

Minutes of the Meeting of Poringland Parish Council
Wednesday 14th October 2020 7pm
Meeting Held by Video Conference

In Attendance

Tim Boucher (Chairman)

John Henson

David Hewer

John Hodgson

John Joyce

Peter Lowndes-Burt

Lisa Neal

John Overton

Carl Pitelen

Trevor Spruce

Faye LeBon (Parish Clerk) and Allison Haines (Assistant Clerk)

1. To Record Apologies for Absence

Apologies were accepted from Chris Walker.

2. Declarations of Interest and Applications for Dispensation

None declared.

3. Adjournment for Public Participation, District and County Councillors, and Councillors with any Pecuniary Interests

No matters raised

4. To Receive Proposal to Close the Meeting for Item 15 Under Section 1 Para 2 of the Public Bodies (Admissions to Meetings) Act 1960 as the subject matter deals with terms and conditions of employment and confidential HR Matters.

It was agreed that the meeting should be closed to the public.

5. To Consider HR Matters Raised to the Council

The following was agreed by council:

- 1) The appointment of a cleaning contractor on a rolling month on month contract.
- 2) Administrative cover for the Parish Council
- 3) A response to HR correspondence

The meeting closed at 9.45pm

CHAIRMAN