



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm on Wednesday
1st March 2023 at Poringland Community Centre.

Members of the Public are able to access the meeting via this online [Link](#)

The Business to be Transacted is as Follows:

1. To Record Apologies for Absence

2. To Receive Declarations of Interest

3. To Agree Minutes of the Meeting on 1st February 2023

4. Matters Arising, including Clerk's Report

5. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)
- d) Police Update

6.Planning

- a) To Consider Applications Received
 - i. 2023/0355 - Proposal: Internal alterations and 2 storey rear extension.
Location: 12 Old Mill Road, Poringland NR14 7JW

- b) To Note Planning Decisions – None at time of publication
 - i. 2022/ - Proposal:
Location:
Decision:

7. Finance

- a) To Receive Receipts, Payments, and Bank Reconciliation up to 31st January 2023
- b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree accounts for payment with pecuniary Interests
 - iii. To agree the additional payment list provided
 - iv. Confirm councillors who will approve payments in February
- c) To Receive Q3 Budget Monitor
- d) To review and agree the asset register

8. To Review and Agree the Risk Register

9. To Agree the Grounds Maintenance Contracts Due for Renewal

10. To Agree Contractor to Carry Out a Tree Survey

11. To Consider a Request from Ben Burgess Relating to Staff Training
12. To Consider Options Regarding Damaged Defibrillator as a Result of a Car Accident at the Railway Tavern.
13. Transfer of Open Space Land (Phase 3) Rosebery Park.
14. To Receive Updates and Consider Recommendations from Advisory Groups
 - a) Events 2023 – Update on Kings Coronation Plans and Summer Fair
15. To Receive an Update from Welcome Home and Memorial Playing Field Trust Charity and How the Charity Conducts Itself Moving Forward
16. To receive proposal to close the meeting for item 17 and 18 under section 1 para 2 of the Public Bodies Admission to Meetings Act 1960. Items refer to HR and sensitive information including GDPR and Commercially Sensitive Information.
17. To receive an HR update
18. To Discuss a Request Relating to The Community Land
19. Date and Time of Next Parish Council Meeting

The Annual Parish Meeting will take place on Wednesday 5th April at 6pm this will be immediately followed by a Parish Council meeting at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 22nd February 2023

Parish Clerk: *Charlotte Hummel*

 01508 492182

 Poringland Community Centre, Poringland NR14 7WB

 clerk@poringlandparishcouncil.gov.uk  www.poringlandparishcouncil.gov.uk