

**Minutes of the Meeting of the Neighbourhood Plan Committee
Wednesday 20th December 2017 7pm Poringland Village Hall**

Present: John Henson (Chairman)
John Joyce (Vice Chairman)
John Hodgson
David Hewer
Lisa Neal
Anne Barnes
Roger Webb
Lorraine Matthews
Trevor Spruce
Catherine Moore (Parish Clerk)
Stephanie Ayden (Project Officer)
Jason Parker (Consultant Parker Planning Services)
Mark Thompson (Consultant Small Fish)

Also attended: None.

1. Apologies or Absence

Apologies for absence were received and accepted from Charles Auger, Tim Boucher, Sarah Lovelock, Carl Pitelen and Marie Charles.

2. Declarations of interest for items on the agenda and applications for dispensations

There were no declarations of interest.

3. Minutes of the meeting held 15th November 2017

The minutes of the meeting held on 15th November 2017 were considered and agreed. Proposed by David Hewer, seconded by Trevor Spruce, all in favour.

4. Matters arising

There were no matters arising.

5. Adjournment for public participation

There were no public comments made.

6. Feedback on the success and learning points from the Public Involvement Exercise

Overall, the event was considered a success and a positive and productive engagement/awareness raising exercise for visitors.

It was noted however that the audience mainly comprised of older retired residents, who were overall resistant to change. It was agreed that other groups, such as working professionals and businesses, needed to be targeted to ensure we have evidence representative of the Poringland population.

7. Next stage of consultation

Some discussions followed around how best to engage with harder to reach audiences, and ideas were put forward. These included an article in the next Five+ newsletter, creating a bespoke Facebook page for marketing / communications purposes and to get discussion going online, whilst ensuring

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opportunities for face to face meetings (such as drop in sessions for harder to reach audiences such as parents of young families and businesses) were available.

A questionnaire was seen as a logical next step which could explore views and preferences on a range of initial proposals. It was noted that younger residents and businesses may like this option, which is why their views are important. It was suggested that the questionnaire could also explore whether residents wanted Poringland to remain as a village or to become a town.

8. Facilitated session

Mark Thompson gave a short presentation to the Committee on Vision and Aims and how best to approach these within the context of a drafting the Plan. This led to several ideas and approaches being put forward, and it was agreed to hold a separate meeting early in the New Year for committee members to formulate our vision statement, aims and objectives. This would be arranged by the Project Officer.

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9. Any other Neighbourhood planning matters the committee wishes to discuss

It was confirmed that site specific allocations should be coming forward in the New Year from South Norfolk Council, and would be shared with the Committee. It was noted from this that the Committee was not obliged to allocate land for potential development in Poringland's Plan. Instead, a criteria based approach could be adopted.

10. Date of next meeting:

Wednesday 17th January 2018, 7pm, Poringland Community Centre

There being no other business, the Chairman closed the meeting at 8:15pm.

CHAIRMAN