



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk

Website: www.poringlandparishcouncil.gov.uk

Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm
on Wednesday 12th February 2025 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. To Vote for a Temporary Chair
2. To Receive and Approve Apologies for Absence
3. To Receive Declarations of Interest
4. To Agree Minutes of the Meeting of 15th January 2025
5. To Agree Minutes of the Meeting of 22nd January 2025
6. Matters Arising, including Clerk's Report
7. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
 - a) District Council Report (7 minutes)
 - b) County Council Report (5 minutes)
 - c) Police Report/Update (5 minutes)
 - d) Public Participation (15 minutes)
8. Planning
 - a) To Consider Applications Received
 - i. 2025/0182
Location: Tesco Express Overtons Way Poringland Norfolk NR14 7WB
Proposal: Variation of condition 5 of 2000/2002 - Increase commercial development opening hours from 0800-2200 to 0600-2200
 - ii. 25/00288/PLAFVA
Location: Tesco Express, Overtons Way, Poringland, Norfolk, NR14 7WB
Proposal: Premises Licence Full Variation - Increase the sale of alcohol from 6am to 10pm Monday - Sunday

To Note Planning Decisions – None at time of publication

 - i. 2024/3504
Location: Budgens Supermarket Store Overtons Way Poringland Norfolk NR14 7WB
Proposal: Proposal to install 1x Fascia, 9x Di-bond signage
Approval with Conditions
9. Finance
 - a) To Note Receipts, Payments, and Bank Reconciliation up to 31st January 2025
 - b) Accounts for Payment

- i. To agree accounts for payment
- ii. To agree the additional payments list provided
- iii. Confirm one Councillor who will approve payments
- iv. To Receive and Confirm Recommendations from Finance and Governance Advisory Group
 - a. To agree recommendations of funds remaining in Just Giving Fund
 - b. Quarter 3 Budget Review
 - c. To approve Standing Orders and Financial Regulations
 - d. Approve the Recommendations of Risk Management Plan
 - e. Approve Recommendations of Asset Register
 - f. To approve all other recommendations raised from the Finance and Governance Advisory Group

10. To Receive and Agree Quotations received for Grounds Maintenance Contracts

11. To Approve the Following Policies/Procedures

- i. Safeguarding Policy
- ii. Grievance Policy
- iii. Terms of Reference

12. To Receive an Update and Consider/Approve Recommendations from:

- a) Community Land Advisory Group
- b) Events Advisory Group

13. To Receive Proposal to Close the Meeting for Item 14 Under Section 1 Paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 – HR Matters

14. To Receive Updates Relating to HR Matters

15. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 12th March 2025 at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 7th February 2024

Parish Clerk:

