



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk

Website: www.poringlandparishcouncil.gov.uk

Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Meeting of Poringland Parish Council at 7pm on

Wednesday 12th July 2023 at Poringland Community Centre.

Members of the Public are able to access the meeting via this online [Link](#)

The Business to be Transacted is as Follows:

1. To Record Apologies for Absence

2. To Receive Declarations of Interest

3. To Agree Minutes of the Meeting on 14th June 2023

4. Matters Arising, including Clerk's Report

5. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)
- d) Police Update

6. Planning

- a) To Consider Applications Received
 - i. 2023/1828 Proposal: Single storey rear extension.
10 Lansdowne Drive, Poringland NR14 7XL
 - ii. 2023/1434 Proposal: Erection of 6ft fence and gate to the side of the property with concrete posts, gravel boards and wooden fence panels.
Location: 22 Rosebery Avenue, Poringland NR14 7SN
- b) To Note Planning Decisions – None at time of publication
- c) To Adopt the Planning Policy

7. Finance

- a) To Note Receipts, Payments, and Bank Reconciliation up to 31st May 2023
- b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payment list provided.
 - iii. Confirm councillor who will approve payments.
- c) To note external auditors, request for further information for the 2022/23 accounts.

8. To Approve Delegated Authority to the Clerk on decisions required to be made through August due to No Meeting taking Place.

9. To Decide on the Type of Replacement for the Bus Shelter on Norwich Road.

10. To Consider a Response to the Cycling Route Consultation

11. To Give Delegated Authority to the Clerk and a Councillor to Source and Purchase a Parish Van.

12. To Consider and Decide quotations for a tree surgeon to carry out work following a Tree Survey.

13. To Approve Training Cost for Full Council and Consider Dates for Full Council Training.

14. To Receive Updates and Consider Recommendations from Advisory Groups

- a) To confirm Chairs and Vice Chairs for each Advisory Group
- b) Events Advisory Group
- c) Community Land Project
- d) Amenities Group

15. To Receive Proposal to Close the Meeting for Item 16 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 as it refers to Service of Employment

16. To Receive an Update on Staffing

17. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 13th September at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 6th June 2023

Parish Clerk:

