



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB

Tel: 01508 492182 Email: clerk@poringland-pc.gov.uk

Website: poringlandparishcouncil.gov.uk

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Meeting of Poringland Parish Council at 7pm on Wednesday 5th

April 2023 at Poringland Community Centre.

Members of the Public are able to access the meeting via this online [Link](#)

The Business to be Transacted is as Follows:

1. To Record Apologies for Absence

2. To Receive Declarations of Interest

3. To Agree Minutes of the Meeting on 1st March 2023

4. Matters Arising, including Clerk's Report

5. Adjournment for Public Participation, County and District Council Reports, and Councillors with any Pecuniary Interests

- a) District Council Report (7 minutes)
- b) County Council Report (5 minutes)
- c) Public Participation (15 minutes)
- d) Police Update

6. Planning

- a) To Consider Applications Received
 - i. 2023/0525 - Proposal: Extension to replace an existing conservatory.
Location: 1 Malten Close Poringland Norfolk NR14 7RW.
- b) To Note Planning Decisions – None at time of publication
 - i. 2022/ - Proposal:
Location:
Decision:

7. Finance

- a) To Note Receipts, Payments, and Bank Reconciliation up to 28th February 2023
- b) Accounts for Payment
 - i. To agree accounts for payment
 - ii. To agree the additional payment list provided.
 - iii. Confirm councillor who will approve payments.
- c) To Agree to a customer refund and write off a small number of Bad Debtors

8. To Approve Poringland's Emergency Plan

9. To Review and Approve the following policy:

- a) Internal Control Statement
- b) Reserves Policy
- c) Lone Worker Policy

d) CCTV Policy

10. To Receive Updates and Consider Recommendations from Advisory Groups

- a) Events 2023 – Update on Kings Coronation Plans and Summer Fair
- b) Community Land Project

11. Date and Time of Next Parish Council Meeting

The Annual Parish Council Meeting will take place on Wednesday 10th May at 7pm at Poringland Community Centre unless otherwise advised.

Dated: 30th March 2023

Parish Clerk: *Charlotte Hummel*