



# PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB  
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Website: [www.poringlandparishcouncil.gov.uk](http://www.poringlandparishcouncil.gov.uk)  
Clerk to The Council: Charlotte Hummel

## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the Annual Meeting of Poringland Parish Council at 7pm on  
Wednesday 10<sup>th</sup> May 2023 at Poringland Community Centre.

Members of the Public are able to access the meeting via this online [Link](#)

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The Business to be Transacted is as Follows:

1. To Elect Chairperson to the Parish Council

2. To Record Apologies for Absence

3. To Elect Vice-Chairperson

4. To Receive Declarations of Interest

5. To Agree Minutes of the Meeting on 5<sup>th</sup> April 2023

6. To Consider Eligibility for General Power of Competence

7. Matters Arising, including Clerk's Report

8. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)
- d) Police Update

## 9.Planning

a) To Consider Applications Received

- i. 2023/1161 - Proposal: Single Storey Rear Extension  
Location: 38 The Street, Poringland NR14 7JT.
- ii. FUL/2023/0008 – Proposal: Application for non-compliance with condition No.2 (approved plans), No. 6 (AIA, Method Statement and Tree Protection Plan) and No.7 (T3 no-dig system) of planning permission FUL/2021/0049 to allow for a change to roofing material, reposition of external door and the removal of tree T3 with mitigation planting.  
Location: Poringland County Primary School, The Footpath, Poringland NR14 7RF
- iii. 2023/0798 - Proposal: Outline planning application for proposed access only (all other matters reserved) for x2 no new semi-detached dwellings with associated parking spaces and gardens.  
Location: 128 The Street Poringland Norfolk NR14 7LA

b) To Note Planning Decisions – None at time of publication

- i. 2023/0922- Proposal: Certificate of lawful use for proposed demolition of existing conservatory and erection of single storey rear extension.  
Location: 46 Cawstons Meadow Poringland Norfolk NR14 7SX  
Decision: Withdrawn

## 10. Finance

- a) To Note Receipts, Payments, and Bank Reconciliation up to 31<sup>st</sup> March 2023
- b) Accounts for Payment
  - i. To agree accounts for payment
  - ii. To agree the additional payment list provided.
  - iii. Confirm councillor who will approve payments.
- c) To Receive Q4 Budget Monitor and Consider to Approve recommendations from the Finance and Governance Advisory Group.
- d) Annual Governance and Accountability Return
  - i) To Receive the Final Internal Report carried out in May 2023
  - ii) To Agree Annual Governance Statement
  - iii) To Agree Annual Accounting Statements

## 11. To Review and Approve the following policy:

- a) Councillor Code of Conduct
- b) Equality and Diversity Policy
- c) Scheme of Delegation

## 12. To Receive Updates and Consider Recommendations from Advisory Groups

- a) Events Advisory Group 2023 – Update on Kings Coronation held on 7<sup>th</sup> May and Summer Fair Update
- b) Community Land Project
- c) Community Centre Advisory Group

## 13. To Receive Proposal to Close the Meeting for Item 14 Under Section 1 Paragraph 2 of the Public Bodies (Admissions to Meetings) Act 1960 as it refers to Commercial Sensitivity.

## 14. To receive an Update on a Land Matter and Consider Legal Advice Given to Reach a Resolution

## 15. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 14<sup>th</sup> June at 7pm at Poringland Community Centre unless otherwise advised.

*Dated: 4<sup>th</sup> May 2023*

*Parish Clerk:*

