

26.02.2014

Minutes of Poringland Parish Council meeting held at 7.00 p.m. in the Community Centre.

In the Chair: Mr J. Ellis.

1. Attendance Register & Receipt and Formal Approval of Apologies for Absence

Present: Mrs Beard, Mrs Harrison, Mrs Kereama-Ellis, Mrs Neal, Mr Walker, Mr Hewer, Mr Timson, Mr Henson & Mr Dartnell.

Also Present: Clerk: Mrs Milton, District Councillor Mr Overton, County Councillor Mr Smith and 14 Members of the Public.

2. To confirm the Minutes of the last Parish Council meeting held on 29th January 2014

Minutes of the last meeting held on 29.1.14, having been circulated, were approved and signed as a correct record. Prop. Mr Hewer, sec. Mr Dartnell, agreed.

3. To Report Matters Arising from the Minutes not on the Agenda: For Information Only

3.1 Proposed Skate Park Facilities

A meeting will be held with the Youth Worker.

3.2 Various Roads – 20 MPH Speed Restriction Implementation – Carr Lane

Information circulated confirming that Norfolk Homes will be happy to provide 20mph signs for Carr Lane as requested by the Parish Council.

3.3 Clerk's Retirement

An HR meeting has been arranged to take place on 5.3.14.

4. Adjournment for Public Participation and Councillors' with any Declarations of Interests

Mr Walker prop. Standing Orders are suspended, sec. Mr Dartnell, agreed.

Rev Parsonage spoke on behalf of the Trustees of Poringland Village Hall on amended application 2013/1970 to build a new All Saints Centre. He confirmed that all concerns raised by the Parish Council have been addressed, the Trustees worked closely with SNC Planning Officers on the application, including the amended plans. They have been told the plans fall within SNC policies and regulations and the Planning Officers raised the question as to why the Parish Council is not supporting this project. Rev Parsonage respectfully suggested the original plans were rejected because there are a few voices on the Council who do not want to support a Church based project. Rev Parsonage appealed to the wider Council Members to not be bamboozled by a few voices. This project is for the benefit of the Parish Council as well as the community and it will be a building to be proud of.

A parishioner expressed concern about application 2013/1970 pointing out the building will result in parking problems, late night noise disturbance, loss of light to neighbouring properties and the size of the building is inappropriate for the size of the area. Other local buildings are available for community use. Standing Orders resumed.

Mrs Neal asked for her objections to be recorded in the Minutes relating to the statement made by Rev Parsonage that Councillors have been bamboozled by a few voices. Mrs Neal pointed out that she makes her own decisions.

5. To consider Planning Applications Received for Consultation

Applications Received

2014/0123 – Land Rear of Holly Bank, Heath Loke – Erection of 4 No. Houses, Garages and Associated Works – Recommendation Approval. Prop. Mr Henson, sec. Mr Hewer, agreed.

2014/0237 – 6 Old Mill Road – Rear single storey extension to form Granny Annexe – Recommendation refusal because the proposed extension will cause interference to the visual amenity of the neighbouring property. Prop. Mr Henson, sec. Mr Dartnell, six members voted in favour of the proposal, two members voted against. Carried.

2014/0239 – Subdivision of Garden of 85 The Street – Proposed bungalow to rear of 85 The Street – Recommendation Approval subject to suitable drainage arrangements being provided within the development and soakaways should not be considered. Prop. Mr Walker, sec. Mr Hewer, agreed.

Amended Application

2013/1970 – Poringland Village Hall, 65 The Street – Demolition of the existing Village Hall. Erection of a new All Saints Centre, Incorporating a dedicated Nursery Unit, car parking, soft and hard landscaping and all associated works. Recommendation refusal – Prop. Mr Walker, sec. Mr Timson, four members voted in favour of the proposal, three members voted against, one abstention. Carried.

This appears to be a grandiose building which is too large area wise for the site and would dominate a central area of this rapidly growing village. The entire site is taken up by a car park or the building.

The 25 parking spaces are inadequate for what could be a 200 seater hall. This will mean that the overflow will impose themselves and their cars on Budgens or the residents of The Footpath. JCS Policy 76 states that it needs to be recognized the private car will remain an important means of transport in rural area. Buildings for Life Section 10 ask the question ‘Is there enough car parking?’ It also states that opportunities should be taken to avoid anti-social parking. The proposal appears to set up the conditions for anti-social parking.

Drainage is a critical problem for this village and this building will have a significantly larger footprint than the village hall it replaces. Since there are few surface water drains in the vicinity, the development needs to plan for a storm water attenuation tank so that it can reuse this water for their lavatories. Overflow from the storm water tank needs to be planned and executed – which it appears not to have been done. Soakaways are not adequate as this is an area of springs (hence Springfields) and are totally ineffective.

It is a complex, untidy form of development, burdened by the use of industrial and commercial forms and materials which are alien to this domestic, brick dominated area. NPPF paragraphs 57 to 64 (inclusive) make it clear that ‘permission should be refused for development of poor design that fails to take the opportunities available for improving the character and quality of the area.’ It is a development that could have come direct from the 1960’s and, as such, is out of date and time.

6. To receive written Community Centre Reports

(a) *Parish Council Issues*

Licence Variation

Ongoing with SNC.

Possible Live Satellite Feed of the Arts from London

Mr Henson confirmed that Satellite feed events would need to be held on a Thursday and Mrs Henson is concerned not to upset current users. No direct Satellite feed will be used for The War Horse in March or the Ballet in April. Screenings will use a high definition film projector.

Coffee Shop

A copy of the Terms and Conditions has been sent to the interested hirer.

(b) *Report from Community Centre Management Committee*

Mrs Kereama-Ellis reported that fees will be discussed at the next meeting on 12.3.14. Unfortunately the projector needs replacing at a cost of £825.00 including VAT. Mrs Neal proposed a new projector is purchased, seconded by Mr Hewer, agreed.

7. Correspondence

7.1 *Santander Business Bond – Maturity Date 1.3.14*

Notice from Santander that an interest rate of 1.40% is available on a new 1 Year Fixed Rate Business Bond. Mr Hewer prop. that funds are transferred to a new 1 Year Bond, sec. by Mr Walker, agreed.

7.2 *NHL Development at Area A – Open Space Detailed Designs*

Email from Norfolk Homes circulated. Mr Dartnell Declared an Interest and signed the register. Following a discussion the Clerk was asked to raise the question with Norfolk Homes concerning the possible provision of an adult fitness area.

7.3 *Came & Company Insurance Renewal*

Information circulated. Mr Hewer prop. the renewal quotation is accepted, sec. by Mrs Harrison, agreed.

7.4 *South Norfolk Local Plan – Site Specific Allocations and Policies Development Plan Document – Pre Submission Stage Representations*

Letter from SNC confirming our comments have been processed.

7.5 *South Norfolk Local Plan – Development Management Policies Document – Pre Submission Stage Representations*

Letter from SNC confirming our comments have been processed.

8. To Pass Accounts for Payment

Section 137 Payments

The Chairman confirmed that £25 remains in the budget to be spent under Section 137. Mr Henson proposed a cheque for this amount is sent to the local branch of the Samaritans. Mr Walker seconded the proposal, agreed. Details of the local branch to be obtained.

1. Salaries (To 28.02.14)	£	4,302.38
2. Spruce Landscapes (Maintenance Contract to 28.02.14)	£	610.01
3. All Saints Church PCC (Donation towards grass cutting)	£	200.00
4. Ian Smith (Stationery)	£	108.34
5. Spruce Landscapes (P/Field Maintenance)	£	280.00
6. Hedley & Ellis (Light bulbs)	£	16.68
7. British Gas (Electricity)	£	559.63
8. Talk Talk (Broadband)	£	14.01
9. Norfolk Pension Fund (Pension Return)	£	1,302.06
10. Anglian Water (Community Centre Water Charge)	£	107.00
11. Hugh Crane (Cleaning Materials)	£	130.14
12. R. McCarthy (Out of pocket expenses)	£	12.00
13. G. Lopes (Out of pocket expenses)	£	21.60
14. Anglian Water (Cemetery Water Charge)	£	16.17
15. ESPO (Gas)	£	216.47
16. NCL (Photocopier Charge)	£	15.94
17. MCL (New Heating Valves)	£	99.60
18. Francis Carne Associates (Dog Waste Stickers)	£	19.81

19. Veolia (Trade Waste Collection)	£	48.46
20. South Norfolk Council (Annual Fee – Premises Licence)	£	180.00
21. Spruce Landscapes (Install new Dog Waste Bin)	£	48.00
22. Badger Building (Refund of deposit – Replacement cheque)	£	60.00
23. Broker Network (Annual Insurance Renewal)	£	5,680.43
24. Mrs Smith (Refund of Cemetery Charge)	£	270.00

All passed for payment.

9. To receive written Report from the Chairman

Mr Ellis reported that an election has been requested to fill the casual vacancy following the resignation of Mrs Watkins. The election will be at the expense of the Parish Council and held on 17.4.14. Mr Hewer proposed that poll cards are requested, seconded by Mr Timson, eight members voted in favour, one member abstained. Carried.

Mr Ellis confirmed he has been invited by Mr Overton to visit Aylsham on a fact finding day in connection with The Vision and the Clerk will attend if possible.

10. To receive written District Councillors' Reports

Mr Overton reported that Norfolk Homes have been carrying out work at Poringland Lakes since December at a cost of £100,000. A £25,000 grant has been received for The Vision in order to carry out a public consultation. The SNC budget was approved on Monday and reserves stand at eight million. There is a possibility the Council Tax may be held for another 2 or 3 years. Five hundred new affordable homes have been delivered and market towns are going to receive one million in funding.

Mrs Neal reported that she attended a training course in conjunction with The Place Making Guide.

11. To receive brief County Councillor's Report

Mr Smith reported the budget meeting lasted five and a half hours and was passed with a majority of 2. Norfolk Homes development of the highway scheme will shortly be advertised and authorisation was signed as nothing further had been received. Mr Smith mentioned Anglian Buses and the ongoing situation relating to customer complaints and he felt it might be beneficial if the Parish Council invited the Commercial Manager Graham Smith to a meeting to discuss the issues. Complaints have been received regarding the pedestrian crossing outside One Stop and the only way to get any highway improvements is through developer funding. Regarding Fiveways roundabout, there is a wildlife group that would be willing to plant white clover and look after the area. Mr Smith suggested the Parish Council might like to talk to developers with a view of obtaining funding for a notice board to be displayed within new developments.

Mr Ellis confirmed the Parish Council replied to NCC re the proposed traffic issues but a reply was not received. Mr Smith agreed to take up with NCC.

Mrs Neal felt it would be beneficial to invite Mr Graham Smith to attend a PC meeting and it was agreed to invite him to attend the APM in May.

Regarding Fiveways roundabout, it was agreed that Mr Smith contacts the Wildlife Group in order to arrange planting of white clover.

12. To receive written Amenities Committee Report

No report.

13. To receive written Playing Field Report

Play Area Scheme

Letter from SNC in connection with the Play Area Scheme circulated. The Chairman confirmed that Standing Orders state that a resolution of the Council shall not be reversed within 6 months except by written notice of at least 9 Councillors of the Council. Mr Timson proposed a resolution is passed to place the Play Area Scheme on the next agenda for discussion. Mrs Beard seconded the proposal, 8 members voted in favour, one member voted against. Proposal lost.

Mrs Harrison reported the Committee would have liked to apply for funding from BIFFA but unfortunately the criteria has not been met. However, fundraising will continue, an application has been successful from the Neighbourhood Fund and a decision is awaited from the Norfolk Playing Field Association. A vacancy has arisen for a gate keeper and the position will shortly be advertised.

14. Future of The Six Strategic Group

Report from the Chairman circulated. A discussion took place relating to The Six Strategic Group and its future and Mr Hewer confirmed that Trowse Parish Council has expressed an interest in joining in order to be in a position to discuss traffic and other joint issues. It was agreed the terms of reference need to be re-examined to establish what is trying to be achieved. Mrs Harrison proposed the Parish Council supports The Six Strategic Group and works with a small group of people to update the terms and conditions in order to make the group more relevant. Mr Timson seconded the proposal, agreed. Mr Ellis agreed to attend the Traffic Working Party meeting on 4.3.14.

15. Developer Funded Highway Improvements

Mr Ellis referred to the County Councillor's report concerning the pedestrian crossings and other highway issues. General safety measures were discussed including the safety of pedestrians, motorists and cyclists. It was agreed that Mr Ellis attends the Traffic Working Party meeting on 4.3.14.

16. Newsletter

The Chairman agreed to draft a Newsletter for distribution to every house in the parish, inviting parishioners to attend the Annual Parish Meeting on 7th May.

There being no further business, the meeting closed at 9.40 p.m.

Signed..... Date: 26th March, 2014