

**Minutes of the Meeting of Poringland Neighbourhood Plan Committee  
Wednesday 17th January 2018 7pm Poringland Community Centre**

**Present:** John Henson (Chairman)  
John Joyce (Vice Chairman)  
John Hodgson  
David Hewer  
Sarah Lovelock  
Charles Auger  
Carl Pitelen  
Lisa Neal  
Anne Barnes  
Lorraine Matthews  
Trevor Spruce  
Henry Gowman  
Catherine Moore (Clerk)  
Stephanie Ayden (Project Officer)  
Jason Parker (Consultant Parker Planning Services)

**Also attended:** None.

- 1. Apologies for Absence**  
Apologies for absence were received and accepted from Tim Boucher.
- 2. Declarations of interest for items on the agenda and applications for dispensations**  
Lisa Neal declared an interest in the Greater Norwich Local Plan, which was discussed under 'Any Other Neighbourhood Planning Matters'.
- 3. Minutes of the meeting held 20<sup>th</sup> December 2017**  
The minutes of the meeting held on 20<sup>th</sup> December 2017 were considered and agreed. Proposed by David Hewer, seconded by John Hodgson, all in favour.
- 4. Matters arising**  
There were no matters arising.
- 5. Adjournment for public participation**  
There were no public comments made.
- 6. Initial Consultation Responses: Discussion Paper**  
The discussion paper was considered and it was felt that clear themes had emerged which could be explored further in the planned questionnaire. Traffic was clearly an issue however it was agreed there was no simple solution and that traffic calming is a contentious issue. It was suggested that traffic calming be designed into new developments (as it has on the Norfolk Homes development) through road layouts, and it was agreed that the Plan should support cycling and footpath provision. Attracting business/light industry to the area to support the local economy and employment opportunities was also discussed, with it being agreed that policies within the Neighbourhood Plan could indicate what might be seen as suitable for the

area.

**7. Next stage of consultation: Key themes for Questionnaire**

Suggestions were made around themes to explore further in a questionnaire, including public transport provision, traffic and traffic calming, and 'feeling safe'. It was felt by Jason Parker that we had enough information now to enable him to start drafting the questions, to be considered at the next meeting.

**JP**

**8. Set Date for session to develop vision, aims and objectives of the Plan**

Jason Parker gave a short presentation to the Committee around how to approach this work, and a date was agreed for 7<sup>th</sup> March 2018, 7pm at Poringland Community Centre. Session to be led by Jason Parker and supported by Stephanie Ayden.

**9. Any other Neighbourhood planning matters the committee wishes to discuss**

The Chairman drew the Committee's attention to the Greater Norwich Local Plan document, and invited them to give their feedback online. It was agreed to circulate the Plan's website link, and to supply an item for the 5+ Newsletter inviting residents of the area to do the same.

**JH**

**10. Date of next meeting:**

Wednesday 21st February 2018, 7pm, Poringland Community Centre

There being no other business, the Chairman closed the meeting at 8:20pm.

**CHAIRMAN**