



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk

Website: www.poringlandparishcouncil.gov.uk

Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm
on Wednesday 12th March 2025 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. To Receive and Approve Apologies for Absence
2. To Receive Declarations of Interest
3. To Agree Minutes of the Meeting of 12th February 2025
4. To Agree Minutes of the Meeting of 26th February 2025
5. Matters Arising, including Clerk's Report
6. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
 - a) District Council Report (7 minutes)
 - b) County Council Report (5 minutes)
 - c) Police Report/Update (5 minutes)
 - d) Public Participation (15 minutes)
7. Planning
 - a) To Consider Applications Received
2025/0505
Location: 10 Shotesham Road Poringland Norfolk NR14 7LE
Proposal: Relocation of staircase in corner of dining room (middle ground-floor room) from the kitchen to the dining room. New oak staircase to be constructed rising from dining room to first floor landing then to attic
 - b) To Note Planning Decisions
2025/0182
Location: Tesco Express Overtons Way Poringland Norfolk NR14 7WB
Proposal: of condition 5 of 2000/2002 - Increase commercial development opening hours from 0800-2200 to 0600-2200
APPROVED WITH CONDITIONS
 - c) To Note planning routes for Councillors
8. Finance
 - a) To Note Receipts, Payments, and Bank Reconciliation up to 28th February 2025
 - b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payments list provided

iii. Confirm one Councillor who will approve payments

9. Review of Cemetery Rules & Fees

10. To Review and Approve the Following Policies

- a) Worker Protection Policy
- b) Bereavement Policy
- c) Complaints Policy
- d) Equality and Diversity Policy
- e) Dignity at Work Policy to include Bullying and Harassment Statement

10. To Receive an Update and Consider Recommendations from:

- a) Amenities Advisory Group

10. To Receive Proposal to Close the Meeting for Item 12 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 – HR Matters

12. To Receive Updates Relating to HR Matters

13. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 9th April 2025 at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 7th March 2025

Parish Clerk:

