



PORINGLAND PARISH COUNCIL

STRATEGIC ACTION PLAN 2015-16

Poringland Parish Council will publish an action plan annually in May. The Plan will be drawn from the budget which is set in January and which includes project expenditure for the forthcoming year; from matters raised by members of the public and from the Six Strategic Group and other such outside bodies; and from matters identified as important to the community.

Poringland Parish Council will continually review the action plan, and will add any matters as required through the year.

Poringland Parish Council's Key Objectives for May 2015 to May 2016 are:

Action	How identified?	Timescale	Budget	Update
To further enhance the Council's new website and implement a community engagement strategy which includes social media opportunities.	Whole Council Strategic Working Group; improvement programme	Ongoing	N/a	[May 2016] Community Engagement Strategy has been agreed and is being implemented. Quarterly newsletter going out to all households. Councillor surgery rota being set up. Suggestions box installed. Social Media Policy drafted.
To continue engagement with developers in the Parish, including Norfolk Homes, David	Planning process	Ongoing	N/a	[May 2016] Engagement continues well with Norfolk Homes. David Wilson Homes being pursued for the correction of issues within the

Wilson Homes, and any new developments that may be proposed within and near the parish boundaries.				development.
To maintain a strategic overview of traffic matters within and around Poringland, working with The Strategic Six to lobby on improvements, individual matters and to investigate improvements to crossing points in Poringland.	Six Strategic Group	Ongoing	N/a	[May 2016] Discussions continue with the Six Strategic Group. New toucan crossing installed outside Framingham Earl High School. Council responded to consultation regarding speed limits at Trowse Bypass, as well as planning matters for Trowse Solar Farm.
To consider improvements / replacement of the war memorial at the Leisure Garden, putting in a permanent memorial and ensuring that the community is engaged in the design process.	Council / Community Engagement	November 2016	£1,000 plus external funding	[May 2016] Funds have been raised and design agreed. Community consultation has taken place with the vast majority in favour. Project plan and ordering of stone to be agreed at Council May 2016. Working Group to determine arrangements for Service of Dedication.
To ensure a smooth transition of the Welcome Home and Memorial Playing Field from the old Trustees to the Parish Council as	Playing Field Trust	December 2016	Within £10,000 budget for Playing Field 2015-16	[May 2016] Field handed over to Parish Council March 2016. Health and safety work ongoing, including tree inspections, drainage etc. Licences being issued to Bowls and Football Clubs.

Trustee. To develop an appropriate operating model to ensure that the facilities are accessible to all members of the community as well as the existing and any potential new user groups.				
To begin discussions relating to the new development land that is expected to be passed over from Norfolk Homes, identifying the Council's own objectives for that land and opening formal dialogue regarding The Vision.	District Council / Football Club / Norfolk Homes	Long Term	NIL	[May 2016] Public consultation took place January 2016, followed by public meeting February. Feedback collated to understand community wishes. Terms of reference for the Phase 1 Working Group to be considered at May 2016 meeting.
To apply for the Local Council Award Scheme 'Foundation' Award and work towards the 'Quality' Award with a view to applying for that once the Council qualifies.	Whole Council Strategic Working Group	Ongoing	N/a	[May 2016] Council received Foundation Award in July 2015 but does not qualify for Quality Award due to number of councilors co-opted. Council working towards level of Quality with a view to applying when able to do so.
To continue to improve good governance through the	Ongoing improvement programme	Ongoing		[May 2016] Efficiencies being identified and savings made where possible (eg £2,500 saving on

identification of efficiencies and modern methods of working.				insurance through price comparisons, £100 per month saving on electricity through ESPO). Further efficiencies to be identified
To continue to improve the offering at the Community Centre, including drafting a general maintenance plan, a scheme of approved contractors (including market testing pricing of contractors currently used) and streamlining the general running of the Community Centre.	Ongoing improvement programme	Ongoing		[May 2016] Review of pricing and running of Community Centre completed and implemented. Relief Caretaking arrangements outsourced. Events being organized to raise the profile of the Centre and to offer a service to the community.
To continue to enhance amenity facilities/land within the Parish for maximum community use and to protect the environment.	Open Spaces Advisory Group	Ongoing	£2,000 2015/16	[May 2016] Benches refurbished, ponds cleaned, fencing replaced at Leisure Garden. Burial ground memorials being repaired for safety. Tree inspections to be carried out.
To offer training and development opportunities for all councillors and officers of the council.	Training and Development Policy	Ongoing	£1,000 2015/16	[May 2016] All new councilors offered 'New Councillor Training'. List of training offered by a variety of organisations circulated. Assistant Clerk undertaking CiLCA qualification. Operational staff offered training pertinent to job role. Clerk attends CPD training and development opportunities.

To continue to support to Six Youth Council to grow and develop, ensuring engagement in the work of the Council and promoting future involvement in local democracy.	Six Strategic Group	Ongoing	£700 2015/16	[May 2016] Contribution of £700 towards running costs in 2015/16. Promotion of events as and when advised.
To consider development of performance indicators as part of the Council's move towards a more strategic outlook.	Whole Council Strategic Working Group	Ongoing	N/a	No update

Actions agreed May 2015.

Review of action plan due May 2016.

Next action plan due May 2016.