



# PORINGLAND PARISH COUNCIL

## STRATEGIC ACTION PLAN 2018-19

Poringland Parish Council will publish an action plan annually in May. The Plan will be drawn from the budget which is set in January and which includes project expenditure for the forthcoming year; from matters raised by members of the public and from the Six Strategic Group and other such outside bodies; and from matters identified as important to the community.

Poringland Parish Council will continually review the action plan, and will add any matters as required through the year.

**Poringland Parish Council's Key Objectives for May 2018 to May 2019 are:**

Action	How identified?	Timescale	Budget	Performance Indicator	Update
To produce the draft Neighbourhood Plan for Poringland	Full Council	April 2019	£25,000	Draft Plan presented to Council for approval April 2019	
Take possession of Rosebery Park open space and Community Land Project open space	Full Council	RP: June 2018 CLP: August 2018		Land transferred to Council within specified timescale	
Achieve full planning permission on Community Land Project site	Full Council	March 2019	£25,000	Planning permission submitted by Christmas 2018. Permission approved by March 2018	
To consult on changing the name of the Council	Strategic Working Group	End of September		Consultation complete by end August.	

to make it more reflective of the work and role				Decision at September meeting	
To install new heating in Pavilion, including gas connection, and work with the Football Club to achieve the new shower block	Welcome Home and Memorial Playing Field Trust	December 2018	£6,500	Completion of heating scheme installation	
Implementation of GDPR throughout the Council's processes	Legislation	Ongoing		GDPR embedded into everyday work of staff and councillors	
Cemetery – groundwater risk audit; and enquiries into new land	Full Council / Strategic Meeting	Risk: December 2018		Suitable mitigation agreed with Environment Agency. Enquiries begin with landowners.	
To continue engagement with developers in the Parish, including Norfolk Homes, David Wilson Homes, and any new developments that may be proposed within and near the parish boundaries.	Planning process	Ongoing	N/a		
To maintain a strategic overview of traffic matters within and around Poringland, working with The	Six Strategic Group	Ongoing	N/a		

Strategic Six to lobby on improvements, individual matters.					
To work towards the 'Quality' Award with a view to applying for that once the Council qualifies.	Whole Council Strategic Working Group	Ongoing	N/a	Successful reaccreditation in May 2019	
To continue to improve good governance through the identification of efficiencies and modern methods of working.	Ongoing improvement programme	Ongoing			
To continue to improve the offering at the Community Centre, including drafting a general maintenance plan, a scheme of approved contractors (including market testing pricing of contractors currently used) and other general improvements as they become identified.	Ongoing improvement programme. Facilities Strategic Advisory Group.	Ongoing	£20,000 (floor refurbishment; car park extension; decorating)	Complete decorating Complete floor refurbishment Install car park extension Facilities Management Plan	
To continue to enhance amenity facilities/land within the Parish for maximum community	Open Spaces Advisory Group	Ongoing			

use and to protect the environment					
To offer training and development opportunities for all councillors and officers of the council.	Training and Development Policy	Ongoing	£2,100	New councillors trained as they join Existing councilors trained for new roles where appropriate Staff offered relevant training and development opportunities	
To continue to support to Six Youth Council to grow and develop, ensuring engagement in the work of the Council and promoting future involvement in local democracy.	Six Strategic Group	Ongoing			

**Actions agreed May 2018.**

**Review of action plan: Quarterly**

**Next action plan due May 2019.**