

**Minutes of the Meeting of the Neighbourhood Plan Committee
Wednesday 17th October 2018 7pm Poringland Community Centre**

Present: John Henson
John Joyce (Vice Chairman)
John Hodgson
Roger Webb
Lisa Neal
Sarah Lovelock
David Hewer
Carl Pitelen
Lorraine Matthews
Trevor Spruce
Stephanie Ayden (Project Officer)
Mark Thompson (Small Fish)

Also attended:

- 1. Apologies or Absence**
Apologies for absence were received and accepted from Tim Boucher, Marie Charles and Charles Auger.
- 2. Declarations of interest for items on the agenda and applications for dispensations**
Cllr Neal declared that she was on the Greater Norwich Local Plan.
- 3. Minutes of the meeting held 20th June 2018**
The minutes of the meeting held on 18th July were considered and accepted. Proposed by David Hewer, seconded by John Joyce, all in favour.
- 4. Matters arising**
There were no matters arising.
- 5. Adjournment for public participation**
There were no members of the public present
- 6. Policies: Feedback from public consultation engagement and SNC**
A review of the September Policy events was shared with the committee, and overall the events were judged a success with regards to visitor numbers and feedback received. Each policy had received positive feedback overall, which was encouraging.

Mark Thompson then proceeded to analyse in more depth the SNC feedback, highlighting relevant text from the draft plan and suggesting possible action, if any in light of the comments.

It was agreed that the draft Plan would benefit from clear links to evidence gathered, and that where possible the Plans could be phrased positively. It did also need to be born in mind that the Poringland Neighbourhood Plan would eventually sit within a hierarchy of development plans, some of which may eventually supersede aspects of the Poringland Plan.

Also agreed:

- To replace 'Starter Homes' with the term 'Entry Level Housing'
- The Housing Mix policy (currently Policy 4) would use the term 'Lifetime Homes' / DDR compliant to clarify design mix expectation
- Also to explore 'Passivhaus' in relation to eco-housing as this has set standards
- It was also suggested that with regard to Policy 6, Character and Design, that resources may be available from Locality with regards to preparing a design code. MT to look into this further.
- The term 'valued landscape' needed a set criteria.

It was also agreed that the larger policies would benefit from being broken down into single issue policies.

It was noted that this stage of assimilating feedback was not without its challenges, there is clearly plenty of support among the community for the policies, which bodes well for the Referendum next year.

7. Any other Neighbourhood planning matters the committee wishes to discuss

John Joyce drew the Committee's attention to his draft timeline. The key deadline date to observe is that the Plan must be with the Council by their March 2019 meeting.

8. SEA Screening

MT advised that it would be an appropriate time to carry out the screening. His colleague, Melissa, has carried out several such exercises and would be available to do the work. The Committee agreed that we should ask for the screening to be carried out the work.

9. Date of next meeting:

Wednesday 21st November 2018, 7pm, Poringland Community Centre

There being no other business, the Chairman closed the meeting at 8:50pm.

CHAIRMAN