

29.01.2014

Minutes of Poringland Parish Council meeting held at 7.00 p.m. in the Community Centre.

In the Chair: Mr J. Ellis.

1. Attendance Register & Receipt and Formal Approval of Apologies for Absence

Present: Mrs Beard, Mrs Harrison, Mrs Kereama-Ellis, Mrs Neal, Mr Walker, Mr Hewer, Mr Timson, Mr Henson & Mr Dartnell.

Also Present: Clerk: Mrs Milton, District Councillor Mr Overton, County Councillor Mr Smith and 35 Members of the Public.

2. To confirm the Minutes of the last Parish Council meeting held on 8th January 2014

Minutes of the last meeting held on 8.1.14, having been circulated, were approved and signed as a correct record. Prop. Mr Hewer, sec. Mr Dartnell, agreed.

3. To Report Matters Arising from the Minutes not on the Agenda: For Information Only

3.1 Grit Bin

A new grit bin has been sited on the pavement in Hadden Close.

3.2 Trod Path

Application has been made to NCC for £1,250.00 towards a 'match-funded' trod path in Ugate.

4. Adjournment for Public Participation and Councillors' with any Declarations of Interests

Mr Walker prop. Standing Orders are suspended, sec. Mr Hewer, agreed.

Danny Whitehouse, Youth Worker 6YC, confirmed that one of their first major projects has been to look at skatepark facilities and he outlined details. A visit was made to Ditchingham skatepark with Mrs Kereama-Ellis and the Clerk and Danny has been in touch with the person responsible for setting up the facilities. Members of the 6YC are in the process of forming a focus group to meet with the Parish Council. The Chairman thanked Danny for attending and confirmed this matter will be discussed as Item 7 on the Agenda.

A parishioner outlined her concerns on behalf of WEA relating to the proposed coffee shop. A few points were raised, including the bistro area being used for their refreshment break. The present course has about 45 people in the quadrant and a break in the bistro area is very welcome.

A member of public backed the points raised above and confirmed the bistro area is needed during the break period.

A parishioner spoke on behalf of Heath Farm Action Group and referred to amended application number 2013/1986. He outlined highway issues that are causing major concerns for local residents and urged the Parish Council to refuse the application.

A parishioner voiced his concerns on the proposed Heath Farm development and referred to the additional traffic and the impact on local residents.

Finally, a member of public urged the Parish Council to reject the application on traffic grounds. He pointed out there are no guidelines in place and residents have not been informed of what is meant by the term severe. He asked the Parish Council to stand up to the developers and reject the application. Standing Orders resumed.

5. To consider Planning Applications Received for Consultation

Application Received

2014/0057 - 64 St Marys Road – Single storey side and rear extensions – Recommendation Approval, prop. Mrs Kereama-Ellis, sec. Mr Hewer, agreed.

Amended Application

2013/1986 - Land to the West of Norwich Road and South of Caistor Lane – Outline application with all matters reserved except for access for the construction of up to 150 dwellings and associated infrastructure. Mr Timson Declared an Interest and signed the register. Recommendation Refusal, prop. Mr Walker, sec. Mr Dartnell, seven members voted in favour of the proposal, one member voted against the proposal and one member abstained. Carried.

Permission Refused

2013/2083 - Land North of 18 Rectory Lane – Proposed two storey dwelling and garage

Appeal

2013/0930 - St. Lawrence, Bungay Road – Appeal against Refusal regarding Outline application for demolition of existing bungalow and erection of 3 chalet bungalow dwellings. Agreed that no further comments are forwarded.

6. To receive written Community Centre Reports

(a) Parish Council Issues

Licence Variation

Ongoing with SNC.

Possible Live Satellite Feed of the Arts from London

Information has been passed to Mike Harris.

Report on the Decision to Hire the Kitchen for the Purpose of a Coffee Shop - (For information only)

The Chairman outlined the current situation and the Clerk confirmed terms and conditions will be drafted next week and presented to the Management Committee meeting for consideration. Mr Hewer expressed concern that the current users have not been consulted and it was suggested the Management Committee is reconstituted to encourage some of our hirers to join the Committee. The Chairman pointed out we have invited a Framingham Earl Parish Councillor to join and one member of the public sits on the Committee. He confirmed that all Committees will be looked at within the next few months. It was agreed that any comments relating to the coffee shop should be sent to the Clerk.

(b) Report from Community Centre Management Committee

Mrs Kereama-Ellis reported that she and Ms Gooderham attended a recent Food Hygiene Course at City College. Craft Fairs will be held on 26.4.14 and 29.11.14 and a Race Night will take place on 15.11.14. A New Year's Eve party has been suggested, providing adequate organisation is in place. Mrs Kereama-Ellis explained the Bistro area chairs had to be removed on safety grounds. Following a discussion Mr Timson prop. that 50 new upholstered seat and backrest conference chairs are purchased, sec. Mr Dartnell, 8 Members voted in favour, 1 Member voted against. Carried. Clerk to obtain best value.

7. Proposed Skate Park Facilities

Information from the Youth Worker circulated. Mr Walker felt the land to the rear of the Community Centre should be considered and Mr Timson felt the facilities would link in with The Vision. Following a discussion Mrs Kereama-Ellis prop. that she and the Clerk engage with the young people and arrange a visit to Mundesley skatepark. Also, that the young people produce clear options in order to move the project forward, including looking at the village green area. Mr Hewer seconded the proposal, agreed.

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8. Correspondence

8.1 *Norfolk Gritting Routes Leaflet*

Information from NCC circulated. The Chairman confirmed changes as mentioned by Mr Smith at the last meeting relating to the addition of Upgate and explained the only section of All Saints Road that has been removed from the programme is the cul-de-sac.

8.2 *Joint Core Strategy for Broadland, Norwich and South Norfolk*

Information circulated concerning Notice of Adoption.

8.3 *Provision of a Dog Fouling Sign*

Letter from a resident circulated. Following a discussion it was proposed by Mr Hewer that the grass in Blackthorn Way is checked regularly by the Caretaker. Mr Henson seconded the proposal, agreed.

8.4 *All Saints Churchyard Grass Cutting*

Email from Rev. Parsonage confirming the grass cutting amounted to £480 during the last season. Mrs Beard prop. a donation of £200 is sent, sec. by Mr Henson, agreed.

8.5 *Temporary Road Closure – Carr Lane*

Information circulated.

8.6 *CPRE Norfolk Alliance*

Information circulated and noted.

8.7 *Conversion of existing Footway on B1332 into Unsegregated Shared Use Facility*

Email from NCC circulated. Following a discussion Mrs Harrison proposed concern should be expressed at the very late reply and the fact our comments do not seem to have been taken into account or seriously considered in the manner we would have expected. Mr Dartnell seconded the proposal, agreed.

8.8 *Various Roads – 20 MPH Speed Restriction Implementation – Carr Lane*

Email from NCC circulated. Following a discussion Mr Henson proposed that concern should again be expressed at the very late reply and the fact we do not agree that it is not deemed necessary to lower the speed limit on the section of Carr Lane west of The Street to 20 mph. Mr Hewer seconded the proposal, agreed.

9. To Pass Accounts for Payment

1. Salaries (To 31.01.14)	£	4,239.83
2. Spruce Landscapes (Maintenance Contract to 31.01.14)	£	610.01
3. South Norfolk Council (Rates)	£	256.00
4. Spruce Landscapes (Community Centre Fencing Repairs)	£	144.00
5. Spruce Landscapes (P/Field Maintenance)	£	280.00
6. Spruce Landscapes (Roof Cleaning)	£	81.60
7. British Gas (Electricity)	£	566.89
8. Talk Talk (Broadband)	£	13.66
9. Norfolk Pension Fund (Pension Return)	£	1,333.92
10. Anglian Water (Community Centre Water Charge)	£	107.00
11. The Alarm Company (Alarm Service)	£	312.00
12. R. McCarthy (Out of pocket expenses)	£	12.00
13. G. Lopes (Out of pocket expenses)	£	36.45
14. L. Gooderham (Community Centre Supplies)	£	81.04
15. Earth Anchors (Dog Waste Bin)	£	237.54
16. ESPO (Gas)	£	196.09

17. Mrs C. Milton (Petty Cash)	£	73.35
18. R. Bear (Refund)	£	5.00

All passed for payment.

10. To receive written Report from the Chairman

The Chairman reminded Members of the Rosebery Park consultation on 30.1.14 in connection with Shotesham Road development. He mentioned that Mr Overton is applying for grants at SNC in connection with The Vision and a letter of support from the PC has been requested. Mr Timson proposed a letter confirming the Parish Council's support and desire to be fully engaged and involved in a dialogue to take the project forward is sent. Mrs Harrison seconded the proposal, agreed.

Mrs Beard reported that Father Mark Hackeson recently left the Catholic Church in Poringland and a leaving party was held. Mr Henson proposed a letter is sent to Father Mark thanking him for his community support and to wish him well for the future. Mr Dartnell seconded the proposal, agreed.

11. To receive written District Councillor's Report

Mr Overton reported that notice has been served on the developer responsible for building two properties adjacent to the Chemist shop to install three bollard lights on the footpath between The Street and Hillside.

12. To receive brief County Councillor's Report

Written report from Mr Smith circulated. He referred to ongoing complaints concerning the way Anglian bus services operate from the Bus Station and these are being pursued. Regarding Heath Farm development, a meeting was held with Mr Higgins to discuss the rationale as to how he comes up with his recommendations. One definition of severe is gridlock and Mr Higgins has to come up with massive objections on highway grounds. Mr Smith referred to developer funded highway improvements and mentioned the possibility of the Parish Council considering an island to help pedestrians cross the road near the Chemist shop. Agenda item next meeting.

Mr Overton expressed concern at the current situation relating to Anglian Buses and pointed out the main issues concern the elderly and disabled people who are unable to walk/travel unaided from the bus station to St Stephen's Street and City centre.

13. To receive written Amenities Committee Report

13.1 Burial Ground Rateable Value

Information from SNC circulated confirming it has come to their attention that certain burial grounds, including Poringland, have not been rated. They also understand the timing means the potential for a charge when the precept has been set for 2014/15. SNC will proceed with notifying the VOA, but will award full discretionary rate relief up to April 2015. This will allow the rating records to be corrected and budget to be prepared for any additional expense from 2015 onwards.

13.2 Arson of Dog Waste Bin – Howe Lane - Ref: CR2440/14/8

The Chairman confirmed the dog waste bin on Howe Lane corner was set alight. Letter from Norfolk Constabulary confirming the incident has been investigated but at this stage there are no further lines of enquiry to investigate.

14. To receive written Playing Field Report

No report.

15. Future of The Six Strategic Group

Agenda item next meeting.

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16. To receive the resignation of a Parish Councillor

Letter of resignation from Mrs Watkins circulated. Clerk was asked to send a letter to Mrs Watkins thanking her for her services to the Parish Council during the past seven years and to notify SNC of the Casual Vacancy.

17. To receive notification of the Clerk's Retirement

Letter from the Clerk circulated. The Chairman confirmed an initial discussion has been held with the Vice-Chairman and an HR Committee meeting will shortly take place. It was agreed to place on record Council's appreciation to the Clerk for her hard work on behalf of the parish.

There being no further business, the meeting closed at 9.10 p.m.

Signed..... Date: 26th February 2014