



PORINGLAND NEIGHBOURHOOD PLAN

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

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<http://www.poringlandparishcouncil.gov.uk/neighbourhood-plan.html>

Qualifying Body: Poringland Parish Council

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Neighbourhood Plan Committee at 7pm on Wednesday 21st February 2018 at Poringland Community Centre.

The business to be transacted at the meeting is as follows:-

1. Attendance and Apologies for Absence

2. Declarations of interest for items on the agenda and applications for dispensations

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.

3. Minutes of the meeting held 17th January 2018

4. Matters Arising from the Minutes

5. Adjournment for public participation

6. Questionnaire: Draft Questions and Themes

7. Delegation of Approval of Questionnaire

8. Agree methods of disseminating questionnaire (electronic and hard copy)

9. Any other Neighbourhood Planning matters the Committee wishes to discuss

10. Date of next Neighbourhood Plan Committee meeting: Wednesday 21st March 2018, 7pm, Poringland Community Centre

Dated the 15th February 2018

Clerk.....

**Minutes of the Meeting of Poringland Neighbourhood Plan Committee
Wednesday 17th January 2018 7pm Poringland Community Centre**

Present: John Henson (Chairman)
John Joyce (Vice Chairman)
John Hodgson
David Hewer
Sarah Lovelock
Charles Auger
Carl Pitelen
Lisa Neal
Anne Barnes
Lorraine Matthews
Trevor Spruce
Henry Gowman
Catherine Moore (Clerk)
Stephanie Ayden (Project Officer)
Jason Parker (Consultant Parker Planning Services)

Also attended: None.

- 1. Apologies for Absence**
Apologies for absence were received and accepted from Tim Boucher.
- 2. Declarations of interest for items on the agenda and applications for dispensations**
Lisa Neal declared an interest in the Greater Norwich Local Plan, which was discussed under 'Any Other Neighbourhood Planning Matters'.
- 3. Minutes of the meeting held 15th November 2017**
The minutes of the meeting held on 20th December 2017 were considered and agreed. Proposed by David Hewer, seconded by John Hodgson, all in favour.
- 4. Matters arising**
There were no matters arising.
- 5. Adjournment for public participation**
There were no public comments made.
- 6. Initial Consultation Responses: Discussion Paper**
The discussion paper was considered and it was felt that clear themes had emerged which could be explored further in the planned questionnaire. Traffic was clearly an issue however it was agreed there was no simple solution and that traffic calming is a contentious issue. It was suggested that traffic calming be designed into new developments (as it has on the Norfolk Homes development) through road layouts, and it was agreed that the Plan should support cycling and footpath provision. Attracting business/light industry to the area to support the local economy and employment opportunities was also discussed, with it being agreed that policies within the Neighbourhood Plan could indicate what might be seen as suitable for the

area.

7. Next stage of consultation: Key themes for Questionnaire

Suggestions were made around themes to explore further in a questionnaire, including public transport provision, traffic and traffic calming, and 'feeling safe'. It was felt by Jason Parker that we had enough information now to enable him to start drafting the questions, to be considered at the next meeting.

JP

8. Set Date for session to develop vision, aims and objectives of the Plan

Jason Parker gave a short presentation to the Committee around how to approach this work, and a date was agreed for 7th March 2018, 7pm at Poringland Community Centre. Session to be led by Jason Parker and supported by Stephanie Ayden.

9. Any other Neighbourhood planning matters the committee wishes to discuss

The Chairman drew the Committee's attention to the Greater Norwich Local Plan document, and invited them to give their feedback online. It was agreed to circulate the Plan's website link, and to supply an item for the 5+ Newsletter inviting residents of the area to do the same.

JH

10. Date of next meeting:

Wednesday 21st February 2017, 7pm, Poringland Community Centre

There being no other business, the Chairman closed the meeting at 8:20pm.

CHAIRMAN