00		-	-	7,500.00	
	Community Land Project - Delivery							
	Neighbourhood Planning	16,500.00	8,316.00	8,500.00	2,300.00	15,734.00		
	<b>Sub Total</b>	<b>49,500.00</b>		<b>8,500.00</b>	<b>2,300.00</b>	<b>15,734.00</b>	<b>7,500.00</b>	
	<b>TOTAL EXPENDITURE</b>	<b>284,571.12</b>	<b>247,248.40</b>	<b>270,517.54</b>	<b>129,985.42</b>	<b>237,254.79</b>	<b>293,928.41</b>	<b>8.65%</b>

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	<b>INCOME</b>							
40	Miscellaneous	500.00	1,818.58	500.00	495.00	495.00	500.00	0.00%
	Verge Cutting Delegation	4,100.00	4,015.32	4,200.00	4,272.19	4,272.19	4,300.00	2.38%
	Neighbourhood Planning Grant	15,000.00	8,230.00		-	-	-	#DIV/0!
	Capital Grants		4,336.25			-	-	#DIV/0!
41	Interest on investment	2,000.00	3,508.02	4,000.00	1,389.88	2,389.88	4,000.00	0.00%
42	Burial Ground - General	5,500.00	17,842.15	2,375.00	506.00	3,006.00	1,500.00	-36.84%
	Burial Ground - Memorials	-	1,050.00	-	-	350.00	-	#DIV/0!
	Refunds	-	-	-	-	-	-	#DIV/0!
	<b>Sub Total</b>	<b>27,100.00</b>	<b>40,800.32</b>	<b>11,075.00</b>	<b>6,663.07</b>	<b>10,513.07</b>	<b>10,300.00</b>	<b>-7.00%</b>
	<b>Community Centre Income</b>							
44	Hirers - Regular	40,000.00	44,943.42	45,000.00	28,153.22	56,306.44	45,000.00	0.00%
45	Hirers - Casual	10,000.00	12,341.81	10,000.00	4,915.87	9,831.74	10,000.00	0.00%
46	Bar takings	9,000.00	10,857.96	8,500.00	6,362.18	12,724.36	10,000.00	17.65%
47	Police	3,000.00	1,585.58	2,500.00	1,040.11	2,220.47	2,500.00	0.00%
48	Comm Centre Miscellaneous	500.00	621.97	500.00	-	-	500.00	0.00%
	Event Income	13,855.00	11,050.24	12,500.00	6,700.64	11,700.64	10,000.00	-20.00%
	Refunds	-	170.24	-	-	-	-	#DIV/0!
		<b>76,355.00</b>	<b>81,230.74</b>	<b>79,000.00</b>	<b>47,172.02</b>	<b>92,783.65</b>	<b>78,000.00</b>	<b>-1.27%</b>
	<b>Earmarked Monies</b>							
	Use of commuted sums		-					
	Devlin Drive Grounds Maintenance	780.00	554.97	807.00	527.75	527.75	720.00	
	Mulberry Close Grounds Maintenance	2,420.00	702.00	2,290.00	1,979.89	1,979.89	2,200.00	
	Mulberry Close Play Equipment		839.15		-	-		
	Trafalgar Square Grounds Maintenance	1,160.00	1,721.41	1,160.00	819.16	819.16	1,160.00	
	Rosebery Park Grounds Maintenance	2,090.00	-	1,750.00	1,081.33	1,081.33	1,650.00	
	Norwich Road Bus Shelters	250.00	250.00	200.00	50.00	50.00	200.00	
	Use of earmarked reserves		-		-	-		

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	Community Land Project Planning & Prof Fees	20,000.00	-		-	-	7,500.00	
	Neighbourhood Planning	1,500.00	-	8,500.00	-	500.00	-	
	Burial Ground Professional Fees			5,000.00			10,000.00	
	Use of CIL:							
	Purchase of Police Shed						3,000.00	
	Increased Office Space						1,500.00	
	Extension of Police Shed						1,760.00	
	Use of free reserves							
	<b>Sub Total</b>	<b>28,200.00</b>	<b>4,067.53</b>	<b>19,707.00</b>	<b>4,458.13</b>	<b>4,958.13</b>	<b>29,690.00</b>	<b>50.66%</b>
	<b>TOTAL INCOME</b>	<b>131,655.00</b>	<b>126,098.59</b>	<b>109,782.00</b>	<b>58,293.22</b>	<b>108,254.85</b>	<b>117,990.00</b>	
49	<b>SHORTFALL GRANT</b>	<b>1,994.00</b>	<b>3,714.00</b>	-	-	-	-	
50	<b>PRECEPT</b>	<b>150,922.12</b>	<b>142,829.18</b>	<b>160,735.54</b>	<b>161,235.54</b>	<b>161,235.54</b>	<b>175,938.41</b>	
	<b>TOTAL INCOME</b>	<b>284,571.12</b>	<b>272,641.77</b>	<b>270,517.54</b>	<b>219,528.76</b>	<b>269,490.39</b>	<b>293,928.41</b>	
	<b>EXCESS / LOSS</b>	-	<b>25,393.37</b>	-		<b>32,235.60</b>	-	
	Inc/Dec on Council Tax Bill	#DIV/0!		1.82%			4.29%	
	<b>Tax Base</b>	1,789.00		1,877.00			1,964.00	
	<b>Band D</b>	£84.36		£85.90			£89.58	