PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned to attend the meeting of Poringland Parish Council at 7pm on Wednesday 14th October 2026 at Poringland Community Centre.

Members of the public and press are invited to attend.

Signed: *BBethell*
Ben Bethell, Clerk and Responsible Financial Officer to Poringland Parish Council

Thursday 8th October 2026

AGENDA

1. **ATTENDANCE**
   To note those present and consider apologies for absence.

2. **DECLARATIONS OF INTEREST**
   Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with the Council's Code of Conduct. The Council is to consider any requests for dispensations.

3. **MINUTES OF PREVIOUS MEETING AND MATTERS ARISING**
   To agree minutes of the meeting of 9th September 2026 and to note any matters arising from those minutes.

4. **PUBLIC FORUM**
   - 4.1. District council report (7 minutes)
   - 4.2. County council report (5 minutes)
   - 4.3. Public participation (15 minutes at 3 minutes per speaker, maximum)

5. PLANNING

To consider applications received.

5.1. 2026/2309 - Erection of side and rear extension with front porch - 32 Rectory Lane Poringland Norfolk NR14 7SL

5.2. 2026/2628 - Two-storey rear extension - 3 St Marys Road Poringland Norfolk NR14 7SR

5.3. 2026/2730 - First-floor dormer extension and single-storey flat roof rear extension with balcony area above. Construction of an oak framed sheltered entrance to the north elevation - 8 Old Mill Road Poringland Norfolk NR14 7JW

6. ADMINISTRATION

6.1. To receive the Clerk's report.

6.2. To note any questions for the Clerk.

6.3. To consider the purchase of a new tipping trailer.

6.4. To consider the purchase of a new storage container.

6.5. To consider a tender specification for grounds equipment.

6.6. To receive an update on the Community Centre Solar project and agree next steps.

6.7. To appoint a new internal auditor for 2026/27 and (potentially) beyond.

6.8. To consider the small highways works and other groundworks required for the community land.

6.9. To consider arrangements for Christmas and to agree the budget for a tree.

6.10. To consider changes, and associated costs, to council emails.

6.11. To consider fireworks arrangements for 2027.

6.12. To consider workwear for the Rangers.

6.13. To review new and updated policies -

7. FINANCE

7.1. To note payments since the previous meeting.

7.2. To review the bank reconciliation.

7.3. To review the budget variance report.

7.4. To receive and review the first draft of the 2027/2028 budget.

8. NEXT PARISH COUNCIL MEETING

8.1. To note the date and time of the next full council meeting - Wednesday 11th November 2026 at 7pm. The meeting will be held at the Community Centre.

9. CONFIDENTIAL ITEMS – STAFFING AND CONTRACTS

9.1. To resolve to exclude members of the public and press from the meeting for the following items owing to the personal and commercial nature of the items.

9.2. To consider a proposal from a potential events partner

9.3. To receive an update about staffing and related budget considerations and to agree next steps.