



# PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, NR14 7WB

Tel: 01508 492182

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Clerk to the Council: Mrs Faye LeBon

Chairman: Mr Tim Boucher



## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Parish Council at 7pm on Wednesday 29<sup>th</sup> April 2020. The meeting will occur via video conference as permitted under The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

***Members of the public wishing to view the meeting and / or participate under item 7 should contact the clerk for a link to the meeting.***

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The Business to be Transacted is as Follows:

### 1. Chairman's Welcome

### 2. To Record Attendance and Apologies for Absence

### 3. To Receive Declarations of Interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.

### 4. To Agree Minutes of the Meeting of 25<sup>th</sup> March 2020

### 5. To Ratify Decisions Made at Meeting of 25<sup>th</sup> March 2020

- a) To Agree Minutes of 26<sup>th</sup> February 2020 subject to typographical amendment
- b) Planning Applications
  - a. 2019/1953 – Land South of Burgate Lane. Parish Council strongly objects to application.
  - b. 2020/0337 – Single Storey Extension to 30 Upgate. No comment by Parish Council.
  - c. 2020/0409 – Changes to Garage at 31 Rectory Lane. Parish Council supports application.
  - d. 2020/0344 – Extensions to 19 Rectory Lane. No comment by Parish Council.
  - e. 2020/0439 – New Vehicular Access to 18 Rectory Lane. No comment by the Parish Council.
  - f. 2020/0428 – Erection of 7ft Fence to 2A Stoke Road. Parish Council recommends refusal.
  - g. 2020/0422 – Refurbishment of Telephone Kiosk and Installation of Defibrillator – Parish Council makes no comment as this relates to Parish Council's own application.
- c) To Agree Updated Response to Covid-19 Crisis
- d) Finance
  - a. To Note Bank Reconciliation for February and Agree Accounts for Payment
  - b. To Agree Re-Investment of Hodge Bank Bond
- e) To Agree Community Centre Hire Fees and Treatment of VAT

## 6. Matters Arising from the Minutes of 25<sup>th</sup> March 2020, Including Clerk's Report

## 7. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)

## 8. Consultations and Correspondence

- a) To Consider any Nominations for the Norfolk Biodiversity Awards
- b) To Consider Proposals for Use of Bowling Green and Pavilion

## 9. Planning

### a) To Consider Applications Received

- i) 2020/0555 – 14 Malten Close – Erection of Side Extension, including Loft Conversion with Dormer Window. Removal of Chimney
- ii) 2020/0608 – 4 Church Close – Porch Replacement to Front of Dwelling
- iii) 2019/2498 – Land West of 6 Caistor Lane – Proposed Dwelling – **AMENDED APPLICATION**

### b) To Note Planning Decisions

- i) 2020/0344 – 19 Rectory Lane – Erection of single storey side and rear extensions – **APPROVAL WITH CONDITIONS**
- ii) 2020/0337 – 30 Upgate - Erection of single storey rear extension with associated works – **APPROVAL WITH CONDITIONS**
- iii) 2020/0417 – Cabin 1, Norwich Road (NON MATERIAL AMENDMENT) 2018/2480 - change to roofing material and raise ridge height by 400mm **APPROVAL NO CONDITIONS**
- iv) 2019/2542 – Land to the East of Rectory Lane – Proposed Dwelling with Garage and Access – **REFUSAL**
- v) 2020/0409 – 31 Rectory Lane – Re-roofing and Extension to Existing Garage – **APPROVAL WITH CONDITIONS**
- vi) 2020/0442 – Telephone Kiosk, The Street – Refurbishment and Installation of Defibrillator – **APPROVAL WITH CONDITIONS**
- vii) 2020/0459 – Land North of Shotesham Road – (NON MATERIAL AMENDMENT) 2014/0319 - Design and house type changes for Area D. **APPROVAL NO CONDITIONS**
- viii) 2019/1940 – Land to the East of Overtons Way – **APPEAL DISMISSED**
- ix) 2020/0439 – 18 Rectory Lane - New vehicular access to create in/out driveway – **APPROVAL WITH CONDITIONS**

## 10. Covid-19

- a) To Receive Parish Council Update on Covid-19 Crisis
- b) To Acknowledge Receipt of Covid-19 Small Business Support Grants
- c) To Consider Public Communication to Encourage Seeking of Assistance

## 11. Finance

- d) To Receive Receipts, Payments and Bank Reconciliation for March 2020
- e) Accounts for Payment

- i. To Agree Accounts for Payment
  - ii. To Agree Accounts for Payment (Councillors with Pecuniary Interests)
- f) To Receive Update on Fidelity Investment
- g) To Receive Fourth Quarter Budget Monitor

**12. To Agree Parish Council Risk Assessments**

**13. Committee and Advisory Group Reports**

- a) To Receive Update on Neighbourhood Plan
- b) To Receive Update on Community Land Project / Community Woodland

**14. To Receive Proposal to Close the Meeting for Item 15 Under Section 1 Para 2 of the Public Bodies (Admissions to Meetings) Act 1960 as the Item Refers to Terms and Conditions of Employment**

**15. To Consider Recommendations from HR Advisory Group**

**16. To Note Date of Next Parish Council Meeting and Agree Whether this Should be the Annual Meeting of the Parish Council.**

Wednesday 27<sup>th</sup> May 2020, 7pm. By video conference unless advised otherwise

*Dated 23<sup>rd</sup> April 2020*

*Clerk: Faye LeBon*

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# Minutes of the Meeting of Poringland Parish Council

## Wednesday 25<sup>th</sup> March 2020 7pm

### Meeting Held by Video Conference

*This meeting was held under Government guidelines of not encouraging social gatherings. Guidelines from NALC advise that at the current time, the meeting is not legally convened, however regulations under the Coronavirus Bill 2020 are forthcoming. All but urgent business has been removed from the agenda and the risk of legal challenge is low.*

#### **In Attendance**

Tim Boucher (Chairman)

John Henson

David Hewer

John Hodgson

John Joyce

Peter Lowndes-Burt

Lisa Neal

John Overton

Carl Pitelen

Trevor Spruce

Chris Walker

Faye LeBon (Parish Clerk)

#### **Also in Attendance:**

Due to the nature of the meeting, no members of the public were in attendance.

#### **1. Chairman's Welcome**

Tim Boucher welcomed councillors to the first video conferenced meeting of the Parish Council.

## **2. Apologies for Absence**

None received

## **3. Declarations of Interest and Applications for Dispensation**

Trevor Spruce disclosed an interest in item 9 (b)ii) – accounts for payment.

Lisa Neal declared an interest in item 7, as a member of South Norfolk Council's planning committee.

Chris Walker disclosed a relevant pecuniary interest in item 7a(i) – planning application 2019/1593. It was agreed that Cllr Walker be permitted to remain on the conference call for this item, but not take part in any part of the council discussions or decision making.

## **4. Minutes of the Meeting Held on 26<sup>th</sup> February 2020**

Subject to a typographical error, the minutes of the meeting held on 26<sup>th</sup> February 2020 were **agreed** after a proposal by John Henson and a second by Chris Walker.

## **5. Matters Arising, Including Clerk's Report**

### Bus Stop at Hardley Road

The bus stop signage has now been installed and the bus stops fully operational. This project is now complete.

### Funding for Permissive Pathways at High Ash Farm

The letter about the risk to permissive rights of way as a result of withdrawal of government funding has been sent to Richard Bacon MP. Mr Bacon's Parliamentary Assistant has advised that the concerns have been raised to DEFRA and a response is awaited from them. With the ongoing Covid-19 crisis, this query is not likely to be prioritised by government.

### Police Shed

The contractor was due to commence work on the police shed extension on 20<sup>th</sup> April, but this has been postponed due to the Covid-19 crisis.

### Telephone Box

Men's Shed is now in possession of all the relevant materials for the refurbishment of the telephone box. Planning permission has been sought as it is a grade II listed structure (see separate agenda item).

### Cyber Security

The purchase of the poringland-pc.gov.uk domain name is now complete and the new email addresses should all be set up and active. Three more email addresses have been arranged to regularise the emails of the community centre staff, as part of the Parish Council. These will be set up when convenient.

### A146/B1332 Stacking Survey

The survey is now ready to launch, but has been delayed in light of the Covid-19 crisis. There will no significant traffic to measure at present, and the Parish Council risks being seen as insensitive with greater issues to address. The survey can be left in abeyance until a better time for release.

### Dog Bins / Grit Bins

All agreed dog and grit bins have been delivered to site and are awaiting installation.

### Playing Field Drainage Works

These have been instructed and will commence when the ground is able to support the machinery required. Trevor Spruce advised that it is increasingly difficult to obtain the necessary machinery at present.

## **6. Adjournment for Public Participation, District and County Councillors, and Councillors with any Pecuniary Interests**

It was agreed that standing orders should be suspended.

### a) District Council Report

Cllr Neal reported that she is involved in regular Cabinet conference calls. It is possible that the council may have authority turned over to the Emergency Committee who will be responsible for the decisions of the council. The MD will make a decision on this shortly. It was clarified that the Emergency Committee was made up of elected members (Cllr John

Fuller, Cllr Chris Brown, Cllr Michael Edney, Cllr Richard Elliot, Cllr Keith Kiddie and Cllr Kay Mason Billig).

Cllr Overton reported that Air Chief Marshal Sir Stephen Hiller has been appointed to assist South Norfolk Council and Broadland Council with the Covid-19 crisis.

Contact has been made with Framingham Earl High School, and the Sports Centre will be made available as a Covid-19 facility if required. This building has very good facilities, including showers.

#### b) County Council Report

The Clerk is to forward the County Council report on to all councillors. Should the Parish Council meet again in this format next month, Cllr Thomson is to be invited.

#### c) Public Participation

Due to the nature of the meeting, public participation was not possible.

*Standing orders were reinstated. Lisa Neal withdrew from the meeting. Chris Walker withdrew from the meeting.*

### **7. Planning**

#### a. To Consider Applications Received

*i. 2019/1593 – Land South of Burgate Lane – Outline planning application for the erection of up to 98 residential dwellings, including 5 live/work units, structural planting and landscaping and a sustainable drainage system (SuDs) with a vehicular access point from Burgate Lane. All matters reserved except means of access. AMENDED APPLICATION*

John Overton presented this application.

Trevor Spruce raised concerns about the land drainage that is currently being installed on the application site. This is not consistent with the applicant specifying that there is not an issue with drainage on the land.

Tim Boucher advised that the priority access scheme has been removed and changed to a T-junction, and queried whether this would change the Parish Council's original objection on highways grounds.

John Henson advised that the plans still involve the removal of an ancient hedgerow and therefore does not remove the Parish Council's objections. None of the additional documentation submitted by the applicant will mitigate the Parish Council's original objections.

John Henson proposed that the Parish Council continues to object to this application and should re-emphasise its previous concerns. Seconded by John Hodgson and carried.

John Overton is to find out how this application will be dealt with, should the planning committee be unable to meet.

*Chris Walker Joined the Meeting*

*ii. 2020/0337 – 30 Upgate – Erection of Single Storey Rear Extension with Associated Works.*

John Overton presented this application. It was noted that the plot was quite large and the extension would not overlook neighbouring properties.

John Overton proposed that the Parish Council makes no comment on this application, seconded by Chris Walker and carried.

*iii. 2020/0409 – 31 Rectory Lane – Re-roofing and Extension to Existing Garage.*

Trevor Spruce presented this application. It was noted that the only property which overlooks the application site is on Hadden Close, and that the proposal is to replace a flat roof of the garage with a pitched roof.

Trevor Spruce proposed that the Parish Council supports this application, seconded by John Henson and carried.

*iv. 2020/0344 – 19 Rectory Lane – Erection of Single Storey Side and Rear Extensions.*

Trevor Spruce presented this application. Concerns were raised that the extensions were too large for the property and could be too close to 21 Rectory Lane. However further discussions concluded that the proposal will still be in compliance with planning policy.

Trevor Spruce proposed that the Parish Council makes no comment on this application, seconded by Chris Walker and carried by a majority vote.

*v. 2020/0439 – 18 Rectory Lane – New Vehicular Access to Create In/Out Driveway.*

John Hodgson presented this application. No concerns were raised from a highway safety perspective; however, it was noted that the dog bin may have to be re-sited to allow for the construction of the new driveway. The applicant advises that if the dog bin has to be moved, this would be done at the applicant's cost. The Parish Council, as owners of the dog bin, would also like to agree the new site.

John Hodgson proposed that the Parish Council makes no comment on this application, seconded by Chris Walker and carried.

*vi. 2020/0428 – 2A Stoke Road – Erection of 7ft Fence and 7ft Wooden Entrance Gates to Replace Existing Gate.*

Trevor Spruce presented this application. He proposed that the Parish Council should recommend refusal on the following grounds:

- Impact on the street scene. This property is in a very prominent position, being on the junction of Stoke Road and Norwich Road. A 7ft fence in this location would be overbearing and damage the street scene. The existing boundary consists of a hedge approximately 1m in height, which softens the impact of the extensive boundary.
- Highway Safety. Should the proposed double gates on Stoke Road be closed, the householder would have to park their vehicle close to a busy roundabout to open the gates, prior to entering the property.
- Damage to Existing Tree. The Parish Council feels that the installation of a fence in close proximity to the existing tree would cause damage to the tree.

This was seconded by John Henson and carried.

*vi. 2020/0442 – Telephone Kiosk, The Street – Refurbish Redundant Telephone Kiosk with BT Approved Materials, Installation of Community Defibrillator*

As this was a planning application lodged by the Parish Council, it was agreed that the application should be acknowledged and no comment passed, after a proposal from John Henson and a second from Trevor Spruce.

*Lisa Neal Re-Joined the Meeting*

b. To Note Planning Decisions

i) 2020/0213 – 6 Green Fall – Erection of Two Storey Front Extension – **APPROVAL WITH CONDITIONS**

**8. To Agree Parish Council's Response to Covid-19**

The draft minutes from the Strategic Working Group held on 18<sup>th</sup> March where this subject was discussed, were circulated. Since this meeting, the following had been actioned or updated:

- The community centre and pavilion had been closed to the public. It was noted that the Farmers Market had ignored the closure order and had set up on the car park on 21<sup>st</sup> March. The Clerk is to write to the hirer expressing the Parish Council's displeasure over this action.
- The play parks had been closed (but adjacent green open space remains open). Signage is to be installed to emphasise the closure.
- The following events had been cancelled:
  - 20<sup>th</sup> March – Music Quiz
  - 28<sup>th</sup> March – Indoor Car Boot Sale
  - 25<sup>th</sup> April – Indoor Car Boot Sale
  - 2<sup>nd</sup> May – Bierfest
  - 13<sup>th</sup> June – Village Garage Sale
  - Discussions occurred as to the village fete. It was agreed to make a decision on this event in April.
- It was noted that the caretaker and the relief caretaker were alternating shifts to give the community centre a deep clean. Lone working procedures are to be escalated, whereby regular contact should be made with the Clerk. The community centre manager, project officer and the clerk were working from home. The pavilion cleaner was self isolating. The street cleaner should continue working if he is able, on the grounds of public health. However, he should adhere to all prevailing government guidelines. A '72 hour bin' will be allocated at the community centre, whereby waste from the litter bins will be placed in this bins for 72 hours, prior to being moved to the main waste bin for collection.
- The Clerk has diverted the main Parish Council number to her mobile so that parishioner queries can be serviced off site. The Clerk is to arrange for a company mobile for work use to be delivered.
- Chris Walker will look at income / expenditure projections for the council. The Clerk will check any guidance from SLCC/NALC and enquire of the insurance company if the Parish Council is entitled to claim against losses.

- All physical Parish Council meetings are now cancelled and government guidance is awaited on virtual meetings.
- The recruitment and restructure process is on hold.
- Further guidance is awaited from South Norfolk Council as to how the Parish Council can engage with the wider community

Peter Lowndes-Burt proposed that these actions be accepted, seconded by John Hodgson and carried.

## 9. Finance

### a) To Receive Receipts, Payments and Bank Reconciliation for February 2020

The receipts, payments and bank reconciliation for February 2020 were noted by council.

### b) Accounts for Payment

#### *i) To Agree Accounts for Payment*

Chris Walker proposed that the following accounts for payment be accepted, seconded by Trevor Spruce and carried.

Payee	Description	Amount
*	Staff Salaries	£6,671.34
HMRC**	PAYE & NIC	£2,168.17
Norfolk Pension Fund*	Pension Contributions	£2,340.78
Microshade***	Hosted IT	£255.60
Norfolk Copiers***	Copier Printing	£75.66
BT***	Landline and Broadband	£79.31
Total Gas and Power***	Electricity	£1,066.71
ESPO***	Gas	£287.28
Worldpay***	Card Charges	£13.53
MPS Doors****	Servicing and Remedial Works	£665.99
Wave***	Water Rates (community centre)	£287.39
Wave***	Water Rates (cemetery)	£13.34
Wave***	Water Rates (Playing field)	£87.98
Information Commissioners Office*****	ICO registration (Playing Field)	£40.00
Collective Community	Neighbourhood Plan Professional Advice	£468.00

Payee	Description	Amount
Planning***		
Glasdon****	Mulberry Park Bench	£727.66
Veolia***	Waste Removal	£75.58
Vortex***	Grounds Maintenance	£519.99
Garden Guardian***	Grounds Maintenance	£344.10
Barclaycard*****	Bar Stock/Events/Telephone	£342.19
Names Withheld+	Music Quiz Refunds	£140.00
Names Withheld+	Indoor Car Boot Sale Refunds	£65.00
Names Withheld+	Bierfest Refunds	£390.00
Names Withheld+	Village Garage Sale Refunds	£14.00
Names Withheld+	Community centre Hire Refunds	£830.00
Champions Music and Entertainment+	50% of Event Hire – Whitney Houston Tribute	£480.00
		<b>£18,449.60</b>

#### *Justification for payment*

*\* Amount agreed under employment contract – Statutory Requirement (financial reg 7.2)*

*\*\* Statutory requirement – delayed payment would result in fine (financial reg 7.2)*

*\*\*\* Continuing Contract entered into (financial reg 5.5b)*

*\*\*\*\*Late Payment Risks Charge Under the Late Payment of Commercial Debts (Interest) Act 1998 (fin reg 5.5a)*

*\*\*\*\*\*Legal Requirement Under Data Protection Act 2018 - risk fine of £4,350*

*\*\*\*\*\*Contract with Barclaycard (fin reg 6.17)*

*+ Parish Council risks being in breach of contract if not refunded.*

Trevor Spruce and John Henson will authorise these payments

*Trevor Spruce Disconnected from the Meeting*

*ii) To Agree Accounts for Payment (Councillors with Pecuniary Interests)*

Chris Walker proposed that the following account for payment be accepted, seconded by Lisa Neal and carried.

Payee	Description	Amount
Spruce Landscapes***	Grounds Maintenance	£945.00
		<b>£945.00</b>

*Trevor Spruce Re-joined the Meeting*

#### c) To Consider Re-Investment of Hodge Bank Bond

It was agreed that the Hodge Bank investment of £22,000 should be re-invested for a period of 1 year at a rate of 1.2%

### **10. Committee and Advisory Group Reports**

#### a) Neighbourhood Plan Committee

It was reported that, to date, the Neighbourhood Plan was still due to go to South Norfolk Council's Cabinet on 20<sup>th</sup> April for agreement of the changes to Policy 2.

#### b) Community Centre Advisory Group

##### *i) To Consider Proposal for Hire Fees (Including Treatment of VAT)*

John Hodgson presented the prices agreed by the community centre advisory group. As part of this, a study had been done into the VAT that needs to be applied to some of the income received by the community centre.

Lisa Neal raised concerns about the prices rising after lettings being cancelled. John Joyce advised that the advisory group looked into what the could be passed onto the hirer and what should be subsidised by the Parish Council.

John Overton queried the contracts that were already in place. The Clerk advised that the Parish Council would have to adhere by contracts that were already in place and absorb the VAT costs that should have been passed to the hirer.

Chris Walker proposed that the recommendations of the community centre advisory group should be accepted, seconded by Carl Pitelen and carried. John Overton abstained from the vote.

### **11. To Note Date of Next Parish Council Meeting**

This was noted as Wednesday 29<sup>th</sup> April, commencing at 7pm at Poringland community centre, subject to government restrictions on the building.

The meeting closed at 9.25pm

**CHAIRMAN**

DRAFT

**Clerk's Update on Matters Raised at Previous Meetings**

The following matters have been raised at previous meetings, and updates are noted below for information. This document does not include matters within the agenda.

- **Funding for Permissive Pathways at High Ash Farm.** The letter about the risk to permissive rights of way as a result of withdrawal of government funding has been sent to Richard Bacon MP. Mr Bacon's Parliamentary Assistant has advised that the concerns have been raised to DEFRA and a response is awaited from them. It is unlikely to be treated as a priority by government at present, and will be chased when Covid-19 restrictions have been lifted. However, the ongoing situation shows how valued both public and permissive rights of way are. **ONGOING**
- **Police Shed.** The contractor was due to attend site to commence with the extension of the police shed on 20<sup>th</sup> April. This has been delayed until Covid-19 restrictions have been eased **ONGOING**
- **Telephone Box.** Men's Shed is now in possession of all the relevant materials for the refurbishment of the telephone box and this will progress when Covid-19 restrictions are lifted. Planning permission has been granted for all works by South Norfolk Council. John Hodgson is in the process of arranging all the defibrillator equipment. **ONGOING**
- **Cyber Security.** The purchase of the poringland-pc domain name is now complete and the new email addresses should all be set up and active. Three more email addresses have been requested to regularise the emails of the community centre staff, as part of the Parish Council **ONGOING**
- **A146/B1332 Stacking Survey.** This survey is ready to be released at an appropriate time when traffic movements can be deemed as 'normal'. **ONGOING**
- **Grit / Dog Bins.** All new dog and grit bins have been delivered to site and are awaiting installation **ONGOING**
- **Playing Field Drainage Works.** These have been instructed and will commence when the contractor is able to source the relevant machinery. **ONGOING**
- **Community Centre Pricing Structure.** This has been implemented and all hirers advised. There have been no adverse comments raised about this.

**Faye LeBon**

**Clerk to the Council, 23<sup>rd</sup> April 2020**

# 2020 COMMUNITY BIODIVERSITY AWARDS

## **Its time to nominate your Biodiversity Heroes!**

Nominations for the Norfolk Community Biodiversity Awards are now open! This is your chance to show your appreciation to the groups, individuals and projects that go the extra mile to protect, enhance and improve Norfolk's unique, beautiful and world class biodiversity! Every day volunteers dedicate their spare time to toil away in the background, educating people, carrying out practical conservation, and raising awareness, often with little thanks.

The Community Biodiversity Awards intend to thank these people, to celebrate the work they are doing and to motivate others to pick up tools, to put pen to paper, to spread the word and to continue to protect Norfolk's biodiversity.

In the 2020 awards there are 5 categories within which to nominate your biodiversity heroes:

- **Young People's Achievement:** This award is for individuals under 18\* or those that enable young people to make a personal contribution to nature and biodiversity. Young people hold the key to the future for our wildlife so their understanding and appreciation of nature is vital. We are looking for those who are inspirational or who have inspired others to achieve these qualities. \*Nominations for those aged 16 or under must be made by a parent or teacher on their behalf. **Sponsored by Easton College.**
- **Saving Species:** This award recognises individual or group efforts to improve the lot of wildlife species or species groups. With so many plants and animals (even once common ones) in rapid decline, action is needed at every level to avoid further decline and possible extinction. We are looking for activities that directly benefit species populations or a specific habitat they rely on. **Sponsored by the Zoological Society of East Anglia.**
- **Churchyards and Cemeteries:** This award recognises action to care for churchyards and cemeteries so that they provide opportunities for nature to thrive as well as being a welcoming and tranquil oasis for people. We are looking for activities that have created living churchyards, important stepping stones for biodiversity as well as places for reflection and remembrance. **Sponsored by R & J Hogg Ltd.**
- **Nature for Health and Wellbeing:** This award recognises the benefits for individuals in terms of improved health and wellbeing as a direct result of activities that bring people and nature together. We know contact with nature is good for both mental and physical health but we are looking for activities that go further to also benefit biodiversity in the community or our knowledge of it. **Sponsored by Pensthorpe Natural Park.**
- **Groups:** This award recognises the achievements of groups working on biodiversity projects in their local community. Local groups can inspire people to recognise and care for their local biodiversity while providing the chance to get together and work with a common purpose. We are looking for results for participants, the group as a whole, particularly those achieved for wildlife and habitats. **Sponsored by The Landscape Partnership.**

Nominations are open until the 15th May and you can make yours now by [CLICKING HERE](#)



The winners, highly commended and sponsors for the 2019 Community Biodiversity Awards

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Poringland Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2020

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<u>Confirmed Bank &amp; Investment Balances</u>			
<u>Bank Statement Balances</u>			
30/06/2018	Barclays Current	0.00	
31/03/2020	Unity Trust	10,510.25	
30/06/2018	Barclays Deposit	0.00	
31/03/2020	CCLA	40,000.00	
31/03/2020	Cambridge & Counties 120 Day	76,680.23	
31/03/2020	Charity Bank	85,000.00	
31/03/2020	Hampshire Trust Bond 1	55,000.00	
31/03/2020	Hodge Bank	55,000.00	
31/03/2020	Nationwide Instant Access	121,787.65	
31/03/2020	Santander Bond 1	60,400.53	
31/03/2020	United Trust	50,000.00	
31/03/2020	Unity Trust Deposit	146,065.86	
			700,444.52
<u>Other Cash &amp; Bank Balances</u>			
			550.00
			<hr/> 700,994.52
<u>Unpresented Payments</u>			
			130.00
			<hr/> 700,864.52
<u>All Cash &amp; Bank Accounts</u>			
1	Current	10,380.25	
2	Bonds & Savings	689,934.27	
Other Cash & Bank Balances		550.00	
Total Cash & Bank Balances		<hr/> 700,864.52	

<b>PORINGLAND PARISH COUNCIL</b>					
<b>Payments List 29th April 2020</b>					
<b>Payee</b>	<b>Code</b>	<b>Description</b>	<b>TOTAL</b>		<b>VAT Reclaimable</b>
F LeBon	Salaries	Clerk			
R McCarthy	Salaries	Asst Clerk			
L Gooderham	Salaries	Caretaker			
S Warming	Salaries	Cleaner			
S Duffell	Salaries	Project Officer			
S Cunningham	Salaries	Administrator & Caretaker			
				<b>£6,772.37</b>	
HMRC	Salaries	PAYE & NIC	<b>£2,345.00</b>		
Norfolk Pension Fund	Salaries	Pension Contributions	<b>£2,522.90</b>		
L Gooderham	General Administration	Mileage	<b>£10.40</b>		
Microshade	General Administration	Hosted IT	<b>£255.60</b>		£42.60
Norfolk Copiers	General Administration	Copier Printing	<b>£37.37</b>		£6.23
Norfolk Copiers	General Administration	Quarterly Hire of Copier	<b>£172.76</b>		
BT	General Administration	Landline and Broadband	<b>£99.98</b>		£16.66
Ian Smith Group	General Administration	Stationery and Stamps	<b>£131.33</b>		£11.72
SLCC	General Administration	Professional Fees	<b>£281.00</b>		
Total Gas and Power	Community Centre	Electricity	<b>£760.73</b>		£126.79
ESPO	Community Centre	Gas	<b>£201.76</b>		£33.63
Worldpay	Community Centre	Card Charges	<b>£1.19</b>		£0.02
Office Water Supplies	Community Centre	Hire of Water Cooler	<b>£85.80</b>		£14.30
Hollinger Print	Community Centre	Promotional Flyers	<b>£35.00</b>		
Hugh Crane	Community Centre	Cleaning Consumables	<b>£367.75</b>		£61.29
Print In London	Community Centre	Tickets for Whitney Houston Event	<b>£14.00</b>		
Martin Dawes	Community Centre	Staining of Exterior Boards	<b>£230.00</b>		
Veolia	Community Centre / Cemetery	Waste Removal	<b>£75.58</b>		£12.60
Parker Planning	Projects	Neighbourhood Plan Professional Fe	<b>£1,080.00</b>		£180.00
Vortex	Commuted Sums	Grounds Maintenance	<b>£519.99</b>		£86.67
Garden Guardian	Comm Sums / Playing Field	Grounds Maintenance	<b>£344.10</b>		£57.35
CGM	Cemetery / Leisure Garden	Grounds Maintenance	<b>£981.43</b>		£163.57
Barclaycard	Community Centre	Bar Stock/Events/Maintenance	<b>£728.58</b>		£126.79
F LeBon	Petty cash top up	Perry Cash	<b>£0.65</b>		
<b>Refunds - Covid-19 29th April 2020</b>					
<b>Payee</b>	<b>Code</b>	<b>Description</b>			
	Community Centre	Hire Refund (Covid 19)	<b>£37.50</b>		
	Community Centre	Hire Refund (Covid 19)	<b>£32.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£12.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£10.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£21.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£10.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£12.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£12.00</b>		
	Community Centre	Craft Fair Refund (Covid 19)	<b>£10.00</b>		
<b>Councillors With Prejudicial Interests</b>					
Spruce Landscapes	Grounds Maintenance	Padlocks for play areas	<b>£72.00</b>		£12.00
			<b>£18,283.77</b>		£952.22

Poringland Parish Council  
Budget Comparison 2019/2020

	First Quarter 2019/2020				Second Quarter 2019/2020				Third Quarter 2019/2020				Fourth Quarter 2019/2020				Notes
Details	Budget	Expenditure	% of Budget	Budget Remaining	Expenditure	Expenditure to Date	% of Budget	Budget Remaining	Expenditure	Expenditure to Date	% of Budget	Budget Remaining	Expenditure	Expenditure to Date	% of Budget	Over/Under Spend	
<b>Salaries</b>																	
Staff Salaries	£121,072.28	£32,322.50	26.70%	£88,749.78	£33,079.22	£65,401.72	54.02%	£55,670.56	£34,375.33	£99,777.05	82.41%	£21,295.23	£33,589.36	£133,366.41	110.15%	<b>-£12,294.13</b>	Salaries include relief caretaker & pavilion cleaner
Staff Contingency Fund	£1,000.00		0.00%	£1,000.00		£0.00	0.00%	£1,000.00		£0.00	0.00%	£1,000.00		£0.00	0.00%	£1,000.00	
Staff Review Allowance	£4,000.00		0.00%	£4,000.00													
<b>TOTAL</b>	<b>£126,072.28</b>	<b>£32,322.50</b>	<b>25.64%</b>	<b>£89,749.78</b>	<b>£33,079.22</b>	<b>£65,401.72</b>	<b>51.88%</b>	<b>£56,670.56</b>	<b>£34,375.33</b>	<b>£99,777.05</b>	<b>79.14%</b>	<b>£22,295.23</b>	<b>£33,589.36</b>	<b>£133,366.41</b>	<b>105.79%</b>	<b>-£11,294.13</b>	
<b>General Administration</b>																	
Audit Fees	£1,500.00	£430.00	28.67%	£1,070.00	£1,300.00	£1,730.00	115.33%	<b>-£230.00</b>	£445.00	£2,175.00	145.00%	<b>-£675.00</b>	£0.00	£2,175.00	145.00%	<b>-£675.00</b>	P.P.C. in higher fee scale for external audit than budgeted for
Insurance	£4,850.00		0.00%	£4,850.00		£0.00	0.00%	£4,850.00		£0.00	0.00%	£4,850.00	£3,571.35	£3,571.35	73.64%	£1,278.65	
Petty Cash & Stationery	£1,500.00	£262.70	17.51%	£1,237.30	£124.49	£387.19	25.81%	£1,112.81	£217.39	£604.58	40.31%	£895.42	£0.96	£605.54	40.37%	£894.46	
Telephone & Broadband	£600.00	£114.16	19.03%	£485.84	£425.93	£540.09	90.02%	£59.91	£290.57	£830.66	138.44%	<b>-£230.66</b>	£148.84	£979.50	163.25%	<b>-£379.50</b>	New line activated for alarm
Bank Charges	£300.00	£64.16	21.39%	£235.84	£108.00	£172.16	57.39%	£127.84	£305.80	£477.96	159.32%	<b>-£177.96</b>	£131.25	£609.21	203.07%	<b>-£309.21</b>	
Subscriptions	£1,500.00	£333.00	22.20%	£1,167.00	£50.00	£383.00	25.53%	£1,117.00	£85.00	£468.00	31.20%	£1,032.00		£468.00	31.20%	£1,032.00	
Advertising and Publicity	£750.00		0.00%	£750.00	£595.00	£595.00	79.33%	£155.00		£595.00	79.33%	£155.00		£595.00	79.33%	£155.00	Q2Delivery of Annual report
Printing (newsletters & reports)	£1,300.00	£145.00	11.15%	£1,155.00	£673.00	£818.00	62.92%	£482.00		£818.00	62.92%	£482.00	£145.00	£963.00	74.08%	£337.00	
Printing (general)	£400.00	£326.06	81.52%	£73.94	£124.76	£450.82	112.71%	<b>-£50.82</b>	£350.93	£801.75	200.44%	<b>-£401.75</b>	£243.51	£1,045.26	261.32%	<b>-£645.26</b>	Extra printing of Neighbourhood Plan in Q1
Training	£1,000.00	£148.50	14.85%	£851.50	£212.50	£361.00	36.10%	£639.00	£50.00	£411.00	41.10%	£589.00		£411.00	41.10%	£589.00	
Hosted IT Solution	£2,200.00	£603.00	27.41%	£1,597.00	£1,272.00	£1,875.00	85.23%	£325.00	£1,057.00	£2,932.00	133.27%	<b>-£732.00</b>	£543.00	£3,475.00	157.95%	<b>-£1,275.00</b>	Q2 £669 annual fee to Rialtas Q3 £194 to Business Webpage
Office Equipment	£800.00	£148.47	18.56%	£651.53	£386.56	£535.03	66.88%	£264.97	£147.97	£683.00	85.38%	£117.00	£363.97	£1,046.97	130.87%	<b>-£246.97</b>	New monitor purchased for clerk Q2
<b>TOTAL</b>	<b>£16,700.00</b>	<b>£2,575.05</b>	<b>15.42%</b>	<b>£14,124.95</b>	<b>£5,272.24</b>	<b>£7,847.29</b>	<b>46.99%</b>	<b>£8,852.71</b>	<b>£2,949.66</b>	<b>£10,796.95</b>	<b>64.65%</b>	<b>£5,903.05</b>	<b>£5,147.88</b>	<b>£15,944.83</b>	<b>95.48%</b>	<b>£755.17</b>	
<b>Burial Ground</b>																	
Maintenance	£6,000.00	£1,480.04	24.67%	£4,519.96	£1,468.95	£2,948.99	49.15%	£3,051.01	£1,520.64	£4,469.63	74.49%	£1,530.37	£1,470.80	£5,940.43	99.01%	59.57	
New Burial Ground Project	£10,000.00		0.00%	£10,000.00		£0.00	0.00%	£10,000.00		£0.00	0.00%	£10,000.00		£0.00	0.00%	10,000.00	
<b>TOTAL</b>	<b>£16,000.00</b>	<b>£1,480.04</b>	<b>9.25%</b>	<b>£14,519.96</b>	<b>£1,468.95</b>	<b>£2,948.99</b>	<b>18.43%</b>	<b>£13,051.01</b>	<b>£1,520.64</b>	<b>£4,469.63</b>	<b>27.94%</b>	<b>£11,530.37</b>	<b>£1,470.80</b>	<b>£5,940.43</b>	<b>37.13%</b>	<b>10,059.57</b>	
<b>Community Centre</b>																	
Maintenance	£10,000.00	£1,420.94	14.21%	£8,579.06	£1,561.49	£2,982.43	29.82%	£7,017.57	£2,468.15	£5,450.58	54.51%	£4,549.42	£2,416.01	£7,866.59	78.67%	£2,133.41	
Cleaning	£2,000.00	£331.67	16.58%	£1,668.33	£294.76	£626.43	31.32%	£1,373.57	£305.49	£931.92	46.60%	£1,068.08	£427.40	£1,359.32	67.97%	£640.68	
Heat & Light	£8,000.00	£2,374.19	29.68%	£5,625.81	£2,131.51	£4,505.70	56.32%	£3,494.30	£2,713.15	£7,218.85	90.24%	£781.15	£3,134.44	£10,353.29	129.42%	<b>-£2,353.29</b>	
Water	£1,000.00	£290.67	29.07%	£709.33	£287.87	£578.54	57.85%	£421.46	£296.17	£874.71	87.47%	£125.29	£287.39	£1,162.10	116.21%	<b>-£162.10</b>	
Capital (Back Door)	£5,840.00	£5,839.75	100.00%	£0.25	£488.00	£6,327.75	108.35%	<b>-£487.75</b>		£6,327.75	108.35%	<b>-£487.75</b>		£6,327.75	108.35%	<b>-£487.75</b>	Q2 £488 - Link door to fire alarm
Capital (Gents)	£1,100.00	£1,063.14	96.65%	£36.86		£1,063.14	96.65%	£36.86		£1,063.14	96.65%	£36.86		£1,063.14	96.65%	£36.86	
Capital (other)	£0.00	£1,076.90	N/A	<b>-£1,076.90</b>		£1,076.90	#DIV/0!	<b>-£1,076.90</b>	£5,732.49	£6,809.39	#DIV/0!	<b>-£6,809.39</b>	£3,702.99	£10,512.38	#DIV/0!	<b>-£10,512.38</b>	Intruder Alarm/Boiler/New Oven
Sinking Fund	£10,000.00		0.00%	£10,000.00	£1,477.53	£1,477.53	14.78%	£8,522.47		£1,477.53	14.78%	£8,522.47		£1,477.53	14.78%	£8,522.47	Q2 £1477.53 MPS doors
Grounds Maintenance	£2,350.00	£587.49	25.00%	£1,762.51	£587.49	£1,174.98	50.00%	£1,175.02	£587.49	£1,762.47	75.00%	£587.53	£587.49	£2,349.96	100.00%	£0.04	
Bar	£3,500.00	£549.34	15.70%	£2,950.66	£1,499.99	£2,049.33	58.55%	£1,450.67	£3,420.25	£5,469.58	156.27%	<b>-£1,969.58</b>	£1,826.63	£7,296.21	208.46%	<b>-£3,796.21</b>	Overspend offset by bar income (£5846 over expected)
Relief Caretaking	£7,000.00	£43.50	0.62%	£6,956.50		£43.50	0.62%	£6,956.50	£15.00	£58.50	0.84%	£6,941.50		£58.50	0.84%	£6,941.50	Up/Down relief caretaker salary
Event Expenditure	£5,000.00	£1,257.70	25.15%	£3,742.30	£4,371.65	£5,629.35	112.59%	<b>-£629.35</b>	£4,293.64	£9,922.99	198.46%	<b>-£4,922.99</b>	£538.46	£10,461.45	209.23%	<b>-£5,461.45</b>	Overspend partially offset by bar income (£5846 over expected)
Contingency Fund	£3,000.00		0.00%	£3,000.00		£0.00	0.00%	£3,000.00		£0.00	0.00%	£3,000.00		£0.00	0.00%	£3,000.00	
Performing Rights Society Licence	£700.00		0.00%	£700.00		£0.00	0.00%	£700.00	£1,272.88	£1,272.88	181.84%	<b>-£572.88</b>		£1,272.88	181.84%	<b>-£572.88</b>	Underbudgetted - corrected for 20/21
Loan Repayment (PWLb)	£8,713.26	£4,356.63	50.00%	£4,356.63		£4,356.63	50.00%	£4,356.63	£4,356.63	£8,713.26	100.00%	£0.00		£8,713.26	100.00%	£0.00	
<b>TOTAL</b>	<b>£68,203.26</b>	<b>£19,191.92</b>	<b>28.14%</b>	<b>£49,011.34</b>	<b>£12,700.29</b>	<b>£31,892.21</b>	<b>46.76%</b>	<b>£36,311.05</b>	<b>£25,461.34</b>	<b>£57,353.55</b>	<b>84.09%</b>	<b>£10,849.71</b>	<b>£12,920.81</b>	<b>£70,274.36</b>	<b>103.04%</b>	<b>-£2,071.10</b>	

Poringland Parish Council  
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<b>Outside Spaces</b>																		
Capital and Improvements (PPS)	£300.00	£300.00	100.00%	£0.00		£300.00	100.00%	£0.00		£ 300.00	100.00%	£ -		£300.00	100.00%	£0.00		
Capital and Improvements (Trees)	£5,070.00	£5,070.00	100.00%															
Capital and Improvements (Other)	£0.00				£140.00	£140.00	N/A	<b>-£140.00</b>					£198.90					Q2 Adoption of BT Box and refurb materials
Verge Cutting	£2,556.00	£730.28	28.57%	£1,825.72	£1,095.42	£1,825.70	71.43%	£730.30	£ 730.28	£ 2,555.98	100.00%	£0.02		£2,555.98	100.00%	£0.02		
Memorial Garden	£1,500.00	£375.00	25.00%	£1,125.00	£375.00	£750.00	50.00%	£750.00	£ 525.00	£ 1,275.00	85.00%	£225.00	£375.00	£1,650.00	110.00%	<b>-£150.00</b>		
Dog Bins	£2,100.00		0.00%	£2,100.00	£247.89	£247.89	11.80%	£1,852.11	£ 2,231.00	£ 2,478.89	118.04%	<b>-£378.89</b>	£216.90	£2,695.79	128.37%	<b>-£595.79</b>		Extra dog bins added to asset register
General Repairs and Replacements	£1,500.00		0.00%	£1,500.00	£100.00	£100.00	6.67%	£1,400.00	£ 100.00		6.67%	£1,400.00	£9.01	£109.01	7.27%	£1,390.99		
<b>TOTAL</b>	<b>£13,026.00</b>	<b>£6,475.28</b>	<b>49.71%</b>	<b>£6,550.72</b>	<b>£1,958.31</b>	<b>£3,363.59</b>	<b>25.82%</b>	<b>£4,592.41</b>	<b>£ 6,709.87</b>	<b>£1,246.13</b>	<b>51.51%</b>	<b>£799.81</b>	<b>£7,310.78</b>	<b>56.12%</b>	<b>£645.22</b>			
<b>Playing Field</b>																		
General Costs	£8,000.00	£1,687.97	21.10%	£6,312.03	£1,544.36	£3,232.33	40.40%	£4,767.67	£1,023.05	£4,255.38	53.19%	£3,744.62	£532.24	£4,787.62	59.85%	£3,212.38		
Repairs and Replacements	£2,000.00	£426.98	21.35%	£1,573.02	£544.66	£971.64	48.58%	£1,028.36	£383.82	£1,355.46	67.77%	£644.54		£1,355.46	67.77%	£644.54		
Grass Cutting & Grounds Maintenance	£2,709.00	£641.08	23.66%	£2,067.92	£658.50	£1,299.58	47.97%	£1,409.42	£1,153.00	£2,452.58	90.53%	£256.42	£1,069.00	£3,521.58	130.00%	<b>-£812.58</b>		
<b>TOTAL</b>	<b>£12,709.00</b>	<b>£2,756.03</b>	<b>21.69%</b>	<b>£9,952.97</b>	<b>£2,747.52</b>	<b>£5,503.55</b>	<b>43.30%</b>	<b>£7,205.45</b>	<b>£2,559.87</b>	<b>£8,063.42</b>	<b>63.45%</b>	<b>£4,645.58</b>	<b>£1,601.24</b>	<b>£9,664.66</b>	<b>76.05%</b>	<b>£3,044.34</b>		
<b>Miscellaneous</b>																		
Professional Fees	£1,500.00		0.00%	£1,500.00		0.00	0.00	£1,500.00		£0.00	0.00%	£1,500.00		£0.00	0.00%	£1,500.00		
General Contingency	£1,600.00		0.00%	£1,600.00		0.00	0.00	£1,600.00		£0.00	0.00%	£1,600.00		£0.00	0.00%	£1,600.00		
Octagon Post Office (S137)	£200.00	£200.00	100.00%	£0.00		200.00	100.00%	£0.00		£200.00	100.00%	£0.00		£200.00	100.00%	£0.00		
Section 137	£300.00		0.00%	£300.00	175.00	175.00	0.58	£125.00	£200.00	£375.00	125.00%	<b>-£75.00</b>		£375.00	125.00%	<b>-£75.00</b>		E200 for school choir
<b>TOTAL</b>	<b>£3,600.00</b>	<b>£200.00</b>	<b>5.56%</b>	<b>£3,400.00</b>	<b>175.00</b>	<b>375.00</b>	<b>10.42%</b>	<b>£3,225.00</b>	<b>£200.00</b>	<b>£575.00</b>	<b>15.97%</b>	<b>£3,025.00</b>	<b>£0.00</b>	<b>£575.00</b>	<b>15.97%</b>	<b>£3,025.00</b>		
<b>Projects</b>																		
Neighbourhood Planning	£8,500.00	£2,300.00	27.06%	£6,200.00		2,300.00	27.06%	£6,200.00		£2,300.00	27.06%	£6,200.00	£786.12	£3,086.12	36.31%	£5,413.88		
<b>TOTAL</b>	<b>£8,500.00</b>	<b>£2,300.00</b>	<b>27.06%</b>	<b>£6,200.00</b>	<b>0.00</b>	<b>2,300.00</b>	<b>27.06%</b>	<b>£6,200.00</b>	<b>£0.00</b>	<b>£2,300.00</b>	<b>27.06%</b>	<b>£6,200.00</b>	<b>£786.12</b>	<b>£3,086.12</b>	<b>36.31%</b>	<b>£5,413.88</b>		
<b>TOTAL EXPENDITURE</b>	<b>£264,810.54</b>	<b>£67,300.82</b>	<b>0.25</b>	<b>£193,509.72</b>	<b>57,401.53</b>	<b>119,632.35</b>	<b>45.18%</b>	<b>£136,108.19</b>	<b>67,066.84</b>	<b>190,045.47</b>	<b>0.72</b>	<b>65,695.07</b>	<b>£55,529.90</b>	<b>£243,076.47</b>	<b>91.79%</b>	<b>£4,164.07</b>		

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	Budget	Income		Budgeted Income Remaining	Income	Income to Date		Budgeted Income Remaining	Income	Income to Date		Budgeted Income Remaining	Income	Income to Date		Budgeted Income Remaining	
<b>Income</b>																	
Miscellaneous	£500.00	£110.00	22.00%	£390.00	£385.00	£495.00	99.00%	£5.00	£100.00	£595.00	119.00%	<b>-£95.00</b>	£167.67	£762.67	152.53%	<b>-£262.67</b>	
Capital Grants	£0.00		0.00%	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00	
Verge Cutting Delegation	£4,200.00		0.00%	£4,200.00	£4,272.19	£4,272.19	101.72%	<b>-£72.19</b>		£4,272.19	101.72%	<b>-£72.19</b>		£4,272.19	101.72%	<b>-£72.19</b>	
Neighbourhood Planning Grant	£0.00		0.00%	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00	
Interest on Investments	£4,000.00	£78.25	1.96%	£3,921.75	£1,311.63	£1,389.88	34.75%	£2,610.12	£1,894.67	£3,284.55	82.11%	£715.45	£535.32	£3,819.87	95.50%	£180.13	
Burial Ground - General	£2,375.00	£506.00	21.31%	£1,869.00		£506.00	21.31%	£1,869.00	£1,188.00	£1,694.00	71.33%	£681.00	£871.00	£2,565.00	108.00%	<b>-£190.00</b>	
Memorial Repairs - Charge Lifting	£0.00		0.00%	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00	
Memorial Repairs - Commissioned	£0.00		0.00%	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00	
Refund	£0.00		0.00%	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00	
<b>TOTAL</b>	<b>£11,075.00</b>	<b>£694.25</b>	<b>6.27%</b>	<b>£10,380.75</b>	<b>£5,968.82</b>	<b>£6,663.07</b>	<b>60.16%</b>	<b>£4,411.93</b>	<b>£3,182.67</b>	<b>£9,845.74</b>	<b>88.90%</b>	<b>£1,229.26</b>	<b>£1,573.99</b>	<b>£11,419.73</b>	<b>103.11%</b>	<b>-£344.73</b>	
<b>Community Centre Income</b>																	
Hirers - Regular	£45,000.00	£14,643.55	32.54%	£30,356.45	£13,509.67	£28,153.22	62.56%	£16,846.78	£17,450.09	£45,603.31	101.34%	<b>-£603.31</b>	£18,361.47	£63,964.78	142.14%	<b>-£18,964.78</b>	Achieved predicted budget
Hirers - Casual	£10,000.00	£2,859.49	28.59%	£7,140.51	£2,056.38	£4,915.87	49.16%	£5,084.13	£3,992.50	£8,908.37	89.08%	£1,091.63	£2,455.78	£11,364.15	113.64%	<b>-£1,364.15</b>	
Bar Takings	£8,500.00	£2,645.99	31.13%	£5,854.01	£3,716.19	£6,362.18	74.85%	£2,137.82	£7,984.13	£14,346.31	168.78%	<b>-£5,846.31</b>	£5,293.92	£19,640.23	231.06%	<b>-£11,140.23</b>	Achieved predicted budget
Police	£2,500.00	£777.95	31.12%	£1,722.05	£262.16	£1,040.11	41.60%	£1,459.89	£327.90	£1,368.01	54.72%	£1,131.99	£654.24	£2,022.25	80.89%	£477.75	
Comm Centre Misc	£500.00		0.00%	£500.00		£0.00	0.00%	£500.00	£20.00	£20.00	4.00%	£480.00	£187.62	£207.62	41.52%	£292.38	
Event Income	£12,500.00	£1,549.68	12.40%	£10,950.32	£5,150.96	£6,700.64	53.61%	£5,799.36	£3,751.67	£10,452.31	83.62%	£2,047.69	£2,518.24	£12,970.55	103.76%	<b>-£470.55</b>	
Refund	£0.00		0.00%	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00		£0.00	#DIV/0!	£0.00	
<b>TOTAL</b>	<b>£79,000.00</b>	<b>£22,476.66</b>	<b>28.45%</b>	<b>£56,523.34</b>	<b>£24,695.36</b>	<b>£47,172.02</b>	<b>59.71%</b>	<b>£31,827.98</b>	<b>£33,526.29</b>	<b>£80,698.31</b>	<b>102.15%</b>	<b>-£1,698.31</b>	<b>£29,471.27</b>	<b>£110,169.58</b>	<b>139.46%</b>	<b>-£31,169.58</b>	
Precept	£161,235.54	£80,617.77	50.00%	£80,617.77	£80,617.77	£161,235.54	100.00%	£0.00		£161,235.54	100.00%	£0.00		£161,235.54	100.00%	£0.00	
<b>TOTAL</b>	<b>£161,235.54</b>	<b>£80,617.77</b>	<b>50.00%</b>	<b>£80,617.77</b>	<b>£80,617.77</b>	<b>£161,235.54</b>	<b>100.00%</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£161,235.54</b>	<b>100.00%</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£161,235.54</b>	<b>100.00%</b>	<b>£0.00</b>	
<b>TOTAL</b>	<b>£251,310.54</b>	<b>£103,788.68</b>	<b>41.30%</b>	<b>£147,521.86</b>	<b>£111,281.95</b>	<b>£215,070.63</b>	<b>85.58%</b>	<b>£36,239.91</b>	<b>£36,708.96</b>	<b>£251,779.59</b>	<b>100.19%</b>	<b>-£469.05</b>	<b>£31,045.26</b>	<b>£282,824.85</b>	<b>112.54%</b>	<b>-£31,514.31</b>	
<b>Commutated Sums (earmarked for specific purpose over 10 years)</b>	<b>Fund</b>	<b>Expenditure</b>	<b>Income</b>	<b>Fund Remaining</b>	<b>Expenditure</b>	<b>Expenditure to Date</b>	<b>Income</b>	<b>Fund Remaining</b>	<b>Expenditure</b>	<b>Expenditure to Date</b>	<b>Income</b>	<b>Fund Remaining</b>	<b>Expenditure</b>	<b>Expenditure to Date</b>	<b>Income</b>	<b>Fund Remaining</b>	
Devlin Drive	£36,126.94	£199.50		£35,927.44	£328.25	£527.75		£35,599.19	£303.41	£831.16		£35,295.78	£134.50	£965.66		£35,161.28	
Mulberry Close (play equipment only)	£12,809.74			£12,809.74		£0.00		£12,809.74	£68.82	£68.82		£12,740.92	£1,250.52	£1,319.34		£11,490.40	
Mulberry (grounds maintenance) - spend	£24,463.93	£994.53		£23,469.40	£985.36	£1,979.89		£22,484.04	£602.49	£2,582.38		£21,881.55	£1,278.32	£3,860.70		£20,603.23	
Trafalgar Square	£48,051.76	£529.18		£47,522.58	£289.98	£819.16		£47,232.60	£324.38	£1,143.54		£46,908.22	£364.98	£1,508.52		£46,543.24	
Community Infrastructure Levy	£108,779.21		99,538.11	£208,317.32		£0.00		£208,317.32		£0.00	272.53	£208,589.85	£3,000.00	£3,000.00		£205,589.85	
Rosebery Park	£100,614.07	£568.82		£100,045.25	£512.51	£1,081.33		£99,532.74	£437.52	£1,518.85		£99,095.22	£437.50	£1,956.35		£98,657.72	
Norwich Road Bus Shelter (30 years)	£32,575.36	£50.00		£32,525.36	£50.00	£100.00		£32,475.36	£301.64	£401.64		£32,173.72	£50.00	£451.64		£32,123.72	
	<b>£363,421.01</b>	<b>£2,342.03</b>	<b>99,538.11</b>	<b>£460,617.09</b>	<b>£2,166.10</b>	<b>£4,508.13</b>	<b>0.00</b>	<b>£458,450.99</b>	<b>£2,038.26</b>	<b>£6,546.39</b>	<b>272.53</b>	<b>£456,685.26</b>	<b>£6,515.82</b>	<b>£13,062.21</b>	<b>£0.00</b>	<b>£450,169.44</b>	
<b>Earmarked Reserves</b>																	
Open Spaces Reserve	£31,000.00			£31,000.00		£0.00		£31,000.00		£0.00		£31,000.00		£0.00		£31,000.00	
Neighbourhood Planning	£8,500.00			£8,500.00		£0.00		£8,500.00		£0.00		£8,500.00		£0.00		£8,500.00	
Community Land Project	£29,075.00			£29,075.00		£0.00		£29,075.00		£0.00		£29,075.00		£0.00		£29,075.00	
The Six Administrator	£666.05	£74.39		£591.66	£53.37	£127.76		£538.29	£90.31	£218.07	408.00	£855.98		£218.07		£855.98	
New Play Equipment (insurance)						27,226.65		£27,226.65	£26,698.65	£26,698.65		£528.00		£26,698.65		£528.00	
Christmas Project									£1,089.54	£1,089.54	1,303.00	£213.46	£117.95	£1,207.49		£95.51	
Defib									£3,720.00	£3,720.00	4,658.53	£938.53	£837.00	£4,557.00	£150.00	£251.53	
	<b>£69,241.05</b>	<b>£74.39</b>	<b>0.00</b>	<b>£69,166.66</b>	<b>£53.37</b>	<b>£127.76</b>	<b>0.00</b>	<b>£96,339.94</b>	<b>£31,598.50</b>	<b>£26,916.72</b>	<b>408.00</b>	<b>£70,172.44</b>	<b>£0.00</b>	<b>£218.07</b>	<b>£0.00</b>	<b>£69,430.98</b>	

**Poringland Parish Council**  
**Budget Comparison 2019/2020**

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