



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk
Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend The Annual Meeting of Poringland Parish Council at 7pm
on Wednesday 12th June 2024 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. To Receive and Approve Apologies for Absence
2. To Receive Declarations of Interest
3. To Agree Minutes of the Meeting on 8th May 2024
4. Co-Option Application to Poringland Parish Council
5. Matters Arising, including Clerk's Report
6. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
 - a) District Council Report (7 minutes)
 - b) County Council Report (5 minutes)
 - c) Police Report/Update (5 minutes)
 - d) Public Participation (15 minutes)
7. Planning
 - a) To Consider Applications Received – None at time of Publication
 - b) To Note Planning Decisions - None at time of Publication
8. Finance
 - a) To Note Receipts, Payments, and Bank Reconciliation up to 30th April 2024
 - b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payments list provided
 - iii. Confirm Councillor who will approve payments
 - c) Annual Governance and Accountability Return
 - i. Final Internal Report
 - ii. The Annual Governance Statement
 - iii. The Annual Accounting Statement
9. Update to Council of Discussions between Time Childcare and Village Hall Trustees
10. To Approve Quotations for Ditch Work to be Carried Out on the Community Land.
11. To Confirm Office Opening Hours to the Public.

12. To Receive an Update and Consider Recommendations from:

- a) Events Advisory Group
- b) Community Land Project – Planning Update and Grant Funding

13. To Receive Proposal to Close the Meeting for Item 14 & 15 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 – Legal & HR

14. To Discuss and Confirm Decision on a Legal Issue.

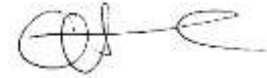
15. HR Matters

16. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 10th July 2024 at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 7th June 2024

Parish Clerk:

A handwritten signature in black ink, appearing to be 'C. J. E.', written in a cursive style.