



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringlandparishcouncil.gov.uk

Clerk to the Council: Mrs Catherine Moore BSc FILCM
Chairman: Mr John Ellis



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Parish Council at 7pm on Wednesday 29th June 2016 at Poringland Community Centre.

The business to be transacted at the meeting is as follows:-

1. **To sign the attendance register and to consider apologies for absence**
2. **Declarations of interest for items on the agenda and applications for dispensations**
Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.
3. **Minutes of the meeting held on 25th May 2016**
4. **Update on matters arising from the minutes (for information only)**
 - a. Impact of Anglian Water works and bin collections on traffic passing through
5. **Co-option to vacant position on Parish Council and sign declaration of acceptance of office**
6. **Adjournment for public participation and councillors with any pecuniary interests**
7. **Planning**
 - a. Applications Received
 - i. 2016/1177 11 Elizabeth Road: Single storey pitched roof rear and side extension with first floor extension to the front.
 - ii. 2016/1371 Subdivision of garden on 21 Clearview Drive: Erection of three bedroom chalet dwelling.
 - b. Planning Decisions
 - i. 2016/0726 Land west of Norwich Road and south of Caistor Lane: Retrospective application for erection of non-illuminated adverts and flags. **APPROVED**
 - ii. 2016/0771 Land north of Shotesham Road: Variation of condition 2 of permission 2014/0393/D – various material changes. **APPROVED**
 - iii. 2016/0817 Land rear of 40 The Street: Discharge of conditions 5, 8 and 11 of planning consent 2013/1968 (single storey detached dwelling and garage) – levels, materials and tree protection. **APPROVED**
 - iv. 2016/0893 7 Boundary Way: Proposed two storey side extension. **APPROVED**
 - v. 2016/1143 1 Church Close: Retention of existing fence to side and rear, with height lowered to the level of the top rail adjacent to the highway and coloured. **APPROVED**

8. Advisory Group and Working Group Reports

- a. Appointment to vacancies (Facilities Strategic Advisory Group; Open Spaces, Recreation and Environmental Advisory Group)

9. Correspondence

- a. Parish Partnership Scheme 2017/18

10. Finance

- a. Receipts, payments and bank reconciliation for May 2016
- b. Accounts for payment
- c. Reinvestment of bond money withdrawn from Nationwide into a longer-term fund
- d. Request for amendment to Financial Regulations for outstanding debts

11. Report from the Chairman

12. Report from the District Councillors

13. Report from the County Councillor

14. Welcome Home and Memorial Playing Field Trust

- a. Report of the Trust Meeting held 15th June 2016
- b. Bowls Pavilion drainage options

15. Other matters

- a. Transfer of Norfolk Homes Area D open space
- b. Transfer of open space land at Shotesham Road (Rosebery Park)
- c. Draft Response to Statement of Community Involvement
- d. Parish Council IT Provision
- e. Tax Base

16. Date of next Parish Council meeting: Wednesday 27th July 2016, 7pm, Poringland Community Centre

Dated the 23rd June 2016

Clerk.....