



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk

Website: www.poringlandparishcouncil.gov.uk

Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm
on Wednesday 5th November 2025 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. To Receive and Approve Apologies for Absence
2. To Receive Declarations of Interest
3. To Agree Minutes of the Meeting of 8th October 2025
4. To Present Service Award To Tim Boucher and Lisa Overton Neal for their Services to Poringland Parish Council
5. Matters Arising, including Clerk's Report
6. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
 - a) District Council Report (7 minutes)
 - b) County Council Report (5 minutes)
 - c) Police Report/Update (5 minutes)
 - d) Public Participation (15 minutes)
7. Planning
 - a) To Consider Applications Received
 - i. Pre Planning Proposal for development to the north west of Poringland Wood around Octagon Barn
 - ii. 2025/0914
Address: 2 The Street Poringland Norfolk NR14 7JR
Proposal: Amended Plans - Demolition of existing structures and redevelopment to provide service station including forecourt, sales building, jet wash, car parking, canopy with solar panels and associated works
 - iii. 2025/3319
Location: 7 Stoke Road Poringland Norfolk NR14 7JL
Proposal: 2 storey pitched roof extension, internal alterations and demolition of existing garage
 - b) To Note Planning Decisions
8. Finance
 - a) To Note Receipts, Payments, and Bank Reconciliation
 - b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payments list provided

- iii. Confirm one Councillor who will approve payments
- c) To Confirm the New Signatories for Charity Bank.
- d) To Confirm Action Against a Bad Debtor

9. To Consider A Proposal from The Men's Shed Providing a Bench Seat.

11. To Receive an Update and Consider Recommendations from:

- a) Community Land Advisory Group

12. To Receive Proposal to Close the Meeting for Item 13 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 – HR Matters

13. To Receive Updates and Proposals Relating to HR

14. Date and Time of Forthcoming Parish Council Meeting

To confirm the date of the next full council meeting will be Wednesday 10th December 2025

Dated: 31st October 2025

Parish Clerk:

