



PORINGLAND NEIGHBOURHOOD PLAN

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: poringlandneighbourhoodplan@gmail.com

Qualifying Body: Poringland Parish Council

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Neighbourhood Plan Committee at 7pm on Wednesday 18th October 2017 at **Poringland Village Hall**.

The business to be transacted at the meeting is as follows:-

- 1. Attendance and Apologies for Absence**
- 2. Introduction of new members of Committee; and Project Officer**
- 3. Declarations of interest for items on the agenda and applications for dispensations**

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.

- 4. Minutes of the meeting held 20th September 2017**
- 5. Election of Vice Chairman**
- 6. Adjournment for public participation**
- 7. Update on appointment of Planning Consultant**
- 8. Arrangements for Public Involvement Event 4th December 2017 and ancillary events**
- 9. Strap line and general marketing for the Neighbourhood Plan**
- 10. Any other Neighbourhood Planning matters the Committee wishes to discuss**
- 11. Date of next Neighbourhood Plan Committee meeting: Wednesday 15th November 2017, 7pm, Poringland Community Centre**

Dated the 12th October 2017

Clerk.....

BLANK PAGE FOR AGENDA COLLATION PURPOSES

**Minutes of the Meeting of Poringland Neighbourhood Planning Committee
Wednesday 20th September 2017 7pm Poringland Community Centre**

Present: Tim Boucher
John Henson
David Hewer
John Joyce
Lisa Neal
Trevor Spruce
Roger Webb
Catherine Moore (Parish Clerk)
Rachel McCarthy (Assistant Clerk)

Also attended: John Overton (District Councillor) and 2 members of the public.

1. Election of Chairman

John Henson was elected as Chairman, proposed by Tim Boucher, seconded by David Hewer, all in favour.

2. Apologies

Apologies for absence were received and accepted from Henry Gowman, Sarah Lovelock and Lorraine Matthews.

3. Declarations of Interest and Applications for Dispensation

There were no declarations of interest.

4. Introductions

Members of the Committee introduced themselves around the table, and the co-opted members were welcomed.

5. Public Participation

Standing orders were suspended to allow the District Councillor and members of the public to speak.

John Overton reported that he had attended a Planning Policy meeting which was focussing on development plans to 2036. The government was suggesting an additional 40–45,000 houses in the Greater Norwich Local Plan area. Determination of applications was driven by allocations, and the Norwich area allocations were dragging down the figures for South Norfolk and Broadland. The five year land supply had been met locally, but not on aggregate. The South Norfolk Local Plan was out of date and needed reviewing.

A member of the Committee asked when it was expected that South Norfolk would carry out this update? In reply, it was suggested that this would be towards the end of the year. It was acknowledged that the Poringland Neighbourhood Plan needed to nest with the Local Plan, and Poringland needed to be either well ahead or wait for the emergence of that document. It was acknowledged that the Neighbourhood Plan could not override the Local Plan, but it could help shape acceptable development.

A member of the public asked what Mulbarton had gained from their

Neighbourhood Plan. John Joyce, who had been chairman of the Mulbarton Neighbourhood Plan group, replied that the Plan had not yet been tested with a large development, and it was not clear whether this was because developers were put off by their Plan. He noted that the process gave the Council a feeling of what the community wanted, and shaped the work of the Parish Council. It helped with community engagement, and confidence building, and flushed out issues within the community. The Plan process had started with a proposed new development, and gave an opportunity for the community to say where future development would be and what it would look like. It set out where the heart of the village was, the facilities around it, and sought to protect that area. Mulbarton were proud of their document and had over 90% approval at referendum.

6. Discussion on the way forward with Neighbourhood Planning

The Clerk presented a document outlining the process of Neighbourhood Planning.

7. Initial phase of public consultation

The Clerk outlined proposals for the first stage of public consultation, suggesting that this should be formed of very open questions about what people like about Poringland, and what they would change. Visuals and maps would be used to stimulate discussion, and people would be given a variety of ways of responding including questions on leaflets, and a Post-It exercise. It was **agreed** by the Committee that public involvement would include a leaflet with the questions in the Five+ Magazine to every household; a stand at the Craft Fair, at Budgens, and at the Farmers Market; a public involvement day on Monday 4th December 2017 from 2pm – 8pm; writing to community groups offering to give a presentation and facilitate a feedback exercise; and involvement with the schools and the 6YC. The Project Officer would be tasked with setting this up, and would collate the results ready for analysis by the Consultant.

8. Appoint two co-opted members to shortlist and interview consultants

It was **agreed** that John Joyce and Roger Webb would join John Henson and Tim Boucher to shortlist and interview the consultants.

9. Date of next meeting:

Wednesday 18th October 2017, 7pm, Village Hall

The meeting closed at 7.50pm.

CHAIRMAN