



PORINGLAND PARISH COUNCIL

Poringland Community Centre, Overtons Way, Poringland, Norfolk, NR14 7WB
Tel: 01508 492182 Email: clerk@poringlandparishcouncil.gov.uk

Clerk to the Council: Mrs Catherine Moore BSc FILCM
Chairman: Mr John Ellis



NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Poringland Parish Council at 7pm on Wednesday 27th July 2016 at Poringland Community Centre.

The business to be transacted at the meeting is as follows:-

1. **To sign the attendance register and to consider apologies for absence**
2. **Declarations of interest for items on the agenda and applications for dispensations**
Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed. If any Member has made a public comment and/or reached a predetermined view prior to attending a meeting it could invalidate the Council's decision, therefore the Member concerned cannot take part in any discussion and an interest must be recorded.
3. **Minutes of the meeting held on 29th June 2016**
4. **Update on matters arising from the minutes**
 - a. Mulberry Village Green Drainage
 - b. Mulberry Park (Heath Farm) Meetings
5. **Report from the Chairman**
 - a. Speed Awareness in Poringland
6. **Adjournment for public participation, district and county councillors, and councillors with any pecuniary interests**
 - a. District Councillors (7 mins total)
 - b. County Councillor (5 mins total)
 - c. Public Participation (15 mins total)
7. **Planning**
 - a. Applications Received
 - i. 2016/1429 2A Shotesham Road: Change of use from retail to chiropractic business.
 - ii. 2016/1531 101 The Street: Erection of timber building for use as a beauty parlour.
 - iii. 2016/1539 13 Alder Close: Entrance lobby.
 - iv. 2016/1624 11 Hillside: Proposed front extension and internal and external alterations (application approved under 2016/0659) – Revision to material of front porch.
 - b. Planning Decisions
 - i. 2016/0984 8 Greenacres Drive: Erection of porch, loft conversion and garden room. **APPROVED**
 - ii. 2016/1207 Porchways, Bungay Road: Erection of single storey front extension. **APPROVED**
 - iii. 2016/1242 3 Collingwood Close: Proposed single storey rear extension,

extending 4m from the rear wall of the existing dwelling house, with a maximum height of 3.5m and an eaves height of 2.3m. **APPROVED**

- iv. 2016/1521 17-19 Greenacres Drive: Proposed single storey rear extension, extending 6.4m from the rear wall of the original dwelling house, with a maximum height of 4m and an eaves height of 2.6m.

PRIOR APPROVAL NOT REQUIRED

- v. 2016/1577 Land north of Shotesham Road: Discharge of condition 10 of planning permission 2014/0393 (57 dwellings) – water efficiency calculations.

APPROVED

8. Correspondence

- a. Electoral Review of South Norfolk
- b. East Anglian Devolution Consultation

9. Finance

- a. Receipts, payments, outstanding invoices and bank reconciliation for June 2016
- b. Accounts for payment
- c. First quarter budget comparison

10. Advisory Group and Working Group Reports

- a. War Memorial Working Group
- b. Community Land Project Working Group

11. Welcome Home and Memorial Playing Field Trust

- a. Maintenance works

12. Other matters

- a. Appointment of Trustee to Fuel Allotment Trust (4 year term to July 2020)
- b. Appointment of two Trustees to Sand and Gravel Trust (4 year term to July 2020)
- c. IT Review – Updated Report
- d. Business Hire of the Community Centre
- e. Tax Base
- f. Delegation of authorisation of payments and response to planning applications, August 2016
- g. Coffee shop: six month review and renewal of agreement

13. Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matter:

- a. Report of Clerk's appraisal

14. Date of next Parish Council meeting: Wednesday 28th September 2016, 7pm, Poringland Community Centre

Dated the 21st July 2016

Clerk.....