



# PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, NR14 7WB

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## NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend an Annual Parish Council Meeting of Poringland Parish Council at 7pm on Wednesday 5<sup>th</sup> October 2022 at Poringland Community Centre. Members of the Public are able to access the meeting [via this Link to the Meeting](#).

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The Business to be Transacted is as Follows:

### 1. To Record Apologies for Absence

### 2. To Receive Declarations of Interest

### 3. To Agree Minutes of the Meeting on 7<sup>th</sup> September 2022

### 4. Matters Arising, including Clerk's Report

### 5. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)
- d) Police Update

### 6. Planning

#### a) To Consider Applications Received

- i. 2022/1452 - Proposal: Erection of porch and Velux windows to side elevation (resubmission of 2022/0416)  
Location: 7 Hardesty Close Poringland Norfolk NR14 7RL
- ii. 2022/1780 - Proposal: Loft conversion with dormer windows and partial garage conversion to include internal alterations.  
Location: 23 Malten Close, Poringland Norfolk NR14 7RW
- iii. 2022/1758 - Proposal: Two storey side extension with front porch Application Type: Householder  
Location: 4 Caistor Lane Poringland Norfolk NR14 7QT
- iv. 2022/0346: Proposal: Erection of detached three – bedroom chalet bungalow with an attached garage and associated development.  
Location: Land North 1A Norwich Road, Poringland, Norfolk.

#### b) To Note Planning Decisions

- i. 2022/1635 - Proposal: Certificate of lawful use for proposed single storey rear extension and new roof light in converted loft  
Location: 1 Picton Close Poringland Norfolk NR14 7XF  
Decision: Approval with no Conditions
- ii. Appeal Ref: APP/L2360/W/21/3276576 – Land adjacent to Overtons way/Devlin Drive, Poringland NR14 7WA. Application Ref 2020/1689 – The Appeal is Allowed and Planning Permission is Granted for construction of 9 no. new residential dwelling units consisting of 5 no. 2 bed apartments with shared amenity and allocated parking, 1 no. 1 bed apartment with allocated parking, 2 no. 3 bed detached, 2-storey residential dwellings with private parking and garden amenity, and 1 no. 4 bed

detached, 2-storey residential dwelling with private parking and garden amenity. To include 1 no. retail unit facing North towards existing retail/commercial units.

## **7. Finance**

- a) To Receive Receipts, Payments and Bank Reconciliation up to 31<sup>st</sup> August 2022
- b) To Receive 2021/2022 Externally Audited Accounts.
- c) Accounts for Payment
  - i. To agree accounts for payment
  - ii. To agree accounts for payment with pecuniary Interests
  - iii. To agree the additional payment list provided
  - iv. Confirm councillors who will approve payments for October.

## **8. Poringland Community Centre, Rest Centre Plan Review**

### **9. To Quotes Received for the Breakout Office in the Community Centre**

### **10. To Review Standing Orders and Financial Regulations**

### **11. Just Giving- To Consider Options for Distribution of Funds to Those Affected by the Fires.**

### **12. To Consider Revised Advisory Groups and Meeting Dates.**

### **13. To Receive Updates and Consider Recommendations from Advisory Groups.**

- a) Community Land Advisory Group
- b) Firework Working Party
- c) Amenities Advisory Group
- d) To Agree to Combine Firework, Christmas and Summer Fete Advisory Groups and be known as Events AG.

### **14. To receive proposal to close the meeting for items 15 and 16 under section 1 para 2 of the Public Bodies (Admission to Meetings Act 1960 as it refers to terms and conditions of service of employment and sensitive information including GDPR. Includes commercially sensitive information**

### **15. To receive an update from the HR Advisory Group**

### **16. Land Enquiry**

### **17. Date and Time of Next Parish Council Meeting**

- a) To consider Change of Date for the Meeting to be held in January 2023
- b) The next Parish Council meeting Wednesday 2<sup>nd</sup> November 2022, 7pm at Poringland Community Centre unless otherwise advised.

*Dated 29<sup>th</sup> October 2022*

Parish Clerk: *Charlotte Hummel*