



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk
Website: www.poringlandparishcouncil.gov.uk
Clerk to The Council: Charlotte Hummel

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm
on Wednesday 9th October 2024 at Poringland Community Centre

The Business to be Transacted is as Follows:

1. Election of Chair Following the Resignation of Tim Boucher
2. To Receive and Approve Apologies for Absence
3. To Receive Declarations of Interest
4. To Agree Minutes of the Meeting on 11th September 2024
5. Matters Arising, including Clerk's Report
6. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests
 - a) District Council Report (7 minutes)
 - b) County Council Report (5 minutes)
 - c) Police Report/Update (5 minutes)
 - d) Public Participation (15 minutes)
7. Planning
 - a) To Consider Applications Received
None Received at Time of Publication
 - b) To Note Planning Decisions
None Received at Time of Publication
8. Finance
 - a) To Note Receipts, Payments, and Bank Reconciliation up to 30th September 2024
 - b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payments list provided
 - iii. Confirm one Councillor who will approve payments
 - c) To Receive Final Audited Accounts from PKF Littlejohn for 2023/2024.
 - d) To Note that the First Internal Audit will take place on 25th January 2025.
9. To Agree Write Off of Bad Debts relating to Community Centre Hirers
10. Bleed Kits – Site Location and Costs
11. Discuss & Approve a Quotation for Potters Way Path
12. Woodland Management Plan for Community Woods and Approve Work to be Undertaken

13. To Agree to Apply to Register with Natural England Scheme for Licence to Planners for the Community Land Approval.

14. To Approve a Design for the Signage on the Community Centre

15. To Receive an Update and Consider Recommendations from:

- a) Strategic Advisory Group (25th September 2024)
- b) Advisory Group Members (To assign new councillors to groups)

16. Date and Time of Next Parish Council Meeting

The next Parish Council Meeting will take place on Wednesday 13th November 2024 at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 4th October 2024

Parish Clerk:

