PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk
Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm on Wednesday 9th July 2025 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. To Receive and Approve Apologies for Absence
2. To Receive Declarations of Interest
3. To Agree Minutes of the Meeting of 11th June 2025
4. Matters Arising, including Clerk's Report
5. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
   a) District Council Report (7 minutes)
   b) County Council Report (5 minutes)
   c) Police Report/Update (5 minutes)
   d) Public Participation (15 minutes)
6. Planning
   a) To Consider Applications Received
      i. 2025/0639
         Location: Fairfield House Bungay Road Poringland Norfolk NR14 7NA
         Proposal: Replace hedge at front of property with brick wall
      ii. 2025/1865
         Location: 7 The Ridings Poringland Norfolk NR14 7PS
         Proposal: New Cart Lodge and office with associated landscape works
      iii. 2025/1801
         Location: 128 The Street Poringland Norfolk NR14 7LA
         Proposal: Approval of Matters Reserved following Outline application 2023/0798 for layout, scale, appearance and landscaping

   b) To Note Planning Decisions
      i. 2025/1320
         Location: 13 Wellesley Close Poringland Norfolk NR14 7XH
         Proposal: Single storey side extension
         Approval with Conditions
      ii. 2025/1340
         Location: 58 Cawstons Meadow Poringland Norfolk NR14 7SX
         Proposal: Single storey rear extension to provide an additional bedroom
         Approval with Conditions

7. Finance

a) To Note Receipts, Payments, and Bank Reconciliation up to 30th June 2025

b) Accounts for Payment

i. To agree accounts for payment

ii. To agree the additional payments list provided

iii. Confirm one Councillor who will approve payments

c) To Confirm Financial Arrangements and Payments for August when no meeting will take place.

d) To Confirm T Boucher and T Spruce to be Removed from United Trust Bank and Replaced with John Henson and Carl Pitelen

e) To confirm Carl Pitelen, John Henson and John Joyce are added to CCLA account/s and are authorised to act on behalf of Poringland Parish Council on all accounts held with CCLA

f) To Confirm that T Boucher is removed from Santander Account/s and Carl Pitelen, John Henson and John Joyce are added and authorised to act on behalf of Poringland Parish Council

g) To Review and confirm renewal of two saving accounts held with Hampshire Trust Bank for a fixed term.

8. To Discuss and Consider a Response to a East Pye Solar Statutory Consultation

9. To Consider a Request From Norfolk Homes to Install a Memorial Bench at Mulberry Green in Memory of Sean Eagling.

10. To Approve Work to be Carried Out in the Toilets at the Community Centre.

11. To Review and Approve the Following Policies/Strategy Plans

a) CCTV Policy

b) Capability Policy

c) Retention of Records Policy

d) Performance Management & Appraisal Policy

12. To Receive an Update and Consider Recommendations from:

a) Strategic Working Group

b) To Note Advisory Group Forthcoming Meeting Dates

13. To Receive Proposal to Close the Meeting for Item 14 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 – HR Matters

14. To Receive Updates Relating to HR

15. Date and Time of Forthcoming Parish Council Meeting

The forthcoming Parish Council Meetings for the forthcoming 12 months are as follows:

Wednesday 10th September 2025

Wednesday 8th October 2025

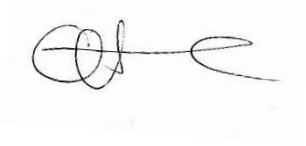
Wednesday 12th November 2025

Wednesday 10th December 2025

Wednesday 14th January 2026

Wednesday 11th February 2026

Wednesday 11th March 2026

Wednesday 8th April 2026
Wednesday 13th May 2026 – Annual Parish Council Meeting
Wednesday 10th June 2026
Wednesday 8th July 2026
The Annual Parish Meeting will be held on Wednesday 8th April 2026 at 6pm at the Community Centre.

Dated: 4th July 2025 *Parish Clerk:*