

**Minutes of the Meeting of the Neighbourhood Plan Committee  
Wednesday 18<sup>th</sup> July 2018 7pm Poringland Community Centre**

**Present:** John Henson  
John Joyce (Vice Chairman)  
John Hodgson  
David Hewer  
Tim Boucher  
Charles Auger  
Carl Pitelen  
Lorraine Matthews  
Trevor Spruce  
Rachel Mccarthy (Assistant to Clerk)  
Stephanie Ayden (Project Officer)

**Also attended:**

- 1. Apologies or Absence**  
Apologies for absence were received and accepted from Anne Barnes, Lisa Neal and Sarah Lovelock.
- 2. Declarations of interest for items on the agenda and applications for dispensations**  
There were no declarations of interest.
- 3. Minutes of the meeting held 20<sup>th</sup> June 2018**  
The minutes of the meeting held on 20<sup>th</sup> June were considered and accepted. Proposed by David Hewer, seconded by Trevor Spruce, all in favour.
- 4. Matters arising**  
There were no matters arising.
- 5. Adjournment for public participation**  
There were no members of the public present
- 6. Draft for recommendation to Council for Comment**  
Initial feedback on the Policies had been sought from SNC in June, and was shared with the Committee. No major issues had been highlighted, but helpful guidance was given on ensuring each policy covers just one issue, not multiple, and it needs to be clear what the policy is trying to achieve. Each policy therefore needs to be directly linked with its corresponding objective.

It was also felt the Plan needed to include a definition of what was meant by 'starter homes' – ie: do we want to say 'home for social rent'? There was some querying of claiming Poringland as a 'Rural Exception Site', given the size and population of the village, and our policies must be double checked against the revised National Planning Policy Framework.

Following their review at the June Neighbourhood Plan Committee meeting, the policies had been edited to reflect feedback. They were subsequently reviewed again, and further amends were made directly to

the document in order to ensure readiness for a review at the Parish Council meeting on July 24<sup>th</sup>. Some policies were split into smaller single issue policies and wording was refined where appropriate.

The Chairman drew the Committee's attention to 'Building for Life' guide. This relates to a Government endorsed industry standard for well designed homes and neighbourhood. Local communities, local authorities and developers are encouraged to use it to guide discussions about creating good places to live. Hard copy of the design will be circulated at the August meeting, and can be downloaded here: [www.designcouncil.org.uk](http://www.designcouncil.org.uk)

**7. Poringland Fete feedback**

Around 50 people visited the indoor Neighbourhood Plan display stand and some good contacts were made with people with young families, which was a group that the committee is keen to reach out to.

**SA/RMc**

The ongoing challenge of engagement was discussed, and a few ideas shared. It was felt that an engagement strategy should be worked up to ensure we stimulate and nurture a growing interest and participation in the Plan as it starts to take shape.

The Project Officer to work with the Assistant Parish clerk to put together an initial approach to present at the August meeting.

**8. Any other Neighbourhood planning matters the committee wishes to discuss**

There were no other matters to discuss

**9. Date of next meeting:**

Wednesday 15<sup>th</sup> August 2018, 7pm, Poringland Community Centre  
*(cancelled)*

There being no other business, the Chairman closed the meeting at 8:30pm.

**CHAIRMAN**