PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned to attend the meeting of Poringland Parish Council at 7pm on Wednesday 10th June 2026 at Poringland Community Centre.

Members of the public and press are invited to attend.

Signed: *BBethell*
Ben Bethell, Clerk and Responsible Financial Officer to Poringland Parish Council

Thursday 4th June 2026

AGENDA

1. ATTENDANCE
To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST
Members are reminded to declare personal and/or pecuniary interests in any items on the agenda in accordance with the Council's Code of Conduct. The Council is to consider any requests for dispensations.

3. MINUTES OF PREVIOUS MEETING AND MATTERS ARISING
To agree minutes of the meeting of 13th May 2026 and to note any matters arising from those minutes.

4. PUBLIC FORUM
4.1. District council report (7 minutes)
4.2. County council report (5 minutes)
4.3. Public participation (15 minutes at 3 minutes per speaker, maximum)

5. CO-OPTION OF A NEW COUNCILLOR
5.1. To consider an application from a prospective new councillor.

6. PLANNING

To consider applications received.

6.1. 2026/1055 - 27 Howe Lane Poringland Norfolk NR14 7LQ - Proposed single storey flat roof rear extension with roof lantern, extending 5.49m from the rear wall of the original dwelling house, with a maximum height of 3.60m and an eaves height of 3.00m.

7. ADMINISTRATION

7.1. To receive the Clerk's report.
7.2. To note any questions for the Clerk.
7.3. To receive a report from the Amenities Working Group.
7.4. To receive a report from the Community Centre and Events Working Group.
7.5. To agree initial plans and budget for the annual fireworks event.
7.6. To consider moving to RialtasWeb (accounting and bookings software).
7.7. To agree support for the upcoming school PTA fete.
7.8. To note arrangements for upcoming policy reviews.
7.9. To receive an update about the land at Heath Loke and consider next steps.
7.10. To receive an update about the Community Land project and consider next steps.
7.11. To consider changes to the meeting schedule for 2026 and 2027.

8. FINANCE

8.1. To receive an update from the Finance Working Group.
8.2. To note changes to the finance process.
8.3. To approve the Regular Payments List.
8.4. To note the bank reconciliation.

9. NEXT PARISH COUNCIL MEETING

9.1. To note the date and time of the next full council meeting - Wednesday 8th July 2026 at 7pm. The meeting will be held at the Community Centre.

10. CONFIDENTIAL ITEMS - STAFFING

10.1. To resolve to exclude members of the public and press from the meeting for the following items owing to the personal nature of the items.
10.2. To receive and approve an update from the recent HR meeting.
10.3. To receive reports about an HR matters and consider next steps.