



PORINGLAND NEIGHBOURHOOD PLAN

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: poringlandneighbourhoodplan@gmail.com

Qualifying Body: Poringland Parish Council

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Neighbourhood Plan Committee at 7pm on Wednesday 20th September 2017 at Poringland Community Centre.

The business to be transacted at the meeting is as follows:-

- 1. Election of Chairman (must be a Parish Councillor)**
- 2. Attendance and Apologies for Absence**
- 3. Declarations of interest for items on the agenda and applications for dispensations**

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.

- 4. Introductions around the table**
- 5. Adjournment for public participation**
- 6. Discussion on the way forward with Neighbourhood Planning**
- 7. Initial phase of public consultation (to be completed by Christmas 2017)**
- 8. Appoint two co-opted members to shortlist and interview consultants**
- 9. Date of next Neighbourhood Plan Committee meeting: Wednesday 18th October 2017, 7pm, Poringland Village Hall**

Dated the 14th September 2017

Clerk.....