

Minutes of the Meeting of Poringland Parish Council
Wednesday 27th June 2018 7pm Poringland Community Centre

Present: Trevor Spruce (Vice Chairman in the Chair)
David Gooderham
John Henson
David Hewer
John Joyce
James Landshoft
Lisa Neal
John Overton
Chris Walker
Catherine Moore (Parish Clerk)

Also attended: 25 members of the public in attendance.

1. Apologies

Apologies for absence were received from Tim Boucher.

2. Declarations of Interest and Applications for Dispensation

Trevor Spruce declared an interest in item 11c as he had tendered for the works.

Lisa Neal declared an interest in all planning matters as she was on the Development Management Committee at South Norfolk Council.

3. Minutes of the Previous Meeting

The minutes of the meeting held on 23rd May 2018 were considered. An amendment was made to page 1 – remove Lisa Neal and add John Joyce to attendance list. With this amendment the minutes were **agreed**, proposed by David Hewer, seconded by John Henson, all in favour.

4. Update on matters arising from the minutes

The Clerk presented her report into matters raised. Further updates:

- The Rosebery Park transfer was nearing completion and the snagging list had been discussed, with timescales agreed for completion of these matters.

5. Report from the Chairman

Nothing to report.

6. Public Participation

Standing orders were suspended to allow the District Councillors and members of the public to speak, proposed by John Henson, seconded by David Hewer, all in favour.

a) District Councillors

John Overton reported that the discussions between South Norfolk Council and Broadland District Council around sharing services were ongoing, with feasibility studies being undertaken.

Lisa Neal reported that the Greater Norwich Local Plan had undertaken a very successful consultation which had resulted in 180 new sites being brought

forward. These would be assessed and consulted on in the coming months. Most people had expressed a preference for concentrated development, with mixed views on the concept of a new village. There was lots of support for economic growth, and for small / single storey dwellings. The Plan would be three months behind schedule due to the new sites for consultation.

Lisa attended the launch of the GoGoHares in Wymondham, and promoted the free Wymondham Trails app.

South Norfolk On Show was scheduled for Sunday 1st July. The Community Pub of the Year competition was being launched.

b) County Councillor

Vic Thompson had sent his apologies and circulated his report.

c) Public Participation

A member of the public noted that there were faulty street lights at Rosebery, and was asked to report the details by email to the Clerk.

A representative of Rosebery Park addressed the Council regarding the fenced open space areas, expressing disappointment that the railings had been taken down and that the area was not now suitable for use by dogs off leads. It was felt that they had been taken down only due to their visual impact, and noted that the ones at the play area had remained.

Disappointment was expressed that no signs had been put up saying no dogs, and that the bins had been installed, suggesting dogs were welcome. Concern was raised regarding planning permission for the replacement of the railings, and questions were asked about who allowed the situation to develop. The speaker noted that she worked to keep the area clear of fouling, and asked whether they were private residential areas. She felt that the community should have been given the opportunity to have their say on the removal of the railings. She noted that 11 people had signed in support of the proposal to retain a form of dog-friendly fencing around the spaces.

A member of the public spoke about the Mill Close planning applications, expressing concern that the proposed development would overlook existing properties. He noted that the land was elevated and currently had a single storey chalet dwelling, and that the proposal was in excess of one storey. Concern was expressed regarding piling which could destabilise existing properties. Concerns were raised that the property would result in exceeding the 8 dwellings allowed on a unadopted road. It was felt that the tower would be detrimental to the visual amenity, and that the invasion of privacy was against the Human Rights Act. It was felt that the proposals could devalue the existing properties.

A member of the public wished to record his concern regarding the trip hazard on the new cycleway, which had been signed off by Norfolk County Council.

A member of the public asked when the spine road could be opened even to pedestrian traffic. It was explained that Norfolk Homes would open the road as soon as possible, however it was within a construction site and so was not safe to do so. Planning applications were being submitted for that phase of construction.

A member of the public asked what was happening with the open space in Picton Close / Ponsonby Way. It was confirmed that the land still belonged to the developer and was not ready to be handed over. It was confirmed that permission had been given to fell an oak tree to create the spine road.

A member of the public stated that there would be no piling on the Mill Close development site, and that there would be no overlooking or infringement of privacy. He planned to tweak the application to extinguish the issues, and had sent photos showing the impact of the tower on the landscape.

A member of the public asked whether Parish Council meetings could be advertised on Facebook, it was **agreed** that this would be reintroduced.

Clerk

Standing orders were reinstated.

Lisa Neal left the meeting and sat in the public area.

7. Planning

a) Applications Received

i) 2018/1210 Land west of Mill Close: Erection of single dwelling and garage.

ii) 2018/1211 Land south of Mill Close: Erection of single dwelling and garage.

Trevor Spruce had viewed the plans and visited the site. He noted that he shared the concerns raised by residents. It was noted that the justification for the tower was misguided as there had not been a mill on site for 100 years. The development was intrusive and required proper planning justification. The District Councillor noted that the planning officer would be visiting the site before determining the application, and if he was minded to recommend approval, the application would be sent to Committee.

It was **agreed** to object to the application on the basis of loss of neighbouring amenity, inappropriate form of development, overcrowding, and loss of privacy, proposed by Trevor Spruce, seconded by David Gooderham, all in favour.

Clerk

iii) 2018/1302 126B The Street: Extension to provide orangery, bedroom bay window and covered parking. Converting garage to exercise / treatment / carers accommodation.

Chris Walker had viewed the plans and visited the site. He noted issues with the right of way access, with the owner of the track expressing concern about construction traffic. The plans did not deal with the treatment of surface water drainage. It was felt that there was a lack of clarity in the proposals as to whether this would be a commercial venture or was for private use. The lorry was inadequate for a business-related volume of traffic and would result in an intensification of the use of the premises.

Clerk

It was **agreed** to seek clarification on the business use of the premises and refuse if it was for business use, proposed by John Henson, seconded by Chris Walker, all in favour. The Clerk and Chairman were delegated to

respond once clarification had been received.

b) Planning Decisions

- i) 2018/0718 Community Centre, Overtons Way: Extension to existing car park. **APPROVED**
- ii) 2018/0755 27 Springfields: Single storey rear extension. **APPROVED**

Lisa Neal returned to the meeting.

Standing orders were suspended to allow the District Councillor to speak, proposed by John Henson, seconded by David Hewer, all in favour.

Lisa Neal briefed the meeting on the Orsted Hornsea 3 proposals. It was noted that South Norfolk Council were a statutory consultee, and that the potential visual impact of the building from the A47 and surrounding areas was massive. Visuals from the consultation documents were shown. It was noted that South Norfolk Council had requested that the visual impact be minimised by sinking it into the ground and painting it grey. It was **agreed** to respond to the consultation by requesting that the building be grey rather than green, and that the smaller of the buildings be planned for Mangreen. The building should be sunk into the ground as far as possible and masked into the landscape. It should not have an impact on the nearby listed building of Keswick Hall. Proposed by John Henson, seconded by James Landshoft, all in favour.

Clerk

8. Correspondence and Consultations

a) Dog Friendly Gated Areas

Correspondence from a member of the public was noted. John Overton gave an overview of the background behind the public open spaces in Lansdowne Drive, noting that there had been no mention of railings in the particulars for the sale of the houses. Planning permission could not be found, and it was felt that the situation had been badly managed by Big Sky. It was confirmed that dogs were permitted in the spaces if they were unfenced, and the spaces were for any member of the public to use. The space was never designated as a dog park, although dog bins were installed to combat the issue of fouling. There was a great deal involved in setting up a dog park, including rules, shade, water and location. It was suggested that a dog park could be considered in the plans for the Community Land Project, if this was felt appropriate and was supported by the community. Discussion ensued regarding the concept of a dog park in Poringland, and it was **agreed** to look at the feasibility of a designated dog park area within the village, proposed by Trevor Spruce, seconded by David Hewer, all in favour.

Clerk

b) Carer Friendly Communities

Correspondence from Norfolk Family Carers was noted. It was **agreed** that as this was being picked up by the Good Neighbours Scheme, the Parish Council did not need to take any further action.

c) Parish Partnership Fund

Correspondence from Norfolk County Council was noted. Councillors were

reminded that an enquiry had been made about white lining along Devlin Drive with a view to this being part of an application.

9. Finance

a) Receipts, Payments, and Bank Reconciliation

The receipts, payments and bank reconciliation for May 2018 were presented and **noted**.

b) Accounts for Payment

It was **agreed** to pay the following accounts, proposed by John Henson, seconded by David Hewer, all in favour. Trevor Spruce and John Henson would authorise the payments.

	Staff Salaries	£6,008.51
	PAYE & NIC	£2,070.56
HMRC	Superannuation	£2,159.76
Norfolk Pension Fund	Telephone and Broadband	£43.92
BT	Printing	£52.63
Norfolk Copiers	Printing – Annual Report	£699.00
Norse Eastern	Chairman Training	£75.00
Norfolk PTS	Hosted IT	£217.62
Microshade	Subscription	£70.50
Parish Online	CC Electricity	£748.96
Total Gas & Power	CC Gas – May 2018	£51.09
ESPO	CC Gas – April 2018	£101.17
ESPO	CC Water	£230.91
Wave	Card Machine Charges	£3.22
WorldPay	Door Repair	£2,274.00
MPS Doors	Floor Refurb - Balance	£1,816.20
Roger Hyde Flooring	Kitchen Door Repair	£35.00
M Grapes	Hand Drier	£248.54
Norwich Electrical	Air Conditioning Repair	£466.20
Pitkin & Ruddock	Event Expenditure	£50.85
R McCarthy	Disco Deposit	£100.00
M Roberts	Dreamers Balance	£800.00
Temple Brothers	Cemetery Water	£10.75
Wave	Pavilion Blinds	£576.00
Compass Blinds	P Field Electricity	£380.02
Eon	Ground Water Audit	£4,320.00
Cemetery Dev Services	Memorial Repairs	£1,470.00
Abbey Memorials	Bins	£1,307.05
Glasdon	Grounds Maintenance	£191.66
Vortex	Grounds Maintenance	£870.22
Garden Guardian	Waste	£99.56
Veolia	Grounds Maintenance	£945.00
Spruce Landscapes	Bin Install / Mulberry Access	£1,729.32
Spruce Landscapes	Various	£662.26
Barclaycard	Cleaning Materials	£344.13
Hugh Crane Cleaning	Signs	£361.20
Bartlett Signs	Tables – 60's Night	£115.60
Banqueting Hire Service	Floor Maintenance Chems	£63.94
Havwoods Accessories		

R McCarthy	Advertising / Mileage	£42.28
J & A Saunders	Window Cleaning	£140.00
Martin Daws	CC Decorating	£1,300.00
C Moore	Petty Cash Top Up	£26.89
R McCarthy	Fete Prizes	£44.65
SLCC Norfolk	Summer Conference	£49.50

- c) Investment Account Signatories
It was **agreed** that Tim Boucher, Trevor Spruce, David Gooderham and John Henson would be signatories on the investment accounts, proposed by Chris Walker, seconded by Lisa Neal, all in favour. **Clerk**

10. Committees and Advisory Groups

- a) Neighbourhood Plan Committee
The report of the meeting was **noted**.

11. Other Matters

- a) Cemetery Groundwater Audit Report
The report was presented and discussed. It was **agreed** to commission the work with the Environment Agency to agree mitigation measures, proposed by John Henson, seconded by Chris Walker, all in favour. **Clerk**

Trevor Spruce withdrew from the room as he had a pecuniary interest. John Henson was elected to chair item 11b, proposed by John Overton, seconded by Chris Walker, all in favour.

- b) Fence at Playing Field Play Area
The Clerk presented prices to replace the fence, a significant section of which had fallen down with the entire fence beyond economical repair. It was **agreed** to install a metal fence by Ben Willis Landscaping at a cost of £3,400, proposed by Chris Walker, seconded by Lisa Neal, all in favour. **Clerk**

Trevor Spruce returned to the meeting.

- c) Devin Drive Hedge Cutting
A report from the Clerk was presented outlining a proposal to request delegated authority to maintain the hedge along Devlin Drive, for an agreed sum of money. It was **agreed** to approach Norfolk County Council with this solution, proposed by John Henson, seconded by Chris Walker, all in favour. **Clerk**

12. Date of next meeting:

- Wednesday 25th July 2018, 7pm, Full Council, Community Centre.

The meeting closed at 9.20pm.

CHAIRMAN