

In February 2015 the Local Government Transparancy Code was introduced. This places a duty on Poringland Parish Council to publish the following specified data at regular intervals:

## Quarterly:

- Expenditure over £500 (net of VAT) tab 1
- Procurement card transactions tab 2
- Invitations to tender for goods or services over £5,000 tab 3
- Contracts with a value of over £5,000 tab 4

## **Annually**

- Details of all land and building assets web page
- Social housing asset value not applicable
- Grants to voluntary, community or social enterprise organisations tab 5
- Staffing chart web page
- Trade union facility time not applicable
- Parking account and spaces not applicable
- Senior salaries above £50,000 not applicable
- Constitution not applicable
- Pay multiple not applicable
- Fraud not applicable

#### One-Off:

- Waste collection contracts - tab 6

Where a page is blank, there is no information to report.

### Expenditure Over £500

Date expenditure was incurred	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount (net)	cannot be recovered	Merchant Code
28/07/2020	Parish Council	CGM Group	Grounds Maintenance	£817.86		
28/07/2020	Parish Council	Garden Guardian	Grounds Maintenance	£1,393.68		
18/08/2020	Parish Council	Spruce Landscapes	Delivery of Parish Council Annual Report	£550.00		
31/08/2020	Parish Council	Garden Guardian	Grounds Maintenance	£696.84		
26/08/2020	Parish Council	Norse	Printing of Parish Council Annual Report	£690.00		
12/09/2020	Parish Council	Total Gas & Power	Electricity	£525.84		
01/09/2020	Parish Council	CGM Group	Grounds Maintenance	£817.86		
01/09/2020	Parish Council	Garden Guardian	Grounds Maintenance	£696.84		

# **Procurement Card**

Date of transaction	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount (net)	VAT that cannot be recovered	Merchant Code
02/06/2020	Community Centre	St John Ambulance	Clinical waste	£12.93		
02/06/2020	Community Centre	HFE signs	Covid 19 Banners	£65.44		
15/06/2020	Community Centre	Groundhog	Maintenance	£13.98		
25/06/2020	Community Centre	Groundhog	Maintenance	£8.65		
24/07/2020	Community Centre	First A4 Less	PPE	£39.84		
30/07/2020	playing field	Groundhog	Maintenance	£19.22		
15/07/2020	Community Centre	Groundhog	Maintenance	£9.16		
27/07/2020	General Admin	Post Office	Phone credit	£10.00		
17/07/2020	Community Centre	Groundhog	Maintenance	£9.32		
20/07/2020	Community Centre	Groundhog	Maintenance	£7.92		
24/08/2020	Community Centre	Makro	Café Stock	£50.25		
30/07/2020	Community Centre	Britishbins	Clinical waste	£70.39		
05/08/2020	Community Centre	Makro	Café Stock	£109.49		
31/07/2020	Community Centre	Mr Platic	Maintenance	£88.52		

# **Invitations To Tender**

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible

#### Contracts Over £5,000

Reference Number	Title	Local authority department responsible	Description of goods or services being provided	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?	SME / Voluntary Sector?

#### Grants

Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary Registration Number	Purpose of grant	Amount

#### **Waste Collection Contracts**

Reference Number	Title		Description of goods or services being provided	Supplier Name and Details		cannot be	Invitation to Quote or Published Tender?	SME / Voluntary Sector?
			Community Centre general waste	Veolia	£450.00		Invitation	
		Poringland PC	Burial Ground general waste	Veolia	£260.00		Invitation	
		Poringland PC	Nappy and sanitary bins	PHS	£181.20		Invitation	