



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk
Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm
on Wednesday 14th February 2024 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. To Receive and Approve Apologies for Absence
2. To Receive Declarations of Interest
3. To Agree Minutes of the Meeting on 10th January 2024
4. Resignation of John Overton
5. Matters Arising, including Clerk's Report
6. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
 - a) District Council Report (7 minutes)
 - b) County Council Report (5 minutes)
 - c) Police Report/Update (5 minutes)
 - d) Public Participation (15 minutes)
7. Planning
 - a) To Consider Applications Received
 - i. 2024/0260: Proposal: T1 Oak Tree - Crown reduction by reducing height from approx. 13.7m to 10.9m and reduce width from approx. 13.7m to 10.9m
Location: 2 Brooks Meadow Poringland Norfolk NR14 7TP
 - b) To Note Planning Decisions
 - i. 2023/3591: Proposal: Single storey rear extension
Location: 67 The Street Poringland Norfolk NR14 7RE
Approval with Conditions
8. Finance
 - a) To Note Receipts, Payments, and Bank Reconciliation up to 31st January 2024
 - b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payments list provided
 - iii. Confirm Councillor who will approve payments
 - c) To Receive the Interim Report from the Internal Auditor for 2023/2024
 - d) To Confirm the Parish Councils Investment Strategy.
 - e) To Consider a Financial Request from Octagon Post Office Services.

9. To Review the Asset Register

10. To Consider the Adoption of the Following Policies

- a) Safeguarding Policy
- b) Menai Bridge Policy

11. To Consider the Request from Mike Harvey and Rev Robert Parsonage to offer verbal/written support with their efforts for funding for the new All Saints Centre Project.

12. To Receive an Update and Consider Recommendations from Advisory Group

- a) Amenities Advisory Group
- b) Finance and Governance Advisory Group
- c) Events Advisory Group

13. To Receive Proposal to Close the Meeting for Item 14 & 15 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 – Commercially Sensitive Interest

14. To Consider the use of Parks and Maintenance within the Parish

15. Community Centre and Small Areas Maintenance Contract.

15. To Confirm the dates of Full Parish Council Meetings for 2024/2025

16. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 13th March 2024 at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 8th February 2024

Parish Clerk:

