PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned to attend the HR Committee meeting of Poringland Parish Council at 7.30pm on Wednesday 6th May 2026 at Poringland Community Centre.

Members of the public and press are invited to attend.

Signed: *M Lawrence*

Michele Lawrence, Deputy Clerk and Deputy Responsible Financial Officer to Poringland Parish Council

Thursday 30th April 2026

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST

Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with the Council's Code of Conduct. The Council is to consider any requests for dispensations.

3. HR COMMITTEE TERMS OF REFERENCE

To formally approve the HR Committee Terms of Reference

4. HR MATTERS

4.1. To resolve to exclude members of the public and press from the meeting for the following items.

4.2. To receive reports relating to staffing matters and determine the appropriate next steps.

5. NEXT HR COMMITTEE MEETING

5.1. To note the date and time of the HR Committee meeting - Wednesday 17th June 2026 at 4pm. The meeting will be held at the Community Centre.