



# PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, NR14 7WB

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## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend an Annual Parish Council Meeting of Poringland Parish Council at 7pm on Wednesday 2<sup>nd</sup> November 2022 at Poringland Community Centre. Members of the Public are able to access the meeting via this [Link to the Meeting](#).

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The Business to be Transacted is as Follows:

### 1. To Record Apologies for Absence

### 2. To Receive Declarations of Interest

### 3. To Agree Minutes of the Meeting on 5<sup>th</sup> October 2022

### 4. Matters Arising, including Clerk's Report

### 5. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)
- d) Police Update

### 6. Planning

#### a) To Consider Applications Received

- i. 2022/2013 - Proposal: First floor rear extension
- ii. Location: 46 Rosebery Avenue, Poringland, Norfolk, NR14 7SN
- iii. 2022/1985 - Proposal: T1 Oak - Fell  
Location: 18 All Saints Road, Poringland, Norfolk, NR14 7TA

#### b) To Note Planning Decisions

- i. 2022/1429 - Proposal: Subdivision to form two independent properties together with extension and alteration of existing annex  
Location: 128 The Annex, The Street, Poringland, Norfolk, NR14 7LA  
Decision: Approval with Conditions
- ii. 2022/0346 - Proposal: Erection of detached three-bedroom chalet bungalow with an attached garage and associated development  
Location: Land North 1A Norwich Road, Poringland, Norfolk  
Decision: Approval with Conditions

### 7. Finance

- a) To Receive Receipts, Payments and Bank Reconciliation up to 30<sup>th</sup> September 2022
- b) Accounts for Payment
  - i. To agree accounts for payment
  - ii. To agree accounts for payment with pecuniary Interests
  - iii. To agree the additional payment list provided

- iv. Confirm councillors who will approve payments in November
- v. To receive 21/22 final external audited accounts

**8. To discuss the grounds maintenance verges contract for 2023/24**

**9. To receive an update, and request regarding business relating to the Welcome Home and Memorial Playing Field Trust**

**10. To Receive Updates and Consider Recommendations from Advisory Groups**

- a) Community Centre Advisory Group
- b) Events Advisory Group

**11. To receive proposal to close the meeting for item 12 under section 1 para 2 of the Public Bodies (Admission to Meetings Act 1960 as it refers to terms and conditions of service of employment and sensitive information including GDPR)**

**12. To receive an HR update regarding the 2022/23 Annual Local Government Pay Award, an update on the Events and Bookings Officer position, and additional staffing matters**

**13. Date and Time of Next Parish Council Meeting**

The next Parish Council meeting Wednesday 7<sup>th</sup> December 2022, 7pm at Poringland Community Centre unless otherwise advised.

*Dated 27<sup>th</sup> October 2022*

Parish Clerk: *Charlotte Hummel*

## **Declarations of Interest**

### **Item 2**

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the Member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.

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Poringland Parish Council

Bank - Cash and Investment Reconciliation as at 30 September 2022

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<u>Confirmed Bank &amp; Investment Balances</u>		
<u>Bank Statement Balances</u>		
30/09/2022	Unity Trust	366,111.97
20/09/2022	Santander Bond 1 - **2224	60,635.85
30/09/2022	CCLA - **01PC	40,000.00
30/09/2022	Cambridge & Counties - **7341	79,761.00
30/09/2022	Charity Bank - **1179	86,168.73
30/09/2022	Hampshire Trust 1yr - *7718	20,000.00
30/09/2022	Hodge Bank Bond 1 - **4700	22,055.60
30/09/2022	Nationwide Instant Acc - *0600	122,032.29
30/09/2022	United Trust - **6772	50,000.00
30/09/2022	Unity Trust Deposit - **0981	146,647.56
02/09/2022	Multipay Card	-377.56
30/09/2022	Petty Cash	2.34
		993,037.78
<u>Other Cash &amp; Bank Balances</u>		
		450.00
		993,487.78
<u>Unpresented Payments</u>		
		131.62
		993,356.16
<u>Receipts not on Bank Statement</u>		
		377.56
Closing Balance		
		993,733.72
<u>All Cash &amp; Bank Accounts</u>		
1	Current	365,980.35
2	Bonds & Savings	627,301.03
3	MultiPay Card	0.00
4	Petty Cash	2.34
	Other Cash & Bank Balances	450.00
	Total Cash & Bank Balances	993,733.72

